

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING  
VIA ZOOM VIDEO COMMUNICATIONS**

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**Monday, April 20, 2020 – 4:03 p.m.**

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**PROPER STATEMENT OF NOTICE** – Mayor McLaughlin called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on January 3, 2020, and amended on April 17, 2020, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

**ROLL CALL:** Those answering the roll call of the Municipal Clerk:

**COMMITTEE MEMBERS PRESENT:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**ABSENT:** None

**STAFF PRESENT:** Administrator/CFO Borges, Municipal Clerk Gompf, Director of Community Development/Engineer Kataryniak, Interim Health Officer Carey, Township Attorney Goodell

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**PLEDGE OF ALLEGIANCE TO THE FLAG** – Mayor McLaughlin led those in attendance in the Pledge of Allegiance to the flag.

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Mayor McLaughlin recognized the passing of long-time Department of Public Works employee, William Tunnicliffe, and asked for a moment of silence in his memory.

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**PRESENTATION – INTERIM HEALTH OFFICER STEPHANIE CAREY**

Ms. Carey presented a slide show which included:

- 1 in 5 victims who pass from COVID-19 are under 65 years old.
- There are over 85,000 cases of COVID-19 in New Jersey with over 4,000 deaths, which is nearly a 5% death rate.
- There are over 2,300 cases in Mercer County.
- Approximately 57 are in Hopewell Township with approximately a dozen in the Boroughs.
- Case counts are flattening due to public cooperation.
- At this time the focus of activity is in long-term care facilities.
- There is a lot of pressure to reopen the economy, but before that happens certain benchmarks must be met:
  - Cases are no longer being spreading widely.
  - Health care systems need to have space for cases.
  - Need a robust public health capacity.
- How do we lift physical distancing restrictions?
  - The medically vulnerable will continue to shelter.
  - Prioritize societal benefit.
  - Prepare to tighten the faucet if cases spike.
- Lessons for Mayors and public officials:
  - Test widely by creating places for community drive-through testing and using their bully pulpit to share latest information about appropriate testing from the CDC.
  - Isolate all infected people by ensuring safe housing by working with businesses and community organizations to open hotels and dorms and engage with disenfranchised populations by working with community organizations and

leaders.

- Quarantine all contacts for 14 days by creating incentives to manage isolation and quarantine; provide care packages, remote resources, and financial support to those quarantined.
- Find everyone who has been in contact with infected patients by helping public health experts recruit an army of tracers from throughout the community from social service workers to new college graduates; inform the public on process and progress; and promote participation.
- What will change in how we work?
  - Examples: Continuation of social distancing by teleworking; staggered work hours; people sitting 6 feet apart; and fewer meetings.
- What will change in how we travel?
  - Examples: Change use of mass transit (e.g. density of passengers); new procedures at stations (e.g. masks, temperature).
- What will change in our public spaces?
  - Examples: Mandatory hand sanitizers at all building entrances; touch-free doors and elevators (long term).
- Travel bans and quarantine of travelers may continue until there is a vaccine.
- Vulnerable people may need to continue to shelter in place even after others have re-entered our new world.

Committee Members raised certain questions that included:

- When students may go back to school to which Ms. Carey gave a few examples of ways students may go back to school but it is more likely with kindergarten and elementary level school children than high school and college.
- Should masks be worn on trails to which Ms. Carey responded that best practice would be to wear a mask.
- When is it okay to go see members of your family? Ms. Carey said the first thing that will be lifted will be seeing members of your family and as things loosen there may be family gatherings of up to 10 people.

Ms. Carey encouraged the public to stay home, be kind and stay strong as some of the key things people should be doing right now.

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## COMMITTEE MEMBERS AND STAFF REPORTS

Mr. Kataryniak reported construction and essential roadway projects are continuing throughout the Township; crack and base repairs are being done in anticipation of chip seal work; bids were received on chip seal work; construction offices are open and processing permits via email and the night deposit slot at the municipal building; per guidance from the Department of Community Affairs, Planning Board and Zoning Board meetings are being held through a virtual platform; and work is continuing in Community Development through as much remote work as possible.

Mr. Goodell reported that there have been case management conferences with regard to Concerned Citizens and U.S. Homes vs. ELSA; the courts are trying to keep things moving forward as best they can and the Concerned Citizens case may be one of the first virtual trials held in Mercer County.

Ms. Borges reported that tonight the budget will be introduced; this year's note sale has taken place; thanked the residents, employees and vendors for their cooperation; stated residents have been wonderful; and believes the Township has moved forward and is not far behind in work.

