

2012

JAN 24 2012

Township of Hopewell  
Fire District No. 1  
**Fire District Budget**

Department Of



**Community  
Affairs**

Division of Local Government Services

2012

**Township of Hopewell**

JAN 24 2012

**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: *Alvin Pfeiffer* Date: *02/07/2012*

# PREPARER'S CERTIFICATION

2012

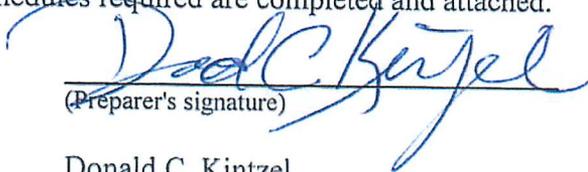
Township of Hopewell

## FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2012 to December 31, 2012

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.



(Preparer's signature)

Donald C. Kintzel

(Print Name)

Commissioner

(Title)

201 Washington-Crossing – Pennington Road

(Address)

Titusville, NJ 08560

(City, State Zip Code)

(609) 730-8156/(609) 730-1563

(Phone number) (ext)

(Fax number)

dckintzel@verizon.net

(e-mail)

**PREPARER'S CERTIFICATION  
OTHER ASSETS**

**2012**

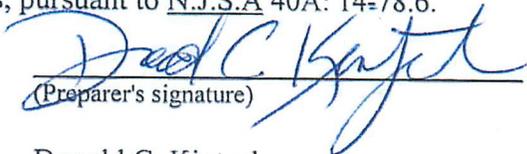
**Township of Hopewell**

**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.



(Preparer's signature)

Donald C. Kintzel  
(Print Name)

Commissioner  
(Title)

201 Washington Crossing -- Pennington Road  
(Address)

Titusville, NJ 08560  
(City, State Zip Code)

(609) 730-8156/(609) 730-1563  
(Phone number) (ext) (Fax number)

dckintzel@verizon.net  
(e-mail)

# APPROVAL CERTIFICATION

2012

## Township of Hopewell

### FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2012 to December 31, 2012

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Hopewell Township Fire District No. 1, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 8th day of December 2011.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

  
(Secretary's signature)

Cindy Orlandi  
(Print Name)

Secretary  
(Title)

201 Washington Crossing- Pennington Road  
(Address)

Titusville, NJ 08560  
(City, State Zip Code)

(609) 730-8156/(609) 730-1563  
(Phone number) (Fax number)

cindy.orlandi@hopewelltwfire.org  
(e-mail)

## 2012 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	Hopewell Township Fire District No.1		
Address:	201 Washington Crossing-Pennington Road		
City, State, Zip:	Titusville	NJ	08560
Phone Number:	609.730.8156	Fax:	609.730.1563
Preparer's Name:	Donald C. Kintzel		
Preparer's Address:	14 Wrick Avenue		
City, State, Zip:	Titusville	NJ	08560
Preparer's #,	609.737.2123	Fax:	None
Preparer's Cell #:	609.273.5026		

Chairman:	Michael Chipowsky		
Phone Number:	609.730.8156	Fax:	None
E-mail:	<a href="mailto:MChipowsky@comcast.net">MChipowsky@comcast.net</a>		

Secretary/ Treasurer:	Cindy Orlandi/Michael Cseremsak		
Phone Number:	609.730.8156	Fax:	609.730.1563
E-mail:	<a href="mailto:cindy.orlandi@hopewelltwtpfire.org">cindy.orlandi@hopewelltwtpfire.org</a> – <a href="mailto:mcsereksak@gmail.com">mcsereksak@gmail.com</a>		

Name of Auditor:	Jarred Corn – Jennifer Bertino		
Name of Firm:	Bowman and Company		
Address:	601 White Horse Road		
ity, State, Zip:	Voorhees	NJ	08043-2493
Phone Number:	856.435.6200	Fax:	856.435.0440
E-mail:	<a href="mailto:JCorn@bowmanllp.com">JCorn@bowmanllp.com</a>		

<u>Membership of Board of Commissioners (Full Name)</u>	<u>Title</u>
Michael Chipowsky	Chairman
Joseph Lenarski	Vice Chairman
Cindy Orlandi	Secretary
Michael Cseremsak	Treasurer
Donald C. Kintzel	Commissioner

**State of New Jersey**  
**New Jersey Department of Community Affairs**  
**Division of Local Government Services**

**2012 FIRE DISTRICT BUDGET**

**TRANSMITTAL PACKAGE**

Submit all budget related material in one package to: *Division of Local Government Services, Bureau of Authority Regulation, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.*  
Check the boxes of items that are included in budget. Please do not submit more copies than required.

