

**HOPEWELL TOWNSHIP COMMITTEE REORGANIZATION MEETING  
HOPEWELL TOWNSHIP MUNICIPAL BUILDING AUDITORIUM**

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**Thursday, January 2, 2020 – 4:32 p.m.**

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**PROPER STATEMENT OF NOTICE** – Municipal Clerk Gompf called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on December 9, 2019, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE TO THE FLAG** – Conor and Seamus Manning led those in attendance in the Pledge of Allegiance to the flag.

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**OATH OF OFFICE OF ELECTED COMMITTEE MEMBERS**

Committee Member McLaughlin introduced the Honorable Phil Murphy, Governor of the State of New Jersey in the following manner: “It is my great honor to introduce the Governor of the great state of New Jersey, Phil Murphy. Governor Murphy has worked tirelessly to build a government that is inclusive, equitable, and forward thinking - all ideals that I aspire toward in Hopewell Township. I am honored and grateful that he chose to come to Hopewell Township today. Municipalities need the support of our state government in order to serve our residents well. I know this Governor will continue to support Hopewell as we address the challenges of the new decade and I am ready to support him as he leads New Jersey into the 20’s. Please join me in welcoming Governor Phil Murphy.”

Governor Murphy addressed those present stating that it is “swearing-in season” which is one of his favorites parts of the job of being Governor; stated that it was an honor to be in Hopewell Township; recognized all the honorable dignitaries present; and expounded on the importance of public service to the community.

The Honorable Phil Murphy, Governor of the State of New Jersey, commented on his personal relationship with the McLaughlin family and administered the Oath of Office to elected Township Committee Member Kristen McLaughlin.

The Honorable Phil Murphy, Governor of the State of New Jersey, stated he was honored to be swearing-in Committee Member-elect Peters-Manning and administered the Oath of Office to elected Township Committee Member Courtney Peters-Manning.

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**ROLL CALL** - The 2020 Township Committee answered the roll call of the Municipal Clerk:

**COMMITTEE MEMBERS PRESENT:** Blake, Kuchinski, McLaughlin, Peters-Manning  
Ruger

**ABSENT:** None

**STAFF PRESENT:** Administrator/CFO Borges, Municipal Clerk Gompf, Director of  
Community Development/Engineer Kataryniak, Township Attorney  
Goodell

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**NOMINATIONS AND ELECTION OF MAYOR FOR 2020**

Municipal Clerk Gompf called for nominations for the office of Mayor for the year 2020. Committee Member Kuchinski nominated Kristin McLaughlin for Mayor for the year 2020. The Municipal Clerk

noted for the record that Committee Member McLaughlin was nominated and she called for further nominations for the office of Mayor. Hearing no further nominations from the Floor, the Municipal Clerk announced nominations were closed.

**ROLL CALL VOTE FOR THE NOMINATION OF COMMITTEE MEMBER MCLAUGHLIN FOR MAYOR FOR THE YEAR 2020:**

**AYES:** Blake, Kuchinski, McLaughlin, Peters-Manning, Ruger

**NOES:** None

The Municipal Clerk noted for the record that Committee Member McLaughlin was duly elected Mayor for the year 2020.

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**OATH OF OFFICE OF 2020 MAYOR** – The Honorable Phil Murphy, Governor of the State of New Jersey, administered the Oath of Office to Mayor McLaughlin.

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**NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR 2020**

Municipal Clerk Gompf called for nominations for the office of Deputy Mayor for 2020. Mayor McLaughlin nominated Michael Ruger for Deputy Mayor for the year 2020. The Municipal Clerk noted for the record that Committee Member Ruger was nominated and she called for further nominations for the office of Deputy Mayor. There were no further nominations from the Floor and the nominations were closed.

The Municipal Clerk called for a vote on the nomination of Committee Member Ruger for Deputy Mayor.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

The Municipal Clerk noted for the record that Committee Member Ruger was duly elected Deputy Mayor for the year 2020.

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**OATH OF OFFICE OF 2020 DEPUTY MAYOR** – Laurie E. Gompf, Municipal Clerk, administered the Oath of Office to Deputy Mayor Ruger.

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**2020 MAYOR’S WELCOME AND COMMENTS**

“Good afternoon and welcome to the first meeting of the Hopewell Township Committee for 2020.

