

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MARCH 22, 2018**

The regular meeting of the Board of Fire Commissioners was held on March 22, 2018 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky - Present
Vice-Chairman Burd - Present
Secretary Cseremsak - Present
Treasurer Lynch- Present
Commissioner Kintzel - Absent

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

RESOLUTION 2018-24

**A RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE
IN THE BUDGET OF ANY FIRE DISTRICT PURSUANT TO N.J.S.A 40A:14-78.5
(J.P MORGAN GRANT)**

WHEREAS, N.J.S.A. 40A:14-78.5 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any fire district when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Hopewell Township Fire District No. 1 has received a grant in the amount of \$415.00 from J.P. Morgan and wishes to amend its 2018 Budget by \$415.00 to include the amount received as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, State of New Jersey, that the Hopewell Township Fire District No. 1 hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2018 in the sum of \$415.00 which item is now available as a revenue from:

J.P. Morgan Grant	\$415.00
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BE IT FURTHER RESOLVED that a like sum of \$415.00 be and the same is hereby appropriated as follows:

Purchase of Fire Prevention Educational Materials \$415.00

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd		X	X			
Kintzel						X
Lynch	X		X			
Cseremsak			X			
Chipowsky			X			

RESOLUTION 2018-25

A RESOLUTION AUTHORIZING AN INCREASE IN THE TRAINING AND CONFERENCE PER DIEM REIMBURSEMENT RATE

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No. 1. (the Board) reimburse employees and volunteers \$35 per day per person for meals at training classes and conferences; and

WHEREAS, the Board desires to increase the per diem rate to \$55.00.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, State of New Jersey, that the training and conference per diem rate is now increased to \$55.00 per day per person.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd	X		X			
Kintzel						X
Lynch		X	X			
Cseremsak			X			
Chipowsky			X			

TREASURER'S REPORT

Treasurer Lynch read the summary of the Bills and Claims dated March 22, 2018, and was seconded by Vice Chairman Burd. A roll call vote was held and the following amounts were authorized:

Bill List:		\$180,231.39
Payroll Ending:		\$51,896.15
Total Disbursements:		\$232,127.54

DISCUSSION ITEMS

A. LOSAP

The Board entered into a discussion about the Length of Service and Award Program (LOSAP). The Board discussed the procedure to return money from LOSAP accounts of inactive volunteer members to the Fire District as sponsoring agency. The Board and members of the Union Fire Company and Rescue Squad discussed sending a certified letter to inactive members to let them know their volunteer membership have lapsed. This would include notifying non-vested members that the funds in their LOSAP account would return to the sponsoring agency. Purchasing Agent Ocicki will contact Lincoln Financial to request current addresses for LOSAP members. Purchasing Agent Ocicki will also provide a list of current LOSAP members to fire company President Swanson. Purchasing Agent Ocicki will also contact the State LOSAP representative to determine what, if any, documentation is required for proof of active service in regards to vesting.

PUBLIC COMMENT (NON AGENDA)

None.

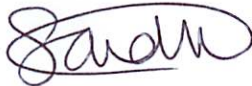
EXECUTIVE SESSION RESOLUTION

Vice Chairman Burd moved to enter executive session at 7:23 PM. It was seconded by Treasurer Lynch and the Board entered executive session to discuss the IAFF Contract.

ADJOURNMENT

Secretary Cseremsak motioned to adjourn the meeting and was seconded by Vice-Chairman Burd at 7:49 PM. The motion carried.

Respectfully submitted,



Sarah Ocicki
Purchasing Agent