2012 Fire District Budget Document

- 2 copies of the entire budget workbook, including Budget Pages, Supplemental Sheets, and Levy Cap Calculation Sheets
- Pages 1a, 1b, and 1c, with signature blocks filled in along with mailing address, phone number, fax number, and e-mail address.
- Resolution of the Fire District Commissioners is attached with properly recorded vote
- Proposed hearing date for adoption of Budget reflected in Fire District Budget Resolution
- Fire District Budget Resolution is signed with original hand written signature
- Completed Budget message including a description of capital items budgeted along with payment method indicated, as well as, Levy Waiver and Referendum requests outlined if necessary.

Miscellaneous Revenues and Operating Grant Revenues

- Supporting documentation to substantiate all revenues

Amount to be Raised by Taxation

- Amount shown on Budget Page 5 does not exceed the allowable amount on LC-1 and equals the amount reflected in the Fire District Budget Resolution for the Proposed Budget and the amount approved by the Director for the Adopted Budget

Capital Outlays (Budget Page 9)

- Supporting documentation reflecting the date of election held and recorded vote on the acquisition of capital assets has been submitted

**2012 FIRE DISTRICT BUDGET**  
**TRANSMITTAL PACKAGE (page 2)**

Supplemental Schedules

- The beginning Unrestricted and Restricted Fund Balances agree to the December 31, 2010 Fire District Audit Report
- The debt service schedules include the date of voter approval along with the date of findings received from the Local Finance Board

Length of Service Award Program (LOSAP) - (If applicable)

- Page 3 has been completed
- The amount of the contribution is shown on Page 8.

---

  
(Official's Signature)

Michael Cseremsak  
(Print Name)

Treasurer  
(Title)

609.730.8156/ 609.730.1563  
(Work Phone Number)      (Fax Number)

(Home Phone Number)

mcsere@sak@gmail.com  
(E-mail)

12/8/2011  
(Date)

# 2011 BUDGET RESOLUTION

## Township of Hopewell

### Fire District No. 1

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

WHEREAS, the Annual Budget for the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 has been presented before the Board of Commissioners of the Fire District No. 1 at its open public meeting of December 8, 2011; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,087,817.00, which includes amount to be raised by taxation of \$2,670,075.00, and Total Appropriations of \$3,087,817.00; and

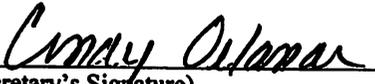
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. 1,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on December 8, 2011 that the Annual Budget, including appended Supplemental Schedules, of the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No.1's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Hopewell Township Fire District No. 1 will consider the Annual Budget for adoption on the 19th day of January 2012.

  
(Secretary's Signature)

12/8/11  
(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Cseremsak	✓			
Kintzel	✓			
Lenarski	✓			
Orlandi	✓			
Chipkowsky				✓

# 2012 BUDGET MESSAGE

## Township of Hopewell

### Fire District No. 1 Budget

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

1. Complete a brief statement on the 2012 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

*The total 2012 budget appropriations will increase by \$172,718.00 in comparison to the 2011 adopted budget.*

2. Complete a brief statement on the impact the proposed Annual Budget will have on the amount to be raised by taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances.

*The amount to be raised by taxation in the proposed 2012 budget will increase by \$110,628.00 in comparison to the 2011 adopted budget; thus causing the tax rate per \$100.00 of assessed valuation to increase \$0.002. The District will utilize \$258,832.00 of Unrestricted Fund Balance and \$21,000 of Restricted Fund Balance in the 2012 budget to enable the fire district to stay within the Cap Law.*

*The Unrestricted Fund Balance is predicted to remain sufficiently funded to enable the fire district to utilize these funds to balance future budgets. However, the fire district is exploring ways to increase the revenues to some funding from motor vehicle accident reimbursement for services from insurance companies.*

*The Commissioners will continue to strictly oversee the budget to ensure compliance and funding for the 2012 & 2013 budget. The fire protection of the citizens and property owners will be the mandate of the fire commissioners. The commissioners are well aware of future responsibilities of the public and will take measures to ensure public safety and compliance with state mandates.*

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a waiver request or referendum.

*The Fire District has utilized its undesignated fund balance to balance the budget and stay within the 2% Property Tax Levy Cap to be in compliance. The Fire District is not requesting any cap waiver in 2012.*

4. Complete a brief statement on the Annual Budget's proposed capital appropriations, and payment methods, including debt service for the proposed budget year and for future years.

