

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING
MUNICIPAL BUILDING AUDITORIUM**

TENTATIVE AGENDA TO THE EXTENT KNOWN

Monday, May 20, 2019 – 7:00 P.M.

- I. CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE BY MAYOR** - Notice of this meeting has been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express on January 8, 2019, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975
- II. ROLL CALL BY MUNICIPAL CLERK**
- III. PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG**
- IV. MINUTES SUBMITTED FOR APPROVAL**
 - A. Special, Regular and Executive Session Meetings of March 4, 2019
 - B. Special Meeting of March 11, 2019
 - C. Special, Regular and Executive Session (2) Meetings of March 25, 2019
- V. ADDITIONAL ITEMS FOR MEETING AGENDA**
- VI. COMMITTEE MEMBERS AND STAFF REPORTS**
- VII. EXECUTIVE SESSION RESOLUTION**
 - Personnel
- VIII. 2019 MUNICIPAL BUDGET PUBLIC HEARING (Approximately 8:00 p.m.)**
 - A. A RESOLUTION ADOPTING THE BUDGET FOR YEAR 2019
- IX. PUBLIC SECTION**
- X. ORDINANCES/INTRODUCTION AND FIRST READING**
 - A. ORDINANCE OF THE TOWNSHIP OF HOPEWELL AMENDING CHAPTER VII OF THE CODE OF THE TOWNSHIP OF HOPEWELL ENTITLED “TRAFFIC,” SECTION 7-3.3, “SCHEDULE I NO PARKING”
- XI. CONSENT AGENDA**
 - A. RESOLUTION SUPPORTING THE CLICK IT OR TICKET MOBILIZATION OF MAY 20 – JUNE 2, 2019
 - B. RESOLUTION OF HOPEWELL TOWNSHIP TO ACCEPT A DONATION FROM THE HOPEWELL VALLEY SENIOR FOUNDATION

XII. RESOLUTIONS

- A. A RESOLUTION ACCEPTING THE RETIREMENT OF JUDY NIEDERER IN THE RECREATION DEPARTMENT
- B. A RESOLUTION APPOINTING ERIK MARTIN AS PART-TIME RECREATION LABORER IN THE PUBLIC WORKS DEPARTMENT
- C. A RESOLUTION FOR AN EMERGENCY TEMPORARY APPROPRIATION
- D. RESOLUTION AUTHORIZING CONTRACT WITH SAVE A FRIEND TO HOMELESS ANIMALS TO PROVIDE FOR SHELTER SERVICES
- E. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, MERCER COUNTY, NEW JERSEY ESTABLISHING THE HOPEWELL TOWNSHIP ECONOMIC DEVELOPMENT AND TOURISM ADVISORY COMMITTEE (To be Delivered)
- F. BILLS & CLAIMS (#1)
- G. BILLS & CLAIMS (#2)

XIII. FUTURE AGENDA ITEMS (POST BUDGET PROCESS)

- A. RULES OF PROCEDURE AND CONDUCT OF BUSINESS
- B. AN ORDINANCE UPDATING SOLICITATION ORDINANCE AND ESTABLISHING NO-KNOCK REGISTRY FOR SENIOR CITIZENS
- C. REVISIONS TO SIGN ORDINANCE
- D. RECYCLING
- E. FOUR-WAY STOP SIGNS AT CERTAIN INTERSECTIONS

XIV. PUBLIC SECTION

XV. EXECUTIVE SESSION RESOLUTION

- Personnel
- Litigation
- Contract Negotiations

XVI. ADJOURNMENT – IDEALLY BY 9:00 P.M./NO LATER THAN 10:00 P.M.

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

5-20-19
VII

R E S O L U T I O N

EXECUTIVE SESSION

WHEREAS, it is necessary for the Township Committee to discuss real estate, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

SECTION 2 - UPON ADOPTION FOR YEAR
(Only to be included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the Township Committee of the Township of Hopewell, County of Mercer that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a)\$ 15,754,880.79 (Item 2 below) for municipal purposes, and
- (b)\$ _____ (Item 3 below) for school purposes in Type I School District only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c)\$ _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d)\$ 1,188,684.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e)\$ _____ (Item 5 below) Minimum Library Tax