I would first like to recognize the elected officials who are here today. I know how many events pull at your time. I’m deeply, deeply grateful to see so many of you here today. I am going to pull something from what Chris Bobbitt said yesterday at the Lawrence event, which was that when he looked out into the crowd, he was amazed at how many faces he hadn’t known just a few years ago and how many of those faces had become his friends. And I feel exactly the same way. I would know so few of you had I not chosen to go down this path and as many hardships that come with public life, and we all know what they are, this gives you strength to do it for another year. And so thank you all for coming out today. I am really, really honored.

Second, I would like to recognize all of our First Responders and any veterans we have in attendance. The sacrifices you make in service to your community cannot be overstated. None of this would be possible without your efforts. So thank you very much for your service.

Third, I would like to thank our dedicated volunteers. Much time, care, and thought goes into your work on behalf of our community. Your gift of service to your fellow citizens reflects the strong values of commitment and concern for others so prevalent here.

Fourth, I owe a great debt to our talented and dedicated employees and professionals. You do the hard work of the Township with a smile and a helpful response to our residents when they need you. I know I can rely on you to continue to do the diligent, thoughtful and caring work you have done every day to ensure that Hopewell Township continues to be a wonderful place to live.

Finally, but certainly not least in any way, I want to thank my family. My husband Mike, daughters Megan, Amelia, and Carolyn. My sister Julia, and brother-in-law Jeff, nephew Peter, and niece Margot. Thank you for your support and encouragement. I absolutely would not be sitting here without you. And Mom, who couldn't be here today as she had to head home and back to work reforming Kansas tax law, thank you.

2020 opens with a world of possibilities in front of us. Last year, our biggest challenge was to end the years of unproductive litigation dealing with affordable housing. We did just that and in those negotiations were able to recover the most recent costs of defending the Township and its residents. We were, as always, challenged to find a way to pay for what we need in a responsible manner and we did. We were able to add a friendly and helpful person to the reception desk, reconfigure the construction office to make it more efficient for both residents and our employees and are looking forward to being able to add some evening hours. We are working closely with BMS to repopulate that site with growing companies and are excited to welcome PTC Therapeutics to Hopewell Township. With the cooperation of and coordination with Pennington and Hopewell Boroughs, the renovation of the Pennington Senior Center is finished and the center reopened. Our employees worked hand in hand with theirs as we all worked toward the common goal of creating a better space for our seniors to gather.

That is what I really want to focus on this year. Cooperation. Inclusion. Community. Our community is only as strong as the connections among us. I see possibilities for shared services with Pennington and Hopewell Boroughs that offer a more efficient way to deliver services to all our residents. I am very much looking forward to increasing discussions, especially around budget issues, with the school district. I want to make sure that Hopewell Township residents are well represented during school budget discussions as we all bear a higher burden of school taxes than our neighbors in the two Boroughs. As Bristol-Myers Squibb prepares to leave this June, we are facing the enormous challenge of replacing their tax contributions. I am encouraged by our conversations with them, the County, and the State and believe that together we are working to quickly fill the site with additional companies who want to be great neighbors, will provide good jobs and whose employees will help support our local businesses. Our new Economic and Tourism Advisory Committee gives us a strong group of people with varied perspectives on how we can keep Hopewell economically strong. I look forward to hearing all of their thoughts.

I am certain that our other volunteer boards will continue their advocacy for the causes that are important to them and I am eager to hear from them as well. There are so many environmental challenges, none with simple answers, that we face. There are recreational trails to build and maintain, open space that needs stewards and we must find a way to better manage the deer population. As the plans for the affordable housing settlement sites begin to come forward, our planning board will have the important task of critically reviewing each application. We can rest easy knowing that we will also be hiring our own independent water and environmental experts to assess each proposal. Fortunately, we have dedicated and thoughtful people willing to tackle these difficult issues. We also have many dedicated organizations that focus on some of these same issues. Working with groups like FOHVOS and the Watershed on our environmental challenges and The Hopewell Valley Historical Society to help us celebrate our 320th year give us expertise and

enthusiastic people we alone don't have. We will need many heads and many voices to shepherd the Township into this new decade.