*Regarding planned Capital Appropriations in the 2012 budget:*

- 1) *It contains an appropriation of \$3,500 as "Reserved for Future Capital Expenditures".*

2) A Capital Appropriation in the amount of \$4,900.00 to Hopewell Borough Fire District as the third of four payments of the Special Services Vehicle to be used valley wide.

3) The Fire District will continue to pay down the capital lease for Union's 2004 Pierce Rescue Pumper until 2013; the majority of the payments for Hopewell and Pennington Fire Districts fire trucks until 2015 and 2014 respectively and are included on the SS-7 form.

5. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

*Not applicable*

6. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

*Yes, Pennington First Aid Squad, Pennington, New Jersey \$55,000.00*

7. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District – March 1, 2011	\$ 4,183,452,489.00
7b. New ratables – Increased in Valuations – Oct. 1, 2010	\$ <u>6,601,000.00</u>
Total	\$ 4,190,053.489.00

7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$ 0.064
---	----------

8. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

*Not applicable*

a. If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**----ANTICIPATED REVENUES----**

<b>----FUND BALANCE UTILIZED----</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
-----	-----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$258,832 *	\$240,683 *
RESTRICTED FUND BALANCE	* A-2 *	\$21,000 *	\$7,000 *
<b>TOTAL FUND BALANCE UTILIZED</b>	* R-1 *	<b>\$279,832 *</b>	<b>\$247,683 *</b>
		=====	=====

<b>----MISCELLANEOUS ANTICIPATED REVENUES----</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
-----	-----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$0 *	\$0 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0 *	\$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0 *	\$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *	\$0 *	\$0 *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *	\$0 *	\$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	\$0 *	\$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0 *	\$0 *
RENTAL INCOME	* *	\$0 *	\$0 *
SALE OF ASSETS	* A-3 *	\$0 *	*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$5,340 *	\$8,480 *
OTHER REVENUE	* A-5 *	\$42,000 *	\$39,125 *
<b>TOTAL MISCELLANEOUS REVENUES ANTICIPATED</b>	* R-2 *	<b>\$47,340 *</b>	<b>\$47,605 *</b>
		=====	=====

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**----ANTICIPATED REVENUES----**

<b>---OPERATING GRANT REVENUE---</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
-----	----	-----	-----
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *	\$0	\$0 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$30,000	\$0 *
<b>TOTAL OPERATING GRANT REVENUE</b>	* R-3 *	\$30,000	\$0 *
		=====	=====

**MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:**

	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
	----	-----	-----
<b>UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)</b>			
RESERVES UTILIZED	* * *	\$0	\$0 *
ANNUAL REGISTRATION FEES	* * *	\$60,570	\$60,364 *
PENALTIES AND FINES	* * *	\$0	\$0 *
OTHER REVENUES	* * *	\$0	\$0 *
<b>TOTAL UNIFORM FIRE SAFETY ACT REVENUES</b>	* A-7 *	\$60,570	\$60,364 *
<b>OTHER REVENUES OFFSET WITH APPROPRIATIONS</b>	* A-8 *	\$0	\$0 *
<b>TOTAL REVENUES OFFSET WITH APPROPRIATIONS</b>	* R-4 *	\$60,570	\$60,364 *
		=====	=====
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b> (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$417,742	\$355,652 *
<b>AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET</b>	* R-5 *	\$2,670,075	\$2,559,447 *
<b>TOTAL ANTICIPATED REVENUES</b> (B-1 + R-5)	* B-2 *	\$3,087,817	\$2,915,099 *
		=====	=====

**Maximum Allowable Amount to be raised by Taxation  
(For Reference Purposes Only from LC1 based on  
Information provided by the district- see instructions.)**

\$2,670,075

**Amount Over Levy Cap**

\$0

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**----BUDGETED APPROPRIATIONS----**

**----OPERATING APPROPRIATIONS----**

**-----ADMINISTRATION-----**

	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
	-----	-----	-----
SALARY & WAGES	* A-9 *	\$55,625 *	\$53,576
FRINGE BENEFITS	* A-13 *	\$38,550 *	\$39,192
OTHER EXPENSES	* A-11 *	\$175,788 *	\$173,623
		-----	-----
<b>TOTAL ADMINISTRATION</b>	<b>* E-1 *</b>	<b>\$269,963 *</b>	<b>\$266,391</b>
		=====	=====