RECORDED VOTE

(Insert last name)

Ayes {

Nays {

Abstained {

Absent {

SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated	08-100	\$	1,360,000.00	
Miscellaneous Revenues Anticipated	13-099	\$	4,784,172.04	
Receipts from Delinquent Taxes	15-499	\$	800,346.00	
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	15,754,800.79	
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 41	07-195	\$	0	
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0	
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only				
4. To Be Added to THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:				
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	-	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$	-	
Total Revenues	13-299	\$	22,699,318.83	

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SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(a&b) Operations including Contingent	34-201	\$ 12,165,433.35
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 1,981,875.64
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 1,452,696.71
(c) Capital Improvements	44-999	\$ 241,135.46
(d) Municipal Debt Service	45-999	\$ 5,645,510.11
(e) Deferred Charges - Municipal	46-999	\$ 120,000.00
(f) Judgements	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes (Include Other Reserves if Any)	50-899	\$ 1,092,667.56
Total Appropriations	07-195	\$ -
Total Appropriations	34-499	\$ 22,699,318.83

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2019. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2019 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2019 _____, Clerk
signature

5-20-19
X-A

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

ORDINANCE NO.

ORDINANCE OF THE TOWNSHIP OF HOPEWELL AMENDING CHAPTER VII OF THE CODE OF THE TOWNSHIP OF HOPEWELL ENTITLED "TRAFFIC," SECTION 7-3.3, "SCHEDULE I NO PARKING"

WHEREAS, the Township of Hopewell has adopted a "Complete Streets Policy," via Ordinance No. 14-1600; and

WHEREAS, the Complete Streets Policy requires compliance with the design standards in the Ordinance when roadways within the Township are constructed or reconstructed; and

WHEREAS, the design standards require accommodation for bicycle lanes; and

WHEREAS, when the roadway width is too narrow to-accommodate both bicycle lanes and on-street motor vehicle parking per acceptable industry standards, on-street motor vehicle parking shall be dis-allowed; and

WHEREAS, the width of Denow Road and Van Brunt Road are insufficient for on-street motor vehicle parking when bicycle lanes are installed, and on-street parking must be dis-allowed.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Chapter VII of the Code of the Township of Hopewell entitled "Traffic" be amended, modified and supplemented as follows:

SECTION I.

Chapter 7-3.3, "Schedule I No Parking" is amended to add the following street locations:

<i>Name of Street</i>	<i>Sides</i>	<i>Location</i>
Denow Road	Both	From the Lawrence Township / Hopewell Township boundary to the Van Brunt Road roundabout.
Van Brunt Road	Both	From Mercer County Route 564 (Pennington-Lawrenceville Road) to the Denow Road roundabout.

SECTION II. SEVERABILITY.

If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION III. INCONSISTENT ORDINANCES ~~REPEALED~~

All Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed, but only to the extent of such inconsistencies.

SECTION IV. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon final adoption and publication in the manner prescribed by law.

Date Introduced:

Date Advertised:

Date Adopted:

Kristin L. McLaughlin
Mayor

Attest:

Laurie E. Gompf
Municipal Clerk

5-20-19

XI - A

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

RESOLUTION #19

RESOLUTION SUPPORTING THE *CLICK IT OR TICKET* MOBILIZATION
OF MAY 20 – JUNE 2, 2019

WHEREAS, there were 565 motor vehicle fatalities in New Jersey in 2018; and

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

WHEREAS, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 20 – June 2, 2019 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 94.5% to 95.5%; and

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED that Hopewell Township declares it's support for the *Click It or Ticket* seat belt mobilization, both locally and nationally, from May 20 – June 2, 2019 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Date Adopted:

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

5-20-19
XI-B

RESOLUTION #19-

**RESOLUTION OF HOPEWELL TOWNSHIP
TO ACCEPT A DONATION FROM
THE HOPEWELL VALLEY SENIOR FOUNDATION**

WHEREAS, the Township of Hopewell has received a donation in the amount of \$250.00 from the Hopewell Valley Senior Foundation for the purpose of providing transportation for senior citizens and people with disabilities.