I would be remiss if I didn't mention my fellow committee members whose dedication to our Township makes working with them a pleasure. Julie Blake is leading the ongoing conversations with Trenton Water Works and working closely with their interim director to make sure that residents who rely on that water system continue to receive the highest quality water possible. This is a vital role for us and I'm grateful for her deep involvement in it. Michael Ruger has worked diligently with the EC to bring their ideas forward and always looks at everything we do with the trained eye of an attorney. He makes sure that we think about how we are doing what needs to be done, and how we can do it better. Kevin Kuchinski has a tool kit full of ideas to help us manage everything related to budgets. He has a vision for the future of an economically strong and connected community that is exciting. Courtney Peters-Manning brings a level of experience and enthusiasm to Township Committee and I can't wait to watch her projects come to life. Cooperation, communication, and inclusion will be our guiding principles as we harness our individual strengths and ideas to work as one team.

I have learned much this past year about possibilities and limitations. The hard work of municipal governance isn't always simply finding a good way to solve a problem, but it is making sure that everyone who has a stake in the problem has a voice in finding the solution. Inclusion and communication are critical. We are going to be looking at all of our communication practices and options to make sure we are reaching everyone we need to reach. Life is busy - for all of us - and I take seriously the challenge of keeping our residents informed. This is our home and I welcome hearing from anyone who wants to help with the work required to build a strong community.

I would like to offer a challenge as I wind up these remarks. Let's all work as one to make sure that each and every resident feels valued and heard as we continue on the path toward our 321st year. Thank you all in advance for your help and support."

Mayor McLaughlin thanked the following people for their attendance:

Governor Murphy; State Party Chairman, John Curry; County Administrator, Lillian Nazzarro; County Clerk, Paula Sollomi-Covello; County Surrogate Diane Gerofsky; Assemblyman Anthony Verrelli; Assemblywoman Verlina Reynolds-Jackson; Freeholder John Cimino; Freeholder Pat Colavita; Freeholder Ann Cannon; Freeholder Lucylle Walter; Freeholder Sam Frisby; Freeholder Andy Koontz; Freeholder Nina Melker; Senator Shirley Turner; East Windsor Mayor and County Democratic Chair, Janet Mironov; Ewing Councilwoman Jennifer Keyes-Maloney; Former Mayor and Committee Woman Vanessa Sandom; and Hopewell Township Democratic Chair, Amy Rukenstein.

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## 2020 DEPUTY MAYOR'S COMMENTS

"Thank you, Mayor McLaughlin. I am very happy you will serve the Township as mayor for another year. And welcome, Committee Member Courtney Peters-Manning! I'm glad you are with us.

Before I ran, and ran and ran, I said I would not do so without the full approval of my most important constituency and that's my family. They've been 100% behind me and I appreciate it. So I'd like to thank my wife, Tracy Vogler; our sons, Teddy, Billy, and Bobby; my mother, Betty Ruger and my aunt, Dianne Tenney. Thank you to my friends who are here as well.

I have a few points that I would like to add to what the Mayor said.

As you know, the composition of the Township Committee has changed with the election of Committee Member Peters-Manning. Simply put, there are now five Democrats on the Committee. That means there are five people who share, in broad terms, a common vision. But there are also five individuals on the Committee, and

that's the point I would like to emphasize. Five individuals, with five different sets of life experiences, and five different ways of looking at and solving Township issues. And five individuals who have a special duty to listen to views with which any one of us may not agree.

The fact that we have five people who share a common vision means we have unanimity in knowing climate change is real, and that there is a role for action on the local level to do what we can to combat it. Indeed, in the absence of any meaningful action whatsoever at the national level, it is the responsibility of local communities and states to act. In my view, there are several actions we should consider now, including but not limited to improving the quality of Township residential recycling. Small actions, yes, but replicated across the state and nation they add up.

As important as working to combat climate change is, I know a top concern of many residents is taxes. We take our responsibility for your money very seriously. We have begun 2020 budget discussions and will continue to go through the budget line by line, item by item. There are a number of things over which we have little or no control in any given year, like interest payments, health insurance costs, and litigation costs, and we have no choice but to pay those bills. But where we have control we will exercise control while ensuring that residents continue to receive the services they expect.

