

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, APRIL 12, 2018**

The regular meeting of the Board of Fire Commissioners was held on April 12, 2018, at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky - Present
Vice-Chairman Burd - Present
Secretary Cseremsak - Present
Treasurer Lynch - Absent
Commissioner Kintzel - Present

MINUTES SUBMITTED FOR APPROVAL

Commissioner Kintzel moved and Vice-Chairman Burd seconded the motion to accept the regular session minutes from 1/4/18. Secretary Cseremsak abstained. The motion passed with one abstention.
Commissioner Kintzel moved and Vice-Chairman Burd seconded the motion to accept the regular session minutes from 1/11 /18. Secretary Cseremsak abstained. The motion passed with one abstention.

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

RESOLUTION 2018-27

**A RESOLUTION AUTHORIZING THE BOARD CHAIRMAN AND VICE-CHAIRMAN
TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE
HOPEWELL VALLEY UNIFORMED FIREFIGHTERS ASSOCIATION LOCAL 3897 OF
THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS AFL-CIO-CLC**

WHEREAS, the Hopewell Township Fire District No. 1, Board of Fire Commissioners recognizes the Hopewell Valley Uniformed Firefighters Association Local 3897 of the International Association of Firefighters AFL-CIO-CLC as the bargaining unit for certain employees of the Hopewell Township Fire District No.1; and,

WHEREAS, the Board of Fire Commissioners and the Hopewell Valley Uniformed Firefighters Association Local 3897 of the International Association of Firefighters AFL-CIO-CIC agreed to certain terms and conditions as part of the Collective Bargaining Agreement; and,

WHEREAS, the Board of Fire Commissioners and the Hopewell Valley Uniformed Firefighters Association Local 3897 of the International Association of Firefighters AFL-CIO-CLC now

desire to enter into a formal Collective Bargaining Agreement for the period January 1, 2018 until December 31, 2020; and,

WHEREAS, the Collective Bargaining Agreement has been reviewed by the Hopewell Township Board of Fire Commissioner's attorney;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Hopewell Township Fire District No. 1 Board of Fire Commissioners that the Chairman and Vice-Chairman of the Board, be hereby authorized to execute said Collective Bargaining Agreement with the Hopewell Valley Uniformed Firefighters Association Local 3897 of the International Association of Firefighters AFL-CIO-CLC.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd	X		X			
Kintzel			X			
Lynch						X
Cseremsak			X			
Chipowsky		X	X			

Chief Martin provided the Board with copies of the contract and discussed the changes with the Board and IAFF President John Schafer. The Board and members of the IAFF signed the agreement.

TREASURER'S REPORT

Secretary Cseremsak read the summary of the Bills and Claims dated April 12, 2018, and was seconded by Commissioner Kintzel. A roll call vote was held and the following amounts were authorized:

Bill List:		\$319,979.91
Pay Period 7 Payroll Ending:	March 31, 2018	\$52,517.33
Pay Period 7A Payroll Ending:	March 31, 2018	\$2,012.40
Total Disbursements:		\$374,509.64

UNFINISHED BUSINESS

Chief Martin and the Board discussed making changes to the agenda to remove the Unfinished Business.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief reported on the status of water supply and new improvements. Chief Martin reported on a meeting with the mayor and deputy mayor regarding the building project. Chief Martin thanked Deputy Chief Mullen for installing Cradle Point WiFi systems in the Fire District fleet. Chief Martin, Lt. Moore, and the Board discussed communications improvements from Mercer County Central. Chief Martin reported on current social media programs and public relations press releases. Chief Martin thanked Randi Malkiewicz and the recruiting team for coming up with ideas for press releases. Chief Martin reported on the Hopewell Borough Fire District replacement rescue truck. Heather Varrasse noted that the expected delivery date is late May pending the final inspection. Chief Martin reported on EMS billing, the Union Fire Company and Rescue Squad sprinkler project, the status of the Marine and Tanker Truck purchase, his research into consultants for long-range planning, and Engine 50 response.

Vice-Chairman Burd asked to add Engine 50 Response to the work session at the second meeting in May and invite the chiefs for a discussion. Vice-Chairman Burd and Chief Martin discussed issues with Engine 50 Response.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Deputy Chief Kurt Pedersen reported on monthly calls, notable incidents, mutual aid responses, the tanker committee, and the marine committee. Chief Martin noted that the deadline for the tanker and marine numbers was the November Local Finance Board so that the purchase can be made in 2019. Deputy Chief Pedersen and Chief Martin discussed specifications for the truck and the purchasing process.

PENNINGTON FIRST AID SQUAD REPORT

Second Assistant Captain Heather Varrasse reported on the monthly calls, status of State Inspection, new membership and the use of third party staffing.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Line Secretary Heather Varrasse reported on the monthly calls. Heather Varrasse and Specialist VanDoren reported on the replacement rescue truck.

PENNINGTON FIRE COMPANY REPORT

None. The Board asked Chief Martin to request an official representative from Pennington Fire Company to attend the Board of Fire Commissioners Meetings. Chief Martin, the Board, and UFCRS Deputy Chief Pedersen discussed the exhaust system at Pennington Fire Company.

PUBLIC COMMENT (NON AGENDA)

The Board and Chief Martin discussed EMS Billing. Commissioner Kintzel asked what the potential revenue could be. Specialist Williams offered to pull together numbers for the Board.

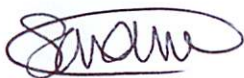
EXECUTIVE SESSION RESOLUTION

Not needed.

ADJOURNMENT

Commissioner Kintzel motioned to adjourn the meeting and was seconded by Secretary Cseremsak at 7:40 PM. The motion carried.

Respectfully submitted,



Sarah Ocicki
Purchasing Agent