Ms. Gompf reported that the primary election has been moved from June 2 to July 7 this year and that she has been working with the Board of Elections, in the event vote by mail isn't used, to ensure that all our election locations are still able to house the polls.

Committee Member Blake reported on the Bloomberg Harvard Coronavirus Action Team meetings and loosening the faucet; acknowledged Public Works for their excellent service; and reported on the activities of the Public Works Department.

Committee Member Peters-Manning reported on the Environmental Commission who will be

meeting via Zoom to review Planning and Zoning Board applications; announced Clean Communities has been canceled this year; that the pick-up of lunches continues at the Senior Center and seniors are happy and grateful for that; thanked Randi Knechel for her work with the seniors; reported that volunteer grocery shoppers are available through the mobile food pantry; if seniors are interested, please get in touch with Randi Knechel; and urged residents to apply for vote by mail this year.

Committee Member Kuchinski reported that the State has offered a second round of assistance through NJ EDA; it is hopeful that there will be a second round of payroll protection loans, which is a program administered by the Small Business Administration intended to help cover payroll, rent and critical utilities for small businesses with less than 500 employees; the Township is gradually expanding its capabilities for virtual meetings and this week there will be a virtually held Planning Board meeting; and suggested that some of the advisory committees begin using virtual tools for meetings.

Committee Member Ruger reported that the Open Space Advisory Commission will be meeting via Zoom; thanked the Police Department for doing a great job under difficult circumstances; and thanked Ms. Borges for keeping the town moving forward.

Mayor McLaughlin reiterated that there will be a Planning Board meeting which will be held virtually; that the Deer Management Advisory Committee will not meet this week and applications are being accepted for the September hunting season; thanked the Township employees for their work; announced that she voiced concern over in-person voting to the Governor’s staff; and reported that the Bloomberg Harvard Coronavirus Action Team meetings have been very informative and uplifting.

Committee Member Blake reminded everyone that the Township has resources for people who are experiencing the need for assistance with substance abuse.

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**PUBLIC SECTION**

The following members of the public spoke during public comment:

**Jon Edwards**, a resident of Pennington Harbourton Road, objected to the policy of only allowing people to comment on agenda items in the first public section; questioned if there were plans in place to do widespread testing in Mercer County to determine if the number of people infected with COVID-19 is higher than reported; questioned where he can get data as to the number of hospitalizations; questioned if the Township was fully staffed and able to do contact tracing; and questioned if energy aggregation will continue under the circumstances.

The detailed public comment may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

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**CONSENT AGENDA ITEMS**

**RESOLUTIONS #20-142 THROUGH #20-143.** Read by title.

Motion by Blake, seconded by Ruger to adopt Resolution #20-142 through #20-143.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-142**

**A RESOLUTION AUTHORIZING REFUNDS FOR  
HOPEWELL TOWNSHIP RECREATION DEPARTMENT  
PROGRAM PARTICIPANTS**

**WHEREAS**, registration fees were paid for participation in a variety of programs sponsored by the Hopewell Township Recreation Department; and

**WHEREAS**, some participants have requested a refund in accordance with department policy;

**NOW, THEREFORE, BE IT RESOLVED**, on this 20<sup>th</sup> day of April 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following program refunds be and are hereby authorized:

Evelyn Macfarlane      250 Penn-Rocky Hill Road      Pennington, NJ 08534      \$194.00

JoAnne Brown	1382 Newtown Langhorne Rd. Apt. D 210	Newtown, PA 18940	\$214.00
Lynn Ebeling	140 Van Dyke Road	Hopewell, NJ 08525	\$52.00
Rosalie Lafamboise	14 Pardee Place	Ewing, NJ 08628	\$59.00
Roslyn Shoemaker	1402 Great Road	Princeton, NJ 08540	\$164.00
John Wicoff	237 Pleasant Valley Road	Titusville, NJ 08560	\$208.00
Maryanne Midura	12 Pardee Place	Ewing, NJ 08628	\$59.00
Cheryl Wood	3068 Secane Place	Philadelphia, PA 19154	\$630.00
Rita Wyatt	407 Oak Street	Robbinsville, NJ 08075	\$800.00
Tom Kozlowski	41 Foster Road	Pennington, NJ 08534	\$1260.00
Sue Varra	39 Magnolia Lane	Hamilton, NJ 08610	\$900.00
Susan Parris	207 Washington Road	Princeton, NJ 08540	\$59.00
Claire DeLuca	28 Olive Court	Flemington NJ, 08822	\$509.00
Betty Hixson	626 Scotch Road	Pennington, NJ 08534	\$750.00
Virginia Clawson	34 Brewster Court	Pennington, NJ 08534	\$1260.00
Rose Gallagher	78 River Drive	Titusville, NJ 08560	\$1260.00
Robert Mahan	25 Marquis Road	Ewing, NJ 08638	\$1260.00