We will, of course, have disagreements in 2020, as we do every year. Last year I called for all of us to work towards a new civility in this Township. I want to repeat that call today as there remains work to be done. As I said last year, whenever any of us on this dais, in the audience, or in the Township, in person or online, speaks, we have a choice. We can add to the public discourse, have vigorous debate, and disagree without being disagreeable. We can discuss facts. Or we can do the opposite. Each of us must make that choice. I know the choice I want to make, and I hope others will join me in not mirroring the worst of national discourse at the Township level.

Let me end with a sincere thank you to our Township staff who work so hard to make Hopewell Township a better place to live for all of us, and our volunteers who generously give of their time to advise the Township on important issues.

So once again, thank you.”

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#### **COMMITTEE MEMBER PETERS-MANNING'S REMARKS**

“Thank you, Mayor. I just want to take one minute to thank everyone who is here today to support us and to support Hopewell Township. I truly appreciate each and every one of you for being here today and for your continued support. I'd also like to thank my fellow committee members. I look forward to working with all of you and learning from all of you.

I also want to say a most heartfelt thank you to my family. My brother JD and sister-in-law Meghan and adorable nephew Liam. To my parents, Deb and Jim Peters, thank you for your unconditional love and for raising me to understand the importance of service. I wouldn't be anything without both of you. And to my sons Seamus and Conor and my husband Tomas. Public service requires a lot of time and a lot of evenings away from home, and you take it all in stride. You are my foundation and I understand how lucky I am to have all three of you.

Finally, I want to say to the people of Hopewell Township, that I promise to represent everyone, whether you voted for me or not. We may not always agree, but I always will have the best interests of our Township at heart. I am deeply concerned about the growing divisiveness of our politics and our discourse, both nationally and right here at home. We all love this, our shared place on the planet. I look forward to a new year and a new decade, where we will work hard together for our Township and for our residents. Thank you for giving me the opportunity.”

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**AREAS OF RESPONSIBILITY, DEPARTMENTS FOR 2020 BY MAYOR**

- A. Board of Health, Public Works, Historic Preservation Commission – Blake
  - B. Administration/Legal, Finance, Planning Board, Parks & Recreation Advisory Committee, Economic Development and Tourism Advisory Committee - Kuchinski
  - C. Environmental Commission, Affordable Housing Committee, Senior Advisory Board, Lawrence Hopewell Trail – Peters-Manning
  - D. Agricultural Advisory Committee, Open Space, Public Safety, Woolsey Park Advisory Committee - Ruger
  - E. Planning Board, Deer Management Advisory Committee, Youth Advisory Board – Mayor McLaughlin
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**RESOLUTION #20-01.** Read by title.

Motion by Ruger, seconded by Blake to adopt Resolution #20-01.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-1**

**RESOLUTION APPOINTING ONE YEAR  
TERMS EXPIRING DECEMBER 31, 2020**

**BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, County of Mercer, that the persons listed as follows are hereby appointed for a one-year term expiring December 31, 2020:

<b>MUNICIPAL PROSECUTOR:</b>	Robert Yostembski
<b>MUNICIPAL PUBLIC DEFENDER:</b>	John M. Holliday
<b>DEPUTY COURT ADMINISTRATOR:</b>	Christine Irizarry
<b>DEPUTY MUNICIPAL CLERK:</b>	Katherine Fenton-Newman
<b>TREASURER:</b>	Elaine Borges
<b>PENSION CERTIFYING OFFICER:</b>	Susan Newman
<b>SEARCHER FOR PROSPECTIVE ASSESSMENTS:</b>	Laurie E. Gompf
<b>TAX SEARCH OFFICER:</b>	Mary Kennedy Nadzak

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**RESOLUTION #20-2.** Read by title.

Motion by Kuchinski, seconded by Blake to adopt Resolution #20-2.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-2**

**A RESOLUTION REAPPOINTING GALE DOWNEY  
HOPEWELL TOWNSHIP REPRESENTATIVE TO THE  
STONY BROOK REGIONAL SEWERAGE AUTHORITY**

**BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, County of Mercer, on this 2<sup>nd</sup> day of January 2020, that Gale Downey of Wargo Road, Pennington, NJ, be and

is hereby appointed the Hopewell Township representative to the Stony Brook Regional Sewerage Authority for a five-year term that will expire on January 31, 2025.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is instructed to forward a certified copy of this resolution to the Stony Brook Regional Sewerage Authority.

