

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING
VIA ZOOM VIDEO COMMUNICATIONS**

TENTATIVE AGENDA TO THE EXTENT KNOWN

TUESDAY, JULY 7, 2020 – 5:00 P.M.

- I. CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE BY MAYOR** - Notice of this meeting has been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express on July 1, 2020, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975
- II. ROLL CALL BY MUNICIPAL CLERK**
- III. PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG**
- IV. ADDITIONAL ITEMS FOR MEETING AGENDA**
- V. COMMITTEE MEMBERS AND STAFF REPORTS**
- VI. PUBLIC SECTION – FOR ITEMS LISTED ON THE AGENDA**
- VII. ORDINANCES/INTRODUCTION AND FIRST READING**
 - A. ORDINANCE RE-APPROPRIATING \$44,705 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR UPGRADES TO SOCIETY HILL PUMP STATION IN AND BY THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY
- VIII. CONSENT AGENDA**
 - A. RESOLUTION FOR REDEMPTION OF TAX SALE CERTIFICATES
 - B. A RESOLUTION AUTHORIZING RELEASE OF BOND (ROAD EXCAVATION NAVESINK DRIVE)
 - C. A RESOLUTION AUTHORIZING REFUNDS FOR HOPEWELL TOWNSHIP RECREATION DEPARTMENT PROGRAM PARTICIPANTS
- IX. RESOLUTIONS**
 - A. RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION TO INCREASE A SHARED SERVICES AGREEMENT WITH MONTGOMERY TOWNSHIP FOR HEALTH OFFICER SERVICES
 - B. A RESOLUTION EXTENDING THE APPOINTMENT OF STEPHANIE CAREY AS INTERIM HEALTH OFFICER

C. A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN THE 2020 NACCHO COVID 19 GRANT

D. A RESOLUTION AMENDING 2019 & 2020 PROFESSIONAL SERVICES AGREEMENTS TO CHANGE FIRM NAME

E. BILLS & CLAIMS

X. FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERKS PAGE

XI. PUBLIC SECTION

XII. EXECUTIVE SESSION RESOLUTION

- Personnel

XIII. ADJOURNMENT

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

7-7-20
VII-A

ORDINANCE NO.

ORDINANCE RE-APPROPRIATING \$44,705 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSE IN ORDER TO PROVIDE FOR UPGRADES TO SOCIETY HILL PUMP STATION IN AND BY THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. \$44,705 is hereby re-appropriated from Bond Ordinance #19-1711 of the Township of Hopewell, in the County of Mercer, New Jersey (the "Township"), finally adopted June 17, 2019, which are no long necessary to provide for the acquisition and installation of fans at the Brandon Farms Sewer Utility for which the obligations previously were authorized in order to provide for upgrades to Society Hill Pump Station, including the installation of a flow meter and all necessary repairs, including all related costs and expenditures incidental thereto.

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Date Introduced:

Date Advertised:

Date Adopted:

Kristin L. McLaughlin
Mayor

Attest:

Laurie E. Gompf
Municipal Clerk

7-7-20
VIII-A

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #

**RESOLUTION FOR REDEMPTION
OF TAX SALE CERTIFICATES**

WHEREAS, on June 19, 2019 USB C Tower DB IX Trust 2019-1 purchased Tax Sale Certificate 19-00022, for property located at Block 99.01 Lot 25 known as 14 Forrest Edge Drive, assessed to Caola John c/o Santander Bank; this certificate was redeemed by Premier Abstract, as closing agent, on June 19, 2020; and

WHEREAS, the Township can now release the principal and interest received, and premium(s) if applicable.

NOW, THEREFORE, BE IT RESOLVED, on this 7th day of July 2020, that the Township Committee of the Township of Hopewell, Mercer County, State of New Jersey, hereby authorize the Tax Collector to release the amounts listed to the Lien Holder(s) as specified below:

<u>BLOCK/LOT</u>	<u>OWNERS' NAME(S)</u>	<u>AMOUNT</u>	<u>LIEN HOLDER</u>	<u>PREMIUM</u>
99.01/25	Caola John c/o Santander Bank	\$40,878.90	Tower DB IX Trust	\$54,100.00

BE IT FURTHER RESOLVED that a copy of this approved resolution is forwarded to the Tax Collector.

Date Adopted:

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

7-7-20
VIII-B

RESOLUTION #

**A RESOLUTION AUTHORIZING RELEASE OF BOND
(ROAD EXCAVATION NAVESINK DRIVE)**

WHEREAS, bond was posted for a road excavation permit; and

WHEREAS, appropriate Township Department Officials have certified that conditions of road excavation permit have been met and recommend reimbursement of the bond.

NOW, THEREFORE, BE IT RESOLVED, on this 7th day of July, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, and State of New Jersey:

1. That Road Excavation Bond money (\$140.00) posted on 05/27/2019 by Tindall & Ranson Plumbing, Heating & AC, P.O. Box 304, Windsor, NJ 08561 for 1 Navesink Dr., Pennington, NJ 08560 Block 78.11 Lot 1 (permit #20-0527-01) be and is hereby released.