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### RESOLUTION #20-143

#### A RESOLUTION AUTHORIZING REFUND FOR WILLIAM TUNNICLIFFE (JANET TUNNICLIFFE) FOR PAYMENTS MADE IN ADVANCE FOR RETIREE HEALTH BENEFITS

**WHEREAS**, retiree health insurance payments were paid to Township of Hopewell for the cost of retiree health insurance in advance and,

**WHEREAS**, William Tunncliffe (Janet Tunncliffe) is due a refund due to the advanced payments for retiree health benefits in the amount of \$384.88;

**NOW, THEREFORE, BE IT RESOLVED**, on this 20th day of April 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the foregoing program refunds be and are hereby authorized: \$384.88.

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**RESOLUTION #20-144.** Read by title.

Members of the Committee thanked Sgt. Zorn for his service.

Motion by Ruger, seconded by Kuchinski to adopt Resolution #20-144.

**MOTION UNANIMOUSLY CARRIED**

### RESOLUTION #20-144

#### A RESOLUTION ACCEPTING THE RETIREMENT OF SERGEANT KEVIN ZORN IN THE POLICE DEPARTMENT

**WHEREAS**, Sergeant Kevin Zorn was appointed as a Patrolman for the Hopewell Township Police Department on January 3, 1994; and

**WHEREAS**, Sergeant Kevin Zorn was appointed to Acting Sergeant within the Hopewell Township Police Department on October 28, 2012; and

**WHEREAS**, Sergeant Kevin Zorn was promoted to a Sergeant within the Hopewell Township Police Department on August 23, 2013; and

**WHEREAS**, Sergeant Kevin Zorn has served Hopewell Township honorably throughout his 26 plus years of service, and is now eligible for retirement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hopewell, that the Township Committee accepts the retirement of Sergeant Kevin Zorn from the Hopewell Township Police Department effective May 1, 2020; and

**BE IT FURTHER RESOLVED** that the Hopewell Township Committee, on behalf of itself and all municipal employees, wishes Sergeant Kevin Zorn good health and happiness in his retirement.

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**RESOLUTION #20-145.** Read by title.  
Motion by Kuchinski, seconded by Peters-Manning to adopt Resolution #20-145.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-145**

**A RESOLUTION AUTHORIZING  
ESTIMATED TAX BILLS BE ISSUED**

**WHEREAS**, the Governing Body has determined that there may be insufficient cash flow to support operations in late July 2020 unless third quarter revenue is received on time; and

**WHEREAS**, the Chief Financial Officer and the Tax Collector have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.2.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Township of Hopewell, Mercer County, State of New Jersey, hereby authorizes that:

1. The Tax Collector is directed to prepare and if it is determined to be necessary, issue estimated tax bills for the municipality of Hopewell Township for the third quarter 2020, in accordance with the provisions of N.J.S.A. 54:-66.2 et seq.

2. The entire estimated tax levy for 2020 is hereby set at \$117,761,263.11 as shown on the attached worksheet.

3. The Tax Collector may take any additional steps necessary to immediately implement this resolution with no further action from the Committee.

**BE IT FURTHER RESOLVED**, that a copy of this approved Resolution be forwarded to the Chief Financial Officer and the Tax Collector.

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**RESOLUTION #20-146.** Read by title.  
Motion by Blake, seconded by Ruger to adopt Resolution #20-146.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin  
**NOES:** None

**R E S O L U T I O N #20-146**

**A RESOLUTION FOR AN  
EMERGENCY TEMPORARY APPROPRIATION**

**WHEREAS**, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2020 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$4,418,914.86.

**NOW, THEREFORE, BE IT RESOLVED**, on this 20<sup>th</sup> day of April 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

**	Administration O/E	7,200.00
	Clerk O/E	300.00
	Total	7,500.00

2. That said emergency temporary appropriation has been provided for in the 2020 budget under the title of:

As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

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**RESOLUTION #20-147.** Read by title.

Motion by Kuchinski, seconded by Blake to adopt Resolution #20-147.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

**R E S O L U T I O N #20-147**

**A RESOLUTION FOR AN  
EMERGENCY TEMPORARY APPROPRIATION  
IN THE SBRSA SEWER UTILITY BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2020 SBRSA sewer utility temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2020 for the SBRSA sewer utility pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$77,275.00.