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**RESOLUTION #20-3.** Read by title.  
Motion by Blake, seconded by Ruger to adopt Resolution #20-3.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-3**  
**RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 et. seq., each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer (P.A.C.O); and

**WHEREAS**, the individual designated as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program; and

**WHEREAS**, the Public Agency Compliance Officer is also responsible for administering contracting procedures pertaining to equal employment regarding both the public agency and its service providers; and

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.3, each public agency shall notify the State of New Jersey, Department of the Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program of its designation by January 10<sup>th</sup> of each year; and

**WHEREAS**, the Township wishes to designate Sean Canning, QPA to serve as its Public Agency Compliance Officer for the calendar year 2020; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Hopewell Township that Sean Canning is hereby designated to serve as its Public Agency Compliance Officer for the calendar year 2020.

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**RESOLUTION #20-4.** Read into the record.  
Motion by Peters-Manning, seconded by Blake to adopt Resolution #20-4.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N # 20-4**  
**HOPEWELL TOWNSHIP COMMITTEE APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

**BE IT RESOLVED**, on this 2<sup>nd</sup> day of January 2020, by the Township Committee of the Township of Hopewell, County of Mercer, that the following are hereby appointed for the terms designated:

	<b>NOMINEE</b>	<b>TERM</b>	<b>TERM EXPIRING</b>
<b>BOARD OF ADJUSTMENT, ZONING:</b>			
	William Cane	4 year	12/31/23
	Vanessa Sandom	4 year	12/31/23
	Paul Verdino	4 year(unexp)	12/31/20
Alternate No. 1	Bill Stowlow	2 year(unexp)	12/31/20
Alternate No. 2	Brian McInerney	2 year	12/31/21

**PLANNING BOARD CLASS III:**

(Township Committee Member)	Kevin Kuchinski	1 year	12/31/20
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**AFFORDABLE HOUSING COMMITTEE:**

	Georgieva Boyana	2 year	12/31/21
	Linda Rogers	2 year	12/31/21
	Karen Kent	2 year	12/31/21
(Township Committee Member)	Courtney Peters-Manning	1 year	12/31/20

**HOPEWELL TOWNSHIP PARKS & RECREATION ADVISORY COMMITTEE**

	Theresa Dolhon	3 year	12/31/22
	Brian Ross	3 year	12/31/22
	Rob Marino	3 year	12/31/22
(Senior Member)	Michael Chipowsky	2 year	12/31/21
(Senior Member)	Burt Sutker	2 year	12/31/21
(Township Committee Member)	Kevin Kuchinski	1 year	12/31/20

**BOARD OF HEALTH ADVISORY COMMITTEE**

	Matthew Kolodziej	3 year	12/31/22
Alternate No. 2	Lisa Dobruskin	2 year	12/31/21

**SENIOR ADVISORY BOARD**

	Stanley Saperstein	2 year	12/31/21
	Sebastian Panebianco	2 year	12/31/21

**RESOLUTION #20-5.** Read into the record.

**RESOLUTION # 20-5****MAYOR'S APPOINTMENTS TO BOARDS,  
COMMISSIONS AND COMMITTEES**

**BE IT RESOLVED**, that I, Kristen McLaughlin, Mayor of the Township of Hopewell, County of Mercer, on this 2<sup>nd</sup> day of January 2020, do hereby appoint the following for the terms designated:

	<b>NOMINEE</b>	<b>TERM</b>	<b>TERM EXPIRING</b>
<b>PLANNING BOARD:</b>			
Class I	Mayor	1 year	12/31/20
Class IV	Karen Murphy	4 year	12/31/23
Class IV	Leigh Ann Peterson	4 year (unexp.)	12/31/22
Alternate No. 2	Glenn Paul	2 year	12/31/21

**ENVIRONMENTAL COMMISSION:**

	Michael Aucott	3 year	12/31/22
	Nora Sirbaugh	3 year	12/31/22
	Vanessa Sandom	3 year	12/31/22
Alternate No. 1	Andrew Plunkett	2 year	12/31/21