Date Adopted:

7-7-20
VIII-C

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #

**A RESOLUTION AUTHORIZING REFUNDS FOR
HOPEWELL TOWNSHIP RECREATION DEPARTMENT
PROGRAM PARTICIPANTS**

WHEREAS, registration fees were paid for participation in a variety of programs sponsored by the Hopewell Township Recreation Department; and

WHEREAS, some participants have requested a refund in accordance with department policy;

NOW, THEREFORE, BE IT RESOLVED, on this 7th day of July 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following program refunds be and are hereby authorized:

AnnMarie Hughes	3 Mansfield Road	Ewing 08628	\$400.00
Cynthia Saindon	29 Meadow Lane	Pennington 08534	\$200.00
Laura Florio-Ellis	105 Laning Avenue	Pennington 08534	\$780.00
Elizabeth Frush	41 West Shore Drive	Pennington 08534	\$710.00
Marilyn Poltrino	9 Navesink Drive	Pennington 08534	\$710.00
Cheryl Watterson	8 Donovan Road	Pennington 08534	\$355.00
Kate Elliott	46 North Greenwood Ave	Hopewell 08525	\$390.00
Nancy Besant	78 Fiddlers Creek Road	Titusville 08560	\$355.00
Caroline Carroll	1212 River Road	Titusville 08560	\$355.00
Meagan Gabe	23 Larchmont Court	Pennington 08534	\$200.00
Bonnie Lieu	12 Linden Lane	Pennington 08534	\$200.00
Anna VanScoyoc	36 Orchard Avenue	Pennington 08534	\$200.00
Lindsay Ambriz	33 Navesink Drive	Pennington, 08534	\$200.00
Kathryn Somers	5 Morris Drive	Princeton, 08540	\$340.00
Paula Hearle	1 The Kings Path	Hopewell 08525	\$155.00
Cheryl Hogan	17 Elm Street	Hopewell 08525	\$170.00
Kerry Nulman	9 Morningside Drive	Pennington 08534	\$155.00
Diane Hemmer	4 Grant Street	Titusville 08560	\$155.00
Jennifer Galgano	21 Fanning Way	Pennington 08534	\$155.00
Veronica Christiff	50 Wilburtha Road	Ewing 08628	\$155.00
Kathy Coffey	15 Welwyn Ct	Pennington 08534	\$126.00
Diana Gregg	725 Denow Rd, Apt 338	Pennington 08534	\$97.00

Date Adopted:

7-7-20
IX-A

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #20-

**RESOLUTION AUTHORIZING AN EMERGENCY
APPROPRIATION TO INCREASE A SHARED
SERVICE AGREEMENT WITH MONTGOMERY TOWNSHIP
FOR HEALTH OFFICER SERVICES**

WHEREAS, an emergency has arisen with respect to an extension of a contract with Montgomery Township for shared services in the Current Fund and, no adequate provision was made in the 2020 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by this resolution is \$14,000.00 and three (3) percent of the total operating appropriations in the budget for 2019 is \$468,000.00; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed the (3) percent of the total operating in the budget for 2019.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation is hereby made for an unanticipated increase in within the Current Fund in the amount of \$14,000.00
2. That said emergency appropriation shall be provided for in full in the 2021 budget, and is requested to be excluded from CAPS.
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Date Adopted:

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

7-7-20
IX-B

RESOLUTION #

**A RESOLUTION EXTENDING THE APPOINTMENT OF
STEPHANIE CAREY AS INTERIM HEALTH OFFICER**

BE IT RESOLVED on this 7th day of July 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Shared Services Agreement between the Township of Hopewell and The Township of Montgomery for Interim Health Officer coverage for a ninety (90) day period effective February 25, 2020 was hereby extended for a thirty (30) day period beginning May 25, 2020; and

BE IT FURTHER RESOLVED that this Agreement may be further extended for successive 30 day periods by mutual agreement of both parties; and

BE IT FURTHER RESOLVED that this agreement be extended for an additional thirty (30) day period expiring July 25, 2020

Date Adopted:

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

7-7-20
IX-C

RESOLUTION #20-

A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN THE
2020 NACCHO COVID 19 GRANT

WHEREAS, a balance of \$147.77 remains outstanding in the 2020 NACCHO COVID 19 Grant; and

WHEREAS, it is necessary to formally cancel the appropriation reserve balance from the balance sheet of the grant fund.

NOW, THEREFORE, BE IT RESOLVED on this 7th day of July 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the following grant appropriation receivable and reserve balance be cancelled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
2020 NACCHO COVID 19 Grant	\$147.77

Date Adopted:

7-7-20
IX-D

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

RESOLUTION #

**A RESOLUTION AMENDING 2019 & 2020
PROFESSIONAL SERVICES AGREEMENTS
TO CHANGE FIRM NAME**

WHEREAS, the Township entered into a Professional Services Agreement with the firm noted below; and

WHEREAS, it is necessary to amend this agreement to change the firm name on the contract.

NOW, THEREFORE, BE IT RESOLVED on this 7th day of July, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Professional Services Agreements be and are hereby amended as follows:

<u>CURRENT FIRM</u>	<u>CHANGE FIRM NAME TO:</u>	<u>CURRENT TERM EXPIRES</u>	<u>PROPOSED TERM EXPIRES</u>
Coded Systems LLC (Maintenance and publishing of the Hopewell Township Code Book) 9-01-20-120-028	General Code, LLC (Maintenance and publishing of the Hopewell Township Code Book) 9-01-20-120-028	1/14/19 – 12/31/19	No Change
Coded Systems LLC d/b/a General Code (Maintenance and publishing of the Hopewell Township Code Book) 0-01-20-120-028	General Code, LLC (Maintenance and publishing of the Hopewell Township Code Book) 0-01-20-120-028	1/27/20 – 12/31/20	No Change

Date Adopted:

7-7-20
IX-E

TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY

RESOLUTION #

BILLS & CLAIMS

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment dated July 7, 2020 in the following amounts:

Bills and Claims	-	\$199,917.55
Payroll	-	\$316,332.12
Total Disbursements	-	\$516,249.67

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

Date Adopted:

7-7-20
XII

**TOWNSHIP OF HOPEWELL
MERCER COUNTY, NEW JERSEY**

R E S O L U T I O N

EXECUTIVE SESSION

WHEREAS, it is necessary for the Township Committee to discuss real estate, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.