



Township of Hopewell Historic Preservation Commission

CERTIFICATE OF APPROPRIATENESS APPLICATION

(Please type or print legibly with ink. Shaded area completed by Township Staff.)

PROPERTY ADDRESS *(street, city)* _____

Application number:
HPC meeting date:
Block/Lot number:

APPLICANT INFORMATION

Daytime Telephone: _____ Other Telephone: _____

Name: _____ () _____ () _____

Address: _____ Email: _____

Applicant's Capacity: *(circle one)* Owner, Lessee, Agent, Architect, Contractor, Attorney, Other *(identify)*

OWNER INFORMATION *(if different from above)*

Daytime Telephone: _____ Other Telephone: _____

Name: _____ () _____ () _____

Address: _____ Email: _____

PROJECT DESCRIPTION *(check all that apply)*

- Yes No Does the application include all required attachments?
- Yes No Were the *Guidelines* brochures appropriate to the project referenced?
- Yes No Is this project subject to review of other historic preservation organization? *(identify)*

Proposed start date _____

- Adaptive Reuse
- Addition
- Alteration
- Demolition
- New Construction
- Repair
- Replace
- Painting
- Relocation
- Other: *(identify)*

Architectural Features	Masonry/brickwork	Siding	Trim	Roof	Dormer/cupola	Chimney	Gutter/downspout	Eave cornice/soffit	Window/screen storm/shutter	Door/screen/storm	Porch/deck/stoop/stair	Porch roof	Porch or deck column/post	Porch or deck railing/baluster	Storefront	Awning / Sign	Other building	Fence/wall/ gate	Other landscape feature
Repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
Replace in-kind	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
Replace w/new	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								

DETAILED DESCRIPTION OF ALL EXTERIOR WORK AT THE BUILDING AND PROJECT SITE

(See attached submissions checklist for required submissions. Indicate all exterior materials and colors. Use additional sheets if necessary.)

PRESERVATION OF HISTORIC CHARACTER

What steps will be taken as part of the scope of this work to preserve your property's historic character and that of the surrounding neighborhood?

OTHER INFORMATION THE HPC SHOULD CONSIDER WHEN REVIEWING THIS APPLICATION

By signing this application, the applicant and owner agree to property site visits by Hopewell Township staff, HPC Members and their representatives until the project has been deemed to be complete.

Signature of Applicant

Date

Signature of Owner *(if different)*

Date

Notes:

- This completed application, along with a completed Building Permit Application (if appropriate), must be submitted to the Building and Construction Department at the Township Administration Building a minimum of fourteen (14) calendar days prior to the next HPC meeting for consideration. Work cannot commence until a Certificate of Appropriateness (COA) and necessary building permits and any zoning relief have been issued.
- In lieu of a signature, the Owner can issue a letter stating agreement with the Application and further agrees to be bound by any conditions imposed by the granting of the Certificate of Appropriateness.