**HISTORIC PRESERVATION COMMISSION:**

Class B	Bonita Grant	4 year	12/31/23
Class C	Theresa Vogler	4 year	12/31/23
Class C	Richard Hunter	4 year (unexp.)	12/31/21
Alternate No. 1	Amie Rukenstein	2 year	12/31/21

**OPEN SPACE ADVISORY COMMITTEE:**

	Carol Kleis	3 year	12/31/22
	Kurt Vollherbst	3 year	12/31/22
Alternate No. 1	Jennifer Marie Rogers	3 year	12/31/22

**AGRICULTURAL ADVISORY COMMITTEE:**

Alternate No. 1	Erin Hurley	3 year	12/31/22
Alternate No. 2	John Hart	3 year (unexp.)	12/31/20

**DEER MANAGEMENT ADVISORY COMMITTEE**

(Hunter)	Dave Guerard	3 year (unexp.)	12/31/20
Alternate # 1	Mike Toth	1 year	12/31/20

**OATH OF OFFICE OF 2020 TO COMMITTEE, BOARDS AND COMMISSION APPOINTEES** – Laurie E. Gompf, Municipal Clerk, administered the Oath of Office to all Committee, Boards and Commission appointees who were in attendance.

**RESOLUTION #20-6.** Read by title.  
 Motion by Blake, seconded by Peters-Manning to adopt Resolution #20-6.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N # 20-6**

**A RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR THE YEAR 2020**

**WHEREAS**, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

**WHEREAS**, the Township Committee of the Township of Hopewell desires to set forth a schedule of public meetings for the year 2020.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, County of Mercer and the State of New Jersey that the Township Committee shall hold its regular meetings at 7:00 p.m. at the municipal building auditorium located at 201 Washington Crossing-Pennington Road, Titusville, New Jersey, on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Monday of each month, except when that Monday is a national holiday and then the meeting will be held the following Tuesday evening or as noted in the attached annual notice of scheduled meetings; and

**BE IT FURTHER RESOLVED** that the Township Committee will hold Agenda Sessions at 7:00 p.m. on the fourth (4<sup>th</sup>) Monday of certain months except when that Monday is a national holiday and then the meeting will be held the following Tuesday evening as noted in the attached annual notice of scheduled meetings; and

**BE IT FURTHER RESOLVED** that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and schedule be forwarded to the official newspapers of the Township.

**RESOLUTION #20-7.** Read by title.  
 Motion by Kuchinski, seconded by Ruger to adopt Resolution #20-7.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N # 20-7**

**A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED**, that the Hopewell Valley News, The Times of Trenton, The Trentonian and the Hopewell Express are hereby designated as the official newspapers of the Township of Hopewell for the year 2020.

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**RESOLUTION #20-8.** Read by title.

Motion by Ruger, seconded by Kuchinski to adopt Resolution #20-8.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N # 20-8**

**A RESOLUTION DESIGNATING STATE  
APPROVED PUBLIC DEPOSITORIES AS OFFICIAL  
DEPOSITORIES OF HOPEWELL TOWNSHIP**

**BE IT RESOLVED**, on this 2<sup>nd</sup> day of January 2020 by the Township Committee of the Township of Hopewell, County of Mercer and State of New Jersey, that any public depository as listed on the attached Cash Management Plan be designated as an Official Depository of the Township of Hopewell, County of Mercer, for the year 2020.

**BE IT FURTHER RESOLVED**, that the Administrator and the Chief Financial Officer/Treasurer are hereby authorized to purchase and sell participations in the cash fund of these depositories for investment purposes for the account of the Township of Hopewell.

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**RESOLUTION #20-9.** Read by title.

Motion by Kuchinski, seconded by Blake to adopt Resolution #20-9.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

**R E S O L U T I O N #20-9**

**ADOPTING A TEMPORARY 2020 BUDGET**

**WHEREAS**, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

**WHEREAS**, this resolution is within the first thirty days of the year 2020; and

**WHEREAS**, 26.25% of total appropriations of the 2019 budget, exclusive of any appropriations made for debt service, capital improvement fund and deferred charges in said budget is the sum of \$4,241,284.73

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of January 2020, by the Township Committee of the Township of Hopewell, that the following temporary appropriations be made and that a certified copy of the Resolution be transmitted to the Township Treasurer's Office.

