

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, AUGUST 23, 2018**

The regular meeting of the Board of Fire Commissioners was held on August 23, 2018, at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

- Chairman Chipowsky - Present
- Vice-Chairman Burd - Present
- Secretary Cseremsak - Present
- Treasurer Lynch - Present
- Commissioner Kintzel - Present

MINUTES SUBMITTED FOR APPROVAL

Commissioner Kintzel moved and Treasurer Lynch seconded the motion to accept the regular and executive session minutes from 7/12/18. The motion passed.
Secretary Cseremsak moved and Commissioner Kintzel seconded the motion to accept the regular and executive session minutes from 7/26/18. The motion passed.

PUBLIC COMMENT (AGENDA)

None.

NEW BUSINESS

None.

TREASURER’S REPORT

Treasurer Lynch read the summary of the Bills and Claims dated August 23, 2018, and was seconded by Secretary Cseremsak. A roll call vote was held and the following amounts were authorized:

Bill List:		\$11,707.52
Payroll Ending:	August 18, 2018	\$57,767.02
Total Disbursements:		\$69,474.54

DISCUSSION ITEMS

A. STATE EMS LICENSING

The Board discussed the topic of licensing all ambulances in Hopewell Valley. 1st Assistant Captain Heather Varrasse reported on the status of State EMS Licensing at Pennington First Aid Squad: a delay was caused by change in leadership at the First Aid Squad, the Squad would have to rewrite Standard

Operating Procedures, then the State would inspect. Chairman Chipowsky expressed disappointment that there were no representatives from Hopewell Borough/Hopewell Fire Company in attendance for this discussion. Treasurer Lynch asked if there was anything in the shared service agreement regarding the expectation of state licensing in Hopewell Borough. The Board discussed staffing at Station 52 and 159 response to 152 calls. Chairman Chipowsky asked Chief Martin to remind Hopewell Borough that a representative that can make a report and make decisions is expected at the first meeting of every month. The Board discussed quarterly payments to Hopewell Borough.

PUBLIC COMMENT (NON AGENDA)

Deputy Chief Kurt Pedersen reported that the Tanker Committee is still working with vendors and confirmed it is being purchased through HGAC. Deputy Chief Pedersen reported that the marine unit received a quote and reported on the performance of the current unit and necessary repairs. Purchasing Agent Ocicki reported on vendors available through NJ State Contract for marine unit repair. Deputy Chief Pedersen reported on marine training. The Board asked which boat would be replaced by the new marine unit and Deputy Chief Pedersen reported that Unit 53-1 would be replaced. The Board and Deputy Chief Pedersen discussed a recent marine call. Deputy Chief Pedersen reported on radio communications issues.

EXECUTIVE SESSION RESOLUTION

Treasurer Lynch moved and Secretary Cseremsak seconded to enter executive session at 7:32 PM to discuss personnel issues. The motion passed.

ADJOURNMENT

Secretary Cseremsak motioned to adjourn the meeting and was seconded by Treasurer Lynch at 7:55 PM. The motion carried.

Respectfully submitted,



Sarah Ocicki
Purchasing Agent