



Hopewell Township Fire District No. 1
201 Washington Crossing Pennington Rd
Titusville, New Jersey, 08560

MEMO TO FILE

On June 11, 2020 Chairman Chipowksy resigned from the Board of Fire Commissioners. On June 17, 2020, Secretary Cseremsak resigned from the Board of Fire Commissioners.

On June 25, 2020, the remaining members of the Board held a meeting at which several sets of meeting minutes were presented for approval. The remaining members could not create a quorum of commissioners to approve any set of minutes due to the resignation of the Chairman and Secretary. The remaining members had reviewed the minutes presented and, on the advice of counsel, voted to approve the following minutes presented at the June 25, 2020 meeting:

- A. Regular Session Minutes from 1/2/20
- B. Regular Session Minutes from 1/9/20
- C. Regular and Executive Session Minutes from 1/23/20
- D. Regular and Executive Session Minutes from 2/13/20
- E. Regular and Executive Session Minutes from 2/27/20
- F. Regular Session Minutes from 3/19/20
- G. Regular Session Minutes from 4/16/20

**BOARD OF FIRE COMMISSIONERS SPECIAL MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, APRIL 16, 2020**

The special meeting of the Board of Fire Commissioners was held on April 16, 2020 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky - Present
Vice-Chairman Burd - Present
Secretary Cseremsak - Absent
Treasurer Lynch - Present
Commissioner Tackacs - Absent

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

RESOLUTION 2020-27: A RESOLUTION APPOINTING JOSHUA WILSON TO THE RANK OF FIRE LIEUTENANT

WHEREAS, in order to provide supervision of its employees and promote a more efficient operation, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 has determined that a need exists for a Fire Lieutenant; and

WHEREAS, a selection process for the position of Fire Lieutenant has been completed by the Board of fire Commissioners; and

WHEREAS, the Board Treasurer has certified the availability for said funds to be consistent with the collective bargaining agreement.

WHEREAS, Joshua Wilson has been offered and has accepted the position of Fire Lieutenant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners, Hopewell Township Fire District No.1, Township of Hopewell, County of Mercer, that Joshua Wilson is hereby appointed to the position of Fire Lieutenant effective April 17, 2020.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Ave	Nav	Abstain	Absent
Burd		X	X			
Lvnch	X		X			
Tackacs						X

Commissioner	Moved	Second	Ave	Nav	Abstain	Absent
Cseremsak						X
Chipowsky			X			

The Board congratulated Lt. Wilson on his promotion.

RESOLUTION 2020-28: A RESOLUTION APPROVING THE PAYMENT OF ACCRUED LEAVE TIME TO DANIEL SCHULMAN

WHEREAS, Daniel Schulman retired from full-employment with the Hopewell Township Fire District No. 1 effective April 1, 2020; and

WHEREAS, the employment agreement between the Board of Fire Commissioners of Hopewell Township Fire District No. 1 and the Lieutenants and Fire Official provides that employees who separate in good standing shall be entitled to compensation for annual leave earned but not used, personal time earned but not used, compensatory time earned, and 50% of the accumulated sick time earned but not used at the hourly rate on the date of his resignation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No. 1, Mercer County, hereby approves the payment of annual leave time, personal time, compensatory time, and sick leave time in the amount of \$37,489.64 to Daniel Schulman.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Ave	Nav	Abstain	Absent
Burd	X		X			
Lynch		X	X			
Tackacs						X
Cseremsak						X
Chipowsky			X			

TREASURER’S REPORT

Treasurer Lynch read the summary of the Bills and Claims dated April 16, 2020 and was seconded by Vice Chairman Burd. A roll call vote was held and the following amounts were authorized:

Bill List:		\$88,569.67
PP7 Payroll Ending:	March 28, 2020	\$56,410.35
PP8 Payroll Ending:	April 11, 2020	\$50,608.81
Total Disbursements:		\$195,588.83

PUBLIC COMMENT (NON AGENDA)

None.

EXECUTIVE SESSION RESOLUTION

Not needed.

The Board discussed future meeting dates.

ADJOURNMENT

Treasurer Lynch motioned to adjourn the meeting and was seconded by Vice-Chairman Burd at 7:07 PM.
The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sarah Ocicki', written in a cursive style.

Sarah Ocicki
Purchasing Agent