**IN CAP APPROPRIATIONS:**

	<b>2019 Budget</b>	<b>2020 Temporary Budget</b>
Legislative		
S&W	22,440.15	6,000.00
OE	19,500.00	6,000.00
Executive		
S&W	240,490.27	78,000.00
OE	212,360.00	40,000.00
Financial Administration		
S&W	213,380.65	53,000.00
OE	29,008.00	6,500.00
Tax Collection		
S&W	91,463.80	23,000.00
OE	8,715.00	3,500.00

Legal Services/Prosecutor		
S&W	49,918.01	12,200.00
OE	402,200.00	82,000.00
Municipal Clerk		
S&W	153,345.53	38,000.00
OE	25,695.00	6,400.00
Municipal Assessor		
S&W	130,231.01	38,000.00
OE	46,345.00	7,500.00
Engineering		
OE	53,500.00	25,000.00
Municipal Building		
S&W	74,136.16	10,000.00
OE	111,500.00	40,000.00
Police Services		
S&W	3,385,555.18	947,600.00
OE	187,050.30	100,000.00
Community Development		
S&W	351,878.54	56,000.00
OE	77,800.00	15,000.00
Auditing Services		
OE	30,000.00	30,000.00
Health		
S&W	256,485.45	74,000.00
OE	29,500.00	9,000.00
Solid Waste & Recycling		
OE	25,000.00	5,000.00
Public Works		
S&W	1,390,664.49	527,000.00
OE	328,400.00	290,000.00
Fleet Maintenance		
S&W	141,286.33	42,000.00
OE	105,000.00	70,000.00
Recreation/Parks		
S&W	61,725.88	14,000.00
OE	17,000.00	14,000.00
Recreation		
S&W	133,948.81	29,000.00
OE	2,400.00	1,400.00
Senior Services		
S&W	44,084.00	20,000.00
OE	6,425.00	1,500.00
Motor Fuels		
OE	170,000.00	61,300.00
Street Lighting		
OE	140,000.00	43,800.00
Utilities		
OE	165,000.00	43,800.00
Telephone		
OE	70,000.00	24,200.00
Municipal Court		
S/W	261,064.14	66,000.00
O/E	10,998.00	3,500.00
Public Defender		
S/W	18,000.00	5,400.00
Historic Preservation Commission		
OE	1,500.00	2,000.00
Environmental Commission		
OE	5,750.00	1,000.00
Insurance Premiums		
OE	418,798.00	425,307.00
Disability Insurance		
OE	6,000.00	8,000.00
Social Security		

OE	540,000.00	140,000.00
Employee Benefits		
OE	2,290,109.64	526,627.73
DCRP		
OE	1,250.00	2,500.00
Pension		
OE	1,440,625.64	0.00
Affordable Housing		
OE		0.00
Health Benefit Waiver		
OE	52,500.00	12,000.00
Animal Control		
OE	48,000.00	0.00
Interfund Operating Trf		
OE	45,737.50	0.00
Water Utility		
OE	3,543.51	0.00

**OUT OF CAP APPROPRIATIONS:**

Interlocal Police Services		
S&W	416,985.39	100,000.00
OE	34,149.70	5,000.00
Interlocal Recycling		
OE	239,799.00	50,000.00
Interlocal Dispatch		
S&W	73,262.52	
Interlocal Senior Service Coordinator		
S&W	10,000.00	
O/E	4,872.00	
Interlocal EMS Mercer County		
O/E	14,560.00	
Municipal Alliance Grant		
O/E	2,670.00	
Recycling Tonnage Tax		
O/E	1,000.00	250.00
Declared State of Emergency	120,000.00	
O/E		
Miscellaneous Expenses		
O/E	1,092,667.56	
<b>TOTAL</b>	<b>16,157,275.16</b>	<b>4,241,284.73</b>

**RESOLUTION #20-10.** Read by title.

Motion by Kuchinski, seconded by Ruger to adopt Resolution #20-10.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

**RESOLUTION #20-10**

**A RESOLUTION ADOPTING TEMPORARY  
2020 WATER, SEWER UTILITY SBRSA & SEWER UTILITY ELSA BUDGET**

**WHEREAS**, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

**WHEREAS**, this resolution is within the first thirty (30) days of the year 2019; and

**WHEREAS**, 26.25% of the total appropriations of the 2019 Water Utility budget, exclusive of debt service is the sum of \$12,690.56; and

**WHEREAS**, 26.25% of the total appropriations of the 2019 Sewer Utility budget, exclusive of debt service is the sum of \$76,689.07 for SBRSA Sewer Utility and \$251,747.37 for ELSA Sewer Utility;

**NOW, THEREFORE, BE IT RESOLVED**, on this 2nd day of January 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Township Treasurer’s office.