**NOW, THEREFORE, BE IT RESOLVED**, on this 20<sup>th</sup> of April 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

SBRSA	
O&E	\$2,000.00
Total	\$2,000.00

2. That said emergency temporary appropriation has been provided for in the 2020 budget under the title of:

As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

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**RESOLUTION #20-148.** Read by title.

Motion by Blake, seconded by Peters-Manning to adopt Resolution #20-148.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-148**

**A RESOLUTION AMENDING  
PROFESSIONAL SERVICES AGREEMENTS**

**WHEREAS**, the Township entered into Professional Services Agreements with the firm noted below; and

**WHEREAS**, it is necessary to amend this agreement to change the amount and/or the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that the funds are available.

**NOW, THEREFORE, BE IT RESOLVED** on this 20<sup>th</sup> day of April, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Professional Services Agreements be and are hereby amended as follows:

<u>FIRM</u>	<u>CURRENT MAXIMUM</u>	<u>PROPOSED MAXIMUM</u>	<u>CURRENT TERM EXPIRES</u>	<u>PROPOSED TERM EXPIRES</u>
Suburban Engineering	\$48,000.00	\$68,000.00		12/31/20

(Planning and Design for Princeton Farms) x-08-00-427-312			12/31/19	
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**RESOLUTION #20-149.** Read by title.  
Motion by Ruger, seconded by Kuchinski to adopt Resolution #20-149.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-149**

**A RESOLUTION AUTHORIZING  
PROFESSIONAL SERVICES AGREEMENT**

**WHEREAS**, there exists a need for professional services for the following: financial advisory services in connection with the issuance of Bond Anticipation Notes; and Open Space Legal Services; and

**WHEREAS**, the cost of the contract is not to exceed \$2,500.00 (0-01-20-100-040) for financial advisory services in connection with the issuance of Bond Anticipation Notes; and \$5,000.00 (X-12-00-925-234) for Open Space Legal Services; and funds will be available in the 2020 budget appropriations for this purpose certified by the local finance officer; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with:

Anthony P. Inverso, Senior Managing Director of Phoenix Advisors, LLC for  
Financial advisory services in connection with the issuance of Bond  
Anticipation Notes;

Mason, Griffin & Pierson for Open Space Legal Services

2. The contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #20-150.** Read by title.  
Motion by Kuchinski, seconded by Blake to adopt Resolution #20-150.  
**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-150**

**2015 DEBT SERVICE RESOLUTION  
(MATURING ON May 1, 2020)**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year; and

**WHEREAS**, debt service payments will be due on May 1, 2020, on a 2002 Bond issued and outstanding;

**NOW, THEREFORE, BE IT RESOLVED** on this 20<sup>th</sup> day of April 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following appropriations be made to cover the payments due May 1, 2020.

**DEBT SERVICE – TOWNSHIP OF HOPEWELL 2002 BONDS**

**Interest**

**Principal**

Current	\$ 7,200.00
<b>TOTAL</b>	<b>\$ 7,200.00</b>

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**RESOLUTION #20-151.** Read by title.

Motion by Blake, seconded by Peters-Manning to adopt Resolution #20-151.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-151**

**RESOLUTION AUTHORIZING AWARD OF CONTRACT TO CENTRAL JERSEY EQUIPMENT, LLC THROUGH SOURCEWELL NATIONAL COOPERATIVE CONTRACT #052417-DMM FOR DIAMOND MOWERS 22' REAR CRADLE BOOM MOWER WITH 50" FLAIL HEAD FOR DEPARTMENT OF PUBLIC WORKS**

**BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, Mercer County, State of New Jersey as follows:

**WHEREAS**, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139") and N.J.S.A.52:34-6.2 the regulations promulgated there under in Local Finance Notice LFN 2012-10, the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities; and

**WHEREAS**, the Township of Hopewell has the need to procure certain specialized public works equipment in accord with the Local Publics Contract Law N.J.S.A. 40A:11-1 et. Seq.; and

**WHEREAS**, the Township of Hopewell has previously acted in accord with New Jersey public procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being the Sourcewell National Cooperative through Resolution 15-290 on September 4, 2015; and

**WHEREAS**, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with; and

**WHEREAS**, the Qualified Purchasing Agent has complied with the public notification provisions of public advertisement and has received no protests in accord with law and regulation; and

**WHEREAS**, the equipment and corresponding Sourcewell National Cooperative contract number is: #052417-DMM for Central Jersey Equipment LLC, 2885 Route 206 Bldg. 4 Columbus, NJ 08022; and

**WHEREAS**, the Township is desirous of purchasing Diamond Mower 22' Rear Cradle Boom Mower with 50" Flail Head through Central Jersey Equipment, LLC through Sourcewell contract: #052417-DMM, for a Total of \$80,205.88; and

**WHEREAS**, the Chief Financial Officer of the Township of Hopewell has certified that adequate funds for such contract are available and are designated to line item appropriation of the official budget. In the amount not to exceed \$80,205.88.