NOW, THEREFORE, BE IT RESOLVED on this 6th day of May, 2019, by the Township Committee of the Township of Hopewell, in the County of Mercer, State of New Jersey, that the Township of Hopewell hereby accepts the donation in the amount of \$250.00 from the Hopewell Valley Senior Foundation; and

BE IT FURTHER RESOLVED that the donated funds shall be used by the Township to provide transportation for senior citizens and people with disabilities.

Date Adopted:

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

5-20-19
XII-A

RESOLUTION #19-

**A RESOLUTION ACCEPTING THE RETIREMENT OF
JUDY NIEDERER IN THE RECREATION DEPARTMENT**

WHEREAS, Judy Niederer served as a Hopewell Township Committee Member from January 3, 2005 through September 10, 2007; and

WHEREAS, Judy Niederer was appointed as Recreation Director in the Hopewell Township Recreation Department effective September 11, 2007; and

WHEREAS, Judy Niederer has served Hopewell Township honorably throughout her over 14 years of service, and is now eligible for retirement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, that the Township Committee accepts the retirement of Judy Niederer Hopewell Township effective June 1, 2019; and

BE IT FURTHER RESOLVED that the Hopewell Township Committee, on behalf of itself and all municipal employees, wishes Judy Niederer good health and happiness in her retirement.

Date Adopted:

5-20-19
XII-B

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #19-

**A RESOLUTION APPOINTING ERIK MARTIN
AS PART-TIME RECREATION LABORER
IN THE PUBLIC WORKS DEPARTMENT**

NOW, THEREFORE, BE IT RESOLVED, on this 20th day of May, 2019 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Erik Martin be and is hereby appointed as Part-time Recreation Laborer in the Hopewell Township Public Works Department.

BE IT FURTHER RESOLVED that Erik Martin be compensated at an hourly rate of \$12.00 per hour, not to exceed 24 hours per week.

BE IT FURTHER RESOLVED that this appointment is effective May 21, 2019.

Date Adopted:

5-20-19
XII-C

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #19-
A RESOLUTION FOR AN
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2019 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, PL. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$4,593,895.64.

NOW, THEREFORE, BE IT RESOLVED, on this 20th day of May 2019, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

Legal O/E	1,500.00
Blgs & Grounds O/E	20,000.00
Admin. O/E	1,500.00
Solid Waste O/E	5,000.00
Total	\$ 28,000.00

2. That said emergency temporary appropriation has been provided for in the 2019 budget under the title of:

As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

5-20-19
XII-D

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #19-

**RESOLUTION AUTHORIZING CONTRACT WITH SAVE A FRIEND TO
HOMELESS ANIMALS TO PROVIDE FOR SHELTER SERVICES**

WHEREAS, the Township has a need for shelter services for its animal control activities; and

WHEREAS, SAVE, a Friend to Homeless Animals, is a non-profit corporation of the State of New Jersey which houses animals and places them for adoption; and

WHEREAS Hopewell, by and through its Animal Control Officer, takes custody of stray animals in accordance with N.J.S.A. 4:19-15.16; and

WHEREAS Hopewell, from time to time, has a need for a facility for the boarding of animals and places animals with SAVE, A Friend to Homeless Animals; and

WHEREAS SAVE, A Friend to Homeless Animals is willing to accept such animals subject to conditions set forth within agreement found acceptable to the Township of Hopewell; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available NOT TO EXCEED \$12,000.00, as follows:

2019 Current Budget – X-19-00-917-234

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the recommendation to award is hereby accepted; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the Mayor is authorized to effectuate a contract with SAVE, a Friend to Homeless Animals

5-20-19
XII-F

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

RESOLUTION #
BILLS & CLAIMS (#1)

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment dated May 20, 2019 in the following amounts:

Bills and Claims	-	\$5,393,136.98
Payroll	-	\$401,871.73
Total Disbursements	-	\$5,795,008.71

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

Date Adopted:

5-20-19
XII-G

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

RESOLUTION #
BILLS & CLAIMS (#2)

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment dated **May 20, 2019** in the following amounts:

Bills and Claims	-	\$35.70
Payroll	-	\$0.00
Total Disbursements	-	\$35.70

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

Date Adopted:

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

RESOLUTION

EXECUTIVE SESSION

5-20-19

XV

WHEREAS, it is necessary for the Township Committee to discuss real estate, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.