

**SHARED SERVICES AGREEMENT  
SENIOR CENTER CLEANING SERVICES**

**THIS AGREEMENT**, made this     day of January, 2013 by and between the Township of Hopewell, in the County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 201 Washington Crossing Pennington Road, Titusville, New Jersey 08560, (**Hopewell Township**) and the Borough of Pennington, in the County of Mercer, a municipal corporation of the State of New Jersey, whose principal offices are located at 30 N. Main Street, Pennington, New Jersey 08534 (**Pennington Borough**); and the Borough of Hopewell, in the County of Mercer, a municipal corporation of the State of New Jersey, whose principal offices are located at 4 Columbia Avenue, Hopewell, New Jersey 08525 (**Hopewell Borough**); and

**WHEREAS**, there exists a community need to provide a location in which senior activities serving Hopewell Borough, Hopewell Township, and Pennington Borough may occur; and

**WHEREAS**, the Hopewell Valley Senior Advisory Board and other community organizations are currently conducting a needs assessment and evaluating alternatives for developing new facilities to meet future needs; and

**WHEREAS**, in the interim senior activities are provided in a building and site amenities (“SITE”) owned by Pennington Borough located on Reading Street in Pennington Borough; and

**WHEREAS**, Hopewell Borough, Hopewell Township and Pennington Borough’s use of the **Site** is through shared service agreements which set forth “in-kind” responsibilities as being representative of each community’s pro-rata use of the site; and

**WHEREAS**, Hopewell Borough, Hopewell Township and Pennington Borough have determined that in order to provide for the proper maintenance of the Site a shared service agreement which includes both payments to Pennington Borough for maintenance and in-kind services will reflect each community’s pro-rata use of the Site; and

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein expressed, it is agreed:

1. That **Hopewell Township** shall pay to Pennington Borough the sum of \$ 4,501.06 for the 2013 calendar year *and* will continue to provide weekly cleaning services at the Senior Center which include:

- a. Sweep and damp mop all linoleum floors
- b. Vacuum all carpeted areas
- c. Disinfect and clean all toilet seats, toilet bowls, and kitchen appliances
- d. Clean and sanitize all washbasins
- e. Clean glass mirrors in the rest rooms

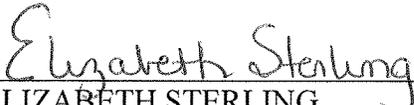
2. That **Pennington Borough** shall provide cleaning supplies for the Senior Center building and shall be responsible for all maintenance of the building, including but not limited to shoveling snow, de-icing the sidewalks and parking lot, and maintaining the HVAC units, plumbing, painting and replacing light bulbs.

3. That **Hopewell Borough** shall pay to Pennington Borough the sum of \$1,125.26 for the 2013 calendar year.

This agreement shall supercede prior agreements and shall take effect upon passage of a resolution by the governing body of each municipality authorizing the mayor of the municipality to sign the agreement, and shall remain in effect until December 31, 2013, unless modified or amended by agreement of the parties prior thereto.

**IN WITNESS WHEREOF**, the parties have set their hands and seals the day and year first above written.

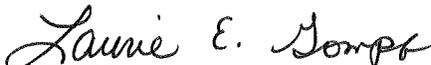
ATTEST:

  
ELIZABETH STERLING  
Pennington Borough Clerk

**BOROUGH OF PENNINGTON**

  
ANTHONY PERSICHILLI, Mayor

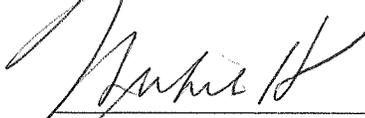
ATTEST:

  
LAURIE GOMPF  
Municipal Clerk

**HOPEWELL TOWNSHIP**

  
VANESSA SANDOM, Mayor

ATTEST:

  
MICHELE HOVAN  
Hopewell Borough Administrator/Clerk

**BOROUGH OF HOPEWELL**

  
PAUL ANZANO, Mayor

**TOWNSHIP OF HOPEWELL  
MERCER COUNTY, NEW JERSEY**

**RESOLUTION #13-93**

**A RESOLUTION TO AUTHORIZE THE TOWNSHIP OF HOPEWELL  
TO CONTRACT WITH THE BOROUGH OF HOPEWELL AND THE  
BOROUGH OF PENNINGTON FOR  
SENIOR CENTER CLEANING SERVICES**

**WHEREAS**, it is the desire of the Governing Body of the Township of Hopewell to provide Cleaning Services at the Senior Center for residents of the Hopewell Valley; and

**WHEREAS**, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq permits local units of the State to enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render within its own jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of February, 2013, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the Mayor and Cleric be and hereby are authorized to enter into an Shared Services Agreement with the Borough of Hopewell and the Borough of Pennington for Senior Center Cleaning Services. Said services shall be furnished and rendered pursuant to an agreement, in a form similar to that which is attached hereto.

Date Adopted: February 25, 2013

**CERTIFICATION**

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE COPY OF A Resolution ADOPTED  
BY THE HOPEWELL TOWNSHIP COMMITTEE  
AT A MEETING HELD

*February 25, 2013*

**DATE**

*Laurie E. Gompf*

**LAURIE E. GOMPf, MUNICIPAL CLERK**

**BOROUGH OF PENNINGTON  
RESOLUTION 2013 – 3.7**

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT  
AFFECTING USE, MAINTENANCE  
AND CLEANING OF THE SENIOR CENTER**

**WHEREAS**, use of the Senior Center on Reading Street in the Borough of Pennington is shared by Hopewell Borough, Hopewell Township and Pennington Borough;

**WHEREAS**, responsibilities for maintenance of the Senior Center are also shared among the three municipalities;

**WHEREAS**, the three municipalities intend to enter into a shared services agreement for 2013, superceding prior agreements, by which Hopewell Township will continue to provide weekly cleaning services at the Center and pay to Pennington Borough the sum of \$4,501.06; Hopewell Borough will pay Pennington \$1,125.26 for the year; and Pennington will provide cleaning supplies for the building and be responsible for all maintenance to the outside of the building, snow and ice removal, HVAC maintenance, plumbing, painting and replacement of light bulbs;

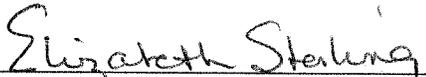
**WHEREAS**, the proposed form of agreement is annexed to this Resolution;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Pennington, that the Mayor, with the attestation of the Borough Clerk, is hereby authorized to execute the annexed agreement on behalf of Pennington Borough.

**Record of Council Vote on Passage**

COUNCILMAN	AYE	NAY	N.V.	A.B.	COUNCILMAN	AYE	NAY	N.V.	A.B.
Dunn	X				Heinzel	X			
Griffiths	S				Ogren	X			
Heino	X				Tucker	M			

This is to certify that the foregoing is a true copy of a Resolution adopted by the Borough Council of the Borough of Pennington at a meeting on March 4, 2013.

  
Elizabeth Sterling, Borough Clerk