	<u>2019 Budget</u>	<u>2020 Temporary Budget</u>
<b><u>WATER UTILITY</u></b>		
S & W	11,500.00	4,000.00
OE 35,845.00	8,490.56	
Employee Benefits		
OE 1,000.00	200.00	
<b>TOTAL</b>	<b>48,345.00</b>	<b>12,690.56</b>
 <b><u>SEWER UTILITY SBRSA</u></b>		
S & W 10,500.00	4,000.00	
OE 280,468.84	72,489.07	
Employee Benefits		
OE 1,180.00	200.00	
<b>TOTAL</b>	<b>292,148.84</b>	<b>76,689.07</b>
 <b><u>SEWER UTILITY ELSA</u></b>		
S & W 24,000.00	6,500.00	
OE 933,187.60	244,697.37	
Employee Benefits		
OE 1,850.00	550.00	
<b>TOTAL</b>	<b>959,037.60</b>	<b>251,747.37</b>
<b>TOTAL</b>	<b>1,299,531.44</b>	<b>341,127.00</b>

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**RESOLUTION #20-11.** Read by title.

Motion by Blake, seconded by Peters-Manning to adopt Resolution #20-11.

**MOTION UNANIMOUSLY CARRIED**

**RESOLUTION #20-11**

**A RESOLUTION AUTHORIZING PUBLIC WORKS TO RE-OPEN  
IT’S PETTY CASH FUND FOR 2020 IN THE AMOUNT OF \$200.00;  
RECREATION TO RE-OPEN ITS PETTY CASH FUND  
FOR 2020 IN THE AMOUNT OF \$500.00; THE ADMINISTRATION OFFICE  
TO REOPEN ITS PETTY CASH FUND FOR 2020 IN THE AMOUNT OF \$400.00;  
AND THE SENIOR SERVICES OFFICE TO RE-OPEN THEIR PETTY CASH FUND  
FOR 2020 IN THE AMOUNT OF \$50.00**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for the Administration, Public Works, Recreation and Senior Services departments of Hopewell Township; and

**WHEREAS**, said petty cash funds were established by resolutions dated October 7, 1991 (Administration), January 4, 2001 (Recreation), February 1, 2001 (Public Works) and April 8, 2013 (Senior Services), by the Township Committee of the Township of Hopewell; and

**WHEREAS**, it is the desire of the Township Committee that said funds be continued under the direction of Administration, Public Works, Recreation and Senior Services respectively.

**NOW, THEREFORE, BE IT RESOLVED** on this 2<sup>nd</sup> day of January 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that effective January 1, 2020, the Public Works Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$200.00; the Recreation Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$500.00; the Administration Office is hereby permitted to re-open its Petty Cash Fund in the amount of \$400.00 and the Senior Services Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$50.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Funds will be used by such office or department to pay claims for small miscellaneous expenses.

**RESOLUTION #20-12.** Read by title.

Motion by Kuchinski, seconded by Blake to adopt Resolution #20-12.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

## **R E S O L U T I O N #20-12**

### **B I L L S & C L A I M S**

**BE IT RESOLVED**, that the list of cash disbursements authorized for approval of bills for payment date January 2, 2020 in the following amounts:

Bills and Claims	\$	6,052,964.67
Payroll	\$	0.00
Total Disbursements	\$	6,052,964.67

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

### **PUBLIC SECTION**

No comment from the public.

At 5:30 p.m., motion by Kuchinski, seconded by Ruger to adjourn the meeting.

**MOTION UNANIMOUSLY CARRIED**

The detailed public meeting may be viewed at [www.hopewelltpw.org](http://www.hopewelltpw.org) in the video library.

LAURIE E. GOMPF  
MUNICIPAL CLERK