

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MAY 14, 2020**

The regular meeting of the Board of Fire Commissioners was held on May 14, 2020 remotely via Zoom at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site, and notice of remote meeting was posted on the Hopewell Township Fire District No. 1 website and was forwarded to the Trenton Times on May 8, 2020 in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

Chairman Chipowsky led the Pledge of Allegiance.

ROLL CALL

Chairman Chipowsky -	Present
Vice-Chairman Burd -	Present
Secretary Cseremsak -	Present
Treasurer Lynch -	Present
Commissioner Tackacs -	Present

PUBLIC COMMENT (AGENDA)

None.

Chairman Chipowsky made a statement regarding a recent ransomware attack. The Board reported the attack to the insurance company, who in return directed the Board to hire a consultant and forensic investigator to determine what, if any, data had been compromised.

NEW BUSINESS

RESOLUTION 2020-30: A RESOLUTION ESTABLISHING THE LIST OF PART TIME EMPLOYEES TO WORK FOR THE HOPEWELL VALLEY EMERGENCY SERVICES UNIT

WHEREAS, a need exists to provide a list of eligible part time employees to provide staffing on a case by case basis; and

WHEREAS, a need exists for assistance with information technology and communications equipment on a case by case basis; and

WHEREAS, the Board of Fire Commissioners has authorized the Chief of Emergency Services to amend the listing of part time employees when the need exists; and

WHEREAS, the following amendments have been made:

Added as of 5/14/2020: Joseph Shreve

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No.1, Mercer County, hereby establishes the list of part-time employees annexed herein and sets the part time hourly rate at \$20.00 per hour.

PART TIME EMPLOYEES AS OF MAY 14, 2020

MICHAEL BENINATO
 JUSTIN BOYLE
 JASON BROFSKY
 ANNE FERRY
 RICHARD GORDON
 MICHAEL HAMMOND
 SAMUEL HAVLICEK
 RYAN HOFFMAN
 DHWANIL KADAKIA
 ANDREW KINTZEL
 SALVATORE LEVATINO
 JOHN MUCCIOLI
 WILL MULLEN
 ANTHONY O'CONNOR
 OLIVIA OBST
 CRAIG OLANDER
 HARDY KURT PEDERSEN
 DOUGLAS PSZCZOLKOWSKI
 ROBERT ROSS
 JOSEPH SHREVE
 CHARLES SISTA
 ANNMARIE SOGANIC
 BENJAMIN TREDREA
 JOSEPH VANDEGRIFT
 EDWARD VANHISE
 HEATHER VARRASSE

PART TIME / INFORMATION TECHNOLOGY & COMMUNICATIONS EMPLOYEES AS OF MAY 14, 2020

WILL MULLEN

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Ave	Nav	Abstain	Absent
Burd			X			
Lvnch		X	X			
Tackacs			X			
Cseremsak	X		X			
Chipowsky			X			

RESOLUTION 2020-31: A RESOLUTION CANCELLING THE AUTHORIZATION TO ISSUE DEBT IN THE AMOUNT OF \$90,000.00

WHEREAS, on February 17, 2018, the voters of Hopewell Township, Mercer County, New Jersey, approved a capital project for the issuance of bonds for \$610,000.00 to purchase a marine unit and tanker truck; and

WHEREAS, the final cost of the project and total amount of bonds issued through Northfield Bank is \$520,000.00, leaving \$90,000.00 approved but unspent.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No. 1, Mercer County, hereby approves the cancellation of the unspent capital project and the issuance of debt in the amount of \$90,000.00.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Ave	Nav	Abstain	Absent
Burd			X			
Lvnch			X			
Tackacs		X	X			
Cseremsak	X		X			
Chipowsky			X			

TREASURER'S REPORT

Treasurer Lynch read the summary of the Bills and Claims dated May 14, 2020 and was seconded by Secretary Cseremsak. Treasurer Lynch stated that the checks for tonight's meeting were electronically signed by three commissioners, a procedure which was approved by the Board's auditors and attorney. This process will be used for the future unless noted by the Board. Treasurer Lynch reported on the notable bills. A roll call vote was held and the following amounts were authorized:

Bill List:		\$104,934.06
Payroll Ending:	April 25, 2020	\$91,238.16
Payroll Ending:	May 9, 2020	\$52,954.37
Total Disbursements:		\$249,126.59

PUBLIC COMMENT (NON AGENDA)

Attorney Hart reported on the contract he is reviewing for a law firm and consultant to investigate the ransomware attack. The Board and Attorney Hart discussed the pay to play requirements for the contract and will email the Board to update them on ongoing litigation.

The meeting recording cut off at 7:12 PM.

EXECUTIVE SESSION RESOLUTION

Not needed.

ADJOURNMENT

Secretary Cseremsak motioned to adjourn the meeting and was seconded by Treasurer Lynch at 7:13. The motion carried.

Respectfully submitted,



Sarah Ocicki
Purchasing Agent