

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, JANUARY 11, 2018**

The regular meeting of the Board of Fire Commissioners was held on January 11, 2018, at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky - Present
 Vice-Chairman Burd - Present
 Secretary Kintzel - Present
 Treasurer Lynch - Absent
 Commissioner Tackacs - Present

MINUTES SUBMITTED FOR APPROVAL

Minutes from 10/5 were held.

Vice-Chairman Burd moved and Chairman Chipowsky seconded the motion to accept the regular and executive session minutes from 10/5/17. The motion passed with Secretary Kintzel abstaining.

Vice-Chairman Burd moved and Secretary Kintzel seconded the motion to accept the regular and executive session minutes from 11/30/17.

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

None.

TREASURER'S REPORT

Secretary Kintzel read the summary of the Bills and Claims dated January 11, 2018, and was seconded by Vice-Chairman Burd. A roll call vote was held and the following amounts were authorized:

Bill List:		\$6,554.69
Payroll Ending:	January 6, 2018	\$70,538.26
Total Disbursements:		\$77,092.95

UNFINISHED BUSINESS

A. EMS BILLING - No discussion.

- B. WATER STUDY - No discussion.
- C. FIRE DISTRICT BUILDING PROJECT - The Board discussed a design change that Van Cleef Engineering Associates would be working on.
- D. COMMUNICATIONS - Specialist Bailey reported that the Deputy Chief Mullen had worked on the communications at Station 53 and the pagers had been working better. Chairman Chipowsky reported that the Deputy Chief Mullen would be reviewing the dispatch times for a recent fire call.
- E. UNION FIRE COMPANY AND RESCUE SQUAD SPRINKLER SYSTEM - No discussion.
- F. VOLUNTEER RECRUITMENT - Chairman Chipowsky and Purchasing Agent Ocicki reported on recent volunteer recruitment efforts.
- G. HOPEWELL BOROUGH FIRE DISTRICT REPLACEMENT RESCUE TRUCK - Board Clerk Heather Varrasse reported that members of the Hopewell Fire Company would be traveling the manufacturer to check on the status of the truck.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Purchasing agent Sarah Ocicki reported from Chief Martin's Pre-Meeting Report on schedule changes, training at Station 53 focusing on driver qualifications and water rescue training. She also reported that a member of Hopewell Fire Department has been riding along with the ambulance.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

No report.

PENNINGTON FIRST AID SQUAD REPORT

Captain Heather Varrasse reported on the yearly calls. She also reported on the status of ambulance State licensing and said they expect an inspection in the next two weeks. She reported that several members of the recent EMT class are now volunteering with the Squad.

Secretary Kintzel reported on the difference in call volume during the day and night according to the Union Fire Company and Rescue Squad's Relief Association report.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Heather Varrasse reported on the yearly calls, the Hopewell Borough Fire District 2018 budget adoption, and a new squad Chief with the Hopewell Emergency Medical Unit.

PENNINGTON FIRE COMPANY REPORT

No report.

PUBLIC COMMENT (NON AGENDA)

The Board decided to cancel the regular scheduled meeting on January 25, 2018 as there was a special meeting scheduled for January 22, 2018. Purchasing Agent Sarah Ocicki reported on the resolutions required according to the budget and election timeline and the Board confirmed that there would be a quorum at the special meeting. Attorney Kevin Hart and the Board discussed whether to include the repayment of 76% of the cost of Pennington Borough Fire District's as a referendum question in the February Election. Attorney Hart recommended and the Board agreed that the Board continue to include referendum questions for Township voter approval regarding debt service repayment. Attorney Hart also recommended and the Board agreed that there should be separate questions for the Pennington Borough Fire District repayment and the Union Fire Company and Rescue Squad Tanker and Marine Unit.

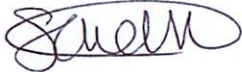
EXECUTIVE SESSION RESOLUTION 2018-8

Not needed.

ADJOURNMENT

Secretary Kintzel motioned to adjourn the meeting and was seconded by Vice Chairman Burd at 7:23 PM.
The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ocicki", enclosed within a hand-drawn oval.

Sarah Ocicki
Purchasing Agent