Account:- X-04-00-677-805

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor is hereby authorized to enter into contract for the purchase of Diamond Mower 22' Rear Cradle Boom Mower with 50" Flail Head through Central Jersey Equipment LLC through Sourcewell contract: #052417-DMM, for a Total of \$80,205.88.

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**RESOLUTION #20-152.** Read by title.

Motion by Blake, seconded by Kuchinski to adopt Resolution #20-152.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-152**

**RESOLUTION AUTHORIZING E.O. HABHEGGER CO. INC. FOR FUEL PUMP AND MANAGEMENT UPGRADES PURSUANT TO NEW JERSEY STATE CONTRACT – DIVISION OF PURCHASE AND PROPERTY CONTRACT NUMBER T0849**



**WHEREAS**, a need exists for the upgrade and maintenance of fuel systems at the Department of Public Works for the daily operations of the Township of Hopewell Department of Public Works; and

**WHEREAS**, the Township of Hopewell may, without advertising for bids, purchase such materials through the New Jersey State Purchase and Property State Contracts pursuant to N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7.29 et. Seq., and

**WHEREAS**, under the state contract award, the following vendors hold New Jersey State Purchase and Property State Contracts:

E O Habegger Co Inc  
334 North Washington Street  
Hammonton, NJ 08037

;and

**WHEREAS**, the Department of Public Works has a need for a procurement of an upgrade and maintenance of fuel systems for its operations through New Jersey State Contract T0849 in the amount of \$39,750.00; and

**WHEREAS**, the Chief Financial Officer certifies that funds are available in the amount not to exceed \$39,750.00 from:

Account number:	X-04-00-675-615	\$25,000.00
	X-04-00-677-461	\$14,750.00

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Township of Hopewell, pursuant to N.J.S.A.40A:11-12 & N.J.A.C. 5:34-7.29 that it authorizes the use of New Jersey State contract number T0849, for the upgrade and maintenance of fuel systems at the Department of Public Works through E O Habegger Co Inc., 334 North Washington Street, Hammonton, NJ 08037 in the amount of \$39,750.00 through New Jersey State Contract T0849.

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**RESOLUTION #20-153.** Read by title.  
Motion by Ruger, seconded by Kuchinski to adopt Resolution #20-153.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin  
**NOES:** None

**R E S O L U T I O N #20-153**

**BILLS & CLAIMS**

**BE IT RESOLVED**, that the list of cash disbursements authorized for approval of bills for payment date April 20, 2020 in the following amounts:

Bills and Claims	\$	5,685,740.78
Payroll	\$	316,392.29
Total Disbursements	\$	6,002,133.07

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

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**FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERK’S PAGE.**

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**RESOLUTION #20-154.** Read by title.

Committee Member Kuchinski and Ms. Borges reviewed the highlights of the budget which included COVID-19 resource funding.

Motion by Kuchinski, seconded by Blake to adopt Resolution #20-154.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin  
**NOES:** None

**INSERT BUDGET PAGE HERE**

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**PUBLIC SECTION**

No public comment.

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**EXECUTIVE SESSION RESOLUTION.** Read into the record.

Mayor McLaughlin stated that the regular meeting will not reconvene following the Executive Session.

Motion by Kuchinski, seconded by Ruger to go to Executive Session to discuss contract negotiations, real estate, legal and personnel matters.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-155**

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, it is necessary for the Township Committee to discuss contract negotiations, real estate, legal, and/or personnel matters; and

**WHEREAS**, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

**WHEREAS**, the Township Committee wishes to discuss the following:

- Litigation
- Contract Negotiations
- Personnel

**WHEREAS**, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, on this 20<sup>th</sup> day of April, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

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At 5:23 p.m. the Executive Session was held.

At 6:27 p.m. the Regular meeting reconvened.

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At 6:27 p.m., motion by Kuchinski, seconded by Peters-Manning to adjourn the meeting.

**MOTION UNANIMOUSLY CARRIED**

The detailed public meeting may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

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LAURIE E. GOMPF  
MUNICIPAL CLERK