

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MAY 24, 2018**

The regular meeting of the Board of Fire Commissioners was held on May 24, 2018, at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Vice-Chairman Burd.

ROLL CALL

Chairman Chipowsky - Absent
Vice-Chairman Burd - Present
Secretary Cseremsak - Present
Treasurer Lynch - Present
Commissioner Kintzel - Absent

MINUTES SUBMITTED FOR APPROVAL

All minutes were postponed for a future meeting due to the absence of two commissioners.

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

RESOLUTION 2018-31

A RESOLUTION AUTHORIZING CHANGE ORDER #1 TO THE CONTRACT WITH FIRE APPARATUS REPAIR FOR PREVENTATIVE MAINTENANCE AND REPAIR SERVICES

WHEREAS, on December 28, 2017, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 authorized a contract with Fire Apparatus Repair for Preventative Maintenance and Repair Services, a contract expected to exceed \$40,000.00; and

WHEREAS, Section 2 of the Detailed Specifications, Preventative Maintenance, indicates that the successful vendor will conduct bi-annual (twice a year) preventative maintenance inspections on the Fire District's fleet; and

WHEREAS, Fire Apparatus Repair, Inc.'s Service Director, Lt. Schulman, and Specialist Damian Lyness reviewed the current preventative maintenance practice and determined that a third preventative maintenance inspection should be completed each year for the Engine, Tanker, and Telesquirt; and

WHEREAS, the cost for the additional inspection will be \$250 per apparatus, resulting in an increase of \$750.00 to the cost of the project; and

WHEREAS, the Chief of Emergency Services recommends that Change Order #1 be annexed hereto and made part of the Contract as approved by the Board of Fire Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of Hopewell Township Fire District No. 1 do hereby approve:

1. Change Order #1 representing the addition of a third preventative maintenance inspection for the Engine, Tanker, and Telesquirt.
2. That the amount of all Change Orders be a 1.875% increase to the total contract amount for Preventative Maintenance and Repair Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Burd			X			
Kintzel						X
Lynch	X		X			
Cseremsak		X	X			
Chipowsky						X

TREASURER’S REPORT

Treasurer Lynch read the summary of the Bills and Claims dated May 24, 2018, and was seconded by Secretary Cseremsak. A roll call vote was held and the following amounts were authorized:

Bill List:		\$17,084.13
Payroll Ending:	May 12, 2018	\$49,976.31
Total Disbursements:		\$67,060.44

PUBLIC COMMENT (NON AGENDA)

Specialist David VanDoren and members of the Board discussed the delivery of Hopewell Borough’s Rescue Truck.

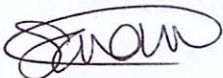
EXECUTIVE SESSION RESOLUTION

Treasurer Lynch motioned to enter executive session and was seconded by Secretary Cseremsak to discuss personnel matters at 7:08PM.

ADJOURNMENT

Vice-Chairman Burd motioned to adjourn the meeting and was seconded by Treasurer Lynch at 8:49 PM. The motion carried.

Respectfully submitted,



Sarah Ocicki
Purchasing Agent