

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MAY 28, 2020**

The regular meeting of the Board of Fire Commissioners was held on May 28, 2020 remotely via Zoom at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky -	Present
Vice-Chairman Burd -	Present
Secretary Cseremsak -	Present
Treasurer Lynch -	Present
Commissioner Tackacs -	Present

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

RESOLUTION 2020-33: A RESOLUTION AUTHORIZING A NON-FAIR AND OPEN PAY TO PLAY CONTRACT WITH MULLEN COUGHLIN, LLC FOR LEGAL SERVICES

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No. 1, Mercer County, New Jersey has determined that a need exists for legal services and forensic investigative services related to a privacy matter; and

WHEREAS, the Board has determined that the value of the contract may exceed \$17,500.00;

WHEREAS, N.J.S.A 19:44A-20.4 et seq. requires that any contract in excess of \$17,500.00 is subject to the requirements of the New Jersey Pay to Play regulations; and

WHEREAS, Mullen Coughlin, LLC provides legal services and will contract with Tracepoint, LLC on behalf of the Township of Hopewell Board of Fire Commissioners to provide forensic investigative and related consulting services; and

WHEREAS, Mullen Coughlin, LLC has completed and submitted a Business Entity Disclosure Certification, a Political Contribution Disclosure, and a Stockholder Disclosure Certificate and those documents have been reviewed; and

WHEREAS, the Treasurer of the Board of Fire Commissioners certifies that funds are available for this purpose in budget line 01-AD-404-100-002, contracted services- legal services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No. 1 authorizes a Non-Fair and Open contract with Mullen Coughlin, LLC for legal services under the provisions of N.J.S.A. 19:44A-20.4 et seq, the New Jersey Pay to Play Regulations; and

BE IT FURTHER RESOLVED that the contract with Mullen Coughlin, LLC not exceed \$40,000 and be available for public inspection in the office of the Chief of Emergency Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Ave	Nav	Abstain	Absent
Burd			X			
Lvnch			X			
Tackacs			X			
Cseremsak			X			
Chipowskv			X			

TREASURER’S REPORT

Treasurer Lynch read the summary of the Bills and Claims dated May 28, 2020 and was seconded by _____. Treasurer Lynch reported on the notable bills. A roll call vote was held and the following amounts were authorized:

Bill List:		\$77,009.36
Payroll Ending:	May 23, 2020	\$51,882.03
Total Disbursements:		\$128,891.39

Attorney Hart reported that he will notify Mullen Coughlin LLC that the Board has passed the resolution authorizing their agreement and he will work with Chief Martin to arrange the next steps.

PUBLIC COMMENT (NON AGENDA)

Chief Pedersen asked the Board to send the agenda to the Chief officers of Hopewell Fire Department and Pennington Fire Company, as well as the commissioners of Hopewell Borough and Pennington Borough Fire District when it is emailed out the week of each meeting.

Chief Pedersen reported on issues with the new tanker. The tanker will be going to a shop to correct issues, such as the brakes that were ordered were not the same as the brakes that were installed on the tanker. The Board discussed possible solutions regarding the contract. Secretary Cseremsak asked, in the future, for someone to provide quality control to make sure that all the accessories ordered and paid for were installed properly before the Board accepts delivery of any apparatus. The Board, Chief Pedersen, and Attorney Hart discussed the issues with the contract. Attorney Hart and Treasurer Lynch will coordinate to reach out to the vendor and manufacturer to discuss the discrepancies in the contract and final build. The Board discussed not putting the truck in service once it returned until these issues were resolved.

EXECUTIVE SESSION RESOLUTION

None.

ADJOURNMENT

Treasurer Lynch motioned to adjourn the meeting and was seconded by Secretary Cseremsak at 7:32 PM
The motion carried.

Respectfully submitted,



Sarah Ocicki
Purchasing Agent