

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, FEBRUARY 22, 2018**

The regular meeting of the Board of Fire Commissioners was held on February 22, 2018, at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky - Present
Vice-Chairman Burd - Present
Secretary Kintzel - Present
Treasurer Lynch - Present - arrived at 7:07 PM
Commissioner Tackacs - Present

PUBLIC COMMENT (AGENDA)

None.

TREASURER'S REPORT

Secretary Kintzel read the summary of the Bills and Claims dated February 22, 2018, and was seconded by Commissioner Tackacs. A roll call vote was held and the following amounts were authorized:

Bill List:		\$22,806.13
Payroll Ending:	February 17, 2018	\$47,311.90
Total Disbursements:		\$70,118.03

UNFINISHED BUSINESS

A. EMS BILLING

Chief Martin reported that there was not a lot of progress. A meeting must be held with the Township committee or sub-committee.

B. WATER STUDY

Vice-Chairman Burd noted that the current Tanker 53 could be moved to Hopewell Township Public Works once the new Tanker is purchased. Deputy Chief Kurt Pedersen asked about the status of the Honey Lake Project. Chief Martin reported that he will request an update from the new Hopewell Township administrator.

C. FIRE DISTRICT BUILDING PROJECT

Chairman Chipowsky reported that there had been a meeting today and another meeting was scheduled for March 14, 2018.

D. COMMUNICATIONS

No report from Chief Martin. Chief Malkiewicz reported that some dispatches at his house are very staticky. The Board and Valley Chiefs discussed work that is being done regarding communications. Treasurer Lynch asked about a complaint the Board would like to make with Mercer County regarding time stamps in dispatches. Various apparatus has been marked on-scene at the same time. The Board and Deputy Chief Pedersen discussed this issue. Chief Martin reported that he would follow up with that.

E. UNION FIRE COMPANY AND RESCUE SQUAD SPRINKLER SYSTEM

No update.

F. VOLUNTEER RECRUITMENT

Chief Martin reported on the upcoming press releases for family firefighters and retirees.

G. HOPEWELL BOROUGH FIRE DISTRICT REPLACEMENT RESCUE TRUCK

Specialist VanDoren reported that the final inspection should be mid-March and it is expected to be delivered shortly after. Chief Martin reported that a repayment agreement needs to be in place.

STATION AND SQUAD REPORTS**A. HOPEWELL VALLEY EMERGENCY SERVICES REPORT**

Chief Martin reported that the budget passed and the public voted to purchase new apparatus.

B. UNION FIRE COMPANY AND RESCUE SQUAD

Chief Malkiewicz reported on the tire repairs to Ambulance 153-1. Chief Malkiewicz reported that Tanker 53 had returned from Valtek, and Valtek was going to provide an estimate on the rust issue with Engine 53. Chief Malkiewicz and Vice-Chairman Burd discussed the rust issue repair. Chief Malkiewicz reported that the Tanker committee continues to meet.

C. PENNINGTON FIRST AID SQUAD

Second Assistant Captain Heather Varrasse reported that the Squad still continues to pursue NJ State Licensing.

D. HOPEWELL FIRE DEPARTMENT AND EMU

Line Secretary Heather Varrasse reported on the results of the Fire District Election.

E. PENNINGTON FIRE COMPANY REPORT

Chairman Chipowsky reported that the exhaust system installation had begun. Chief Martin reported on the installation.

Chairman Chipowsky asked Chief Martin to add Union Fire Company and Rescue Squad's Tanker and Marine Unit to Unfinished Business.

PUBLIC COMMENT (NON AGENDA)

Secretary Kintzel thanked Commissioner Tackacs for his service on the Board of Fire Commissioners.

Vice-Chairman Burd reported that the LOSAP funds had been returned. Chief Martin reported that just under \$50,000 had been returned to the General Fund of the Board. Chairman Chipowsky asked the other Boards in the Valley to review their list for funds that may be returned. Chief Martin reported that he would contact the other boards.

EXECUTIVE SESSION RESOLUTION & ADJOURNMENT

Treasurer Lynch moved to enter Executive Session to discuss contractual matters. Vice-Chairman Board seconded. The motion passed and the Board entered Executive Session at 7:21 PM. No formal action would be taken. Chairman Chipowsky closed the open session at 7:21 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Ocicki", written in a cursive style.

Sarah Ocicki
Purchasing Agent