**----COST OF OPERATIONS & MAINTENANCE----**

	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
	-----	-----	-----
SALARY & WAGES	* A-10 *	\$785,739 *	\$738,608
FRINGE BENEFITS	* A-14 *	\$429,306 *	\$404,153
OTHER EXPENSES	* A-12 *	\$1,112,205 *	\$1,069,610
		-----	-----
<b>TOTAL COST OF OPERATIONS &amp; MAINTENANCE</b>	<b>* E-2 *</b>	<b>\$2,327,250 *</b>	<b>\$2,212,371</b>
		=====	=====

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**----BUDGETED APPROPRIATIONS----**

**----OPERATING APPROPRIATIONS----**

----- ----OPERATING APPROPRIATIONS OFF-SET---- WITH REVENUES -----	CROSS REF. -----	2012 PROPOSED BUDGET -----	2011 CURRENT YEAR'S ADOPTED BUDGET -----
SALARY & WAGES	* A-15 *	\$36,900 *	\$29,220 *
FRINGE BENEFITS	* A-16 *	\$23,670 *	\$31,144 *
OTHER EXPENSES	* A-17 *	\$0 *	\$0 *
<b>TOTAL APPROPRIATIONS OFFSET WITH REVENUES</b>	<b>* E-3 *</b>	<b>\$60,570 *</b>	<b>\$60,364 *</b>
		=====	=====

----APPROPRIATIONS FOR DULY INCORPORATED---- FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1) -----	CROSS REF. -----	2012 PROPOSED BUDGET -----	2011 CURRENT YEAR'S ADOPTED BUDGET -----
VEHICLES	* *	\$0 *	\$0 *
EQUIPMENT	* *	\$0 *	\$0 *
MATERIALS & SUPPLIES	* *	\$0 *	\$0 *
<b>TOTAL APPROPRIATIONS FOR DULY INCORP. FIRST AID/RESCUE SQUAD ASSOC.</b>	<b>* E-4 *</b>	<b>\$0 *</b>	<b>\$0 *</b>
		=====	=====

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**----BUDGETED APPROPRIATIONS----**

<b>----DEFERRED CHARGES----</b> -----	<b>CROSS REF.</b> -----	<b>2012 PROPOSED BUDGET</b> -----	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b> -----
<b>EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14)</b>			
(1)	* * *	\$0 *	\$0 *
(2)	* * *	\$0 *	\$0 *
(3)	* * *	\$0 *	\$0 *
<b>OTHER DEFERRED CHARGES - (List &amp; Cite Statute)</b>			
(1) Declared State of Emergency (N.J.S. 40A:4-45.45 10b)	* * *	n/a *	\$0 *
(2)	* * *	\$0 *	\$0 *
(3)	* * *	\$0 *	\$0 *
<b>TOTAL DEFERRED CHARGES</b>	* E-5 *	----- \$0 * =====	----- \$0 * =====

<b>----DEFICITS FROM OPERATIONS----</b> -----	<b>CROSS REF.</b> -----	<b>2012 PROPOSED BUDGET</b> -----	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b> -----
<b>CASH DEFICIT OF PRECEEDING YEAR (N.J.S. 40A:14-78.6)</b>	* E-6 *	----- \$0 * =====	----- \$0 * =====

	<b>CROSS REF.</b> -----	<b>2012 PROPOSED BUDGET</b> -----	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b> -----
<b>LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)</b>	* E-7 *	----- \$231,785 * =====	----- \$213,160 * =====

# 2012 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1

### ----BUDGETED APPROPRIATIONS----

----CAPITAL APPROPRIATIONS----			2012 PROPOSED BUDGET	2011 CURRENT YEAR'S ADOPTED BUDGET
----- CAPITAL IMPROVEMENTS (N.J.S. 40A:14-84)	Date of Voter Approval	Asset Type		
<u>List Project Separately</u>	<u>Affirmative Vote %</u>		-----	-----
(1) Pennington Borough Fire Dist SCBA's	19-Feb-11	Firefighting Equip	\$13,877 *	\$0 *
(2) Hopewell Borough Fire Dist SCBA's	19-Feb-11	Firefighting Equip	\$7,000 *	\$0 *
(3) Hopewell Borough Fire Dist SS Unit	9-Dec-10	Fire Apparatus	*	\$7,000 *
(4)	*	*	*	*
(5)	*	*	*	*
(6)	Asset Type (Select)	*	*	*
 <b>DOWN PAYMENTS (N.J.S. 40A:14-85)</b>				
<u>List Separately Project</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>		
<u>Affirmative Vote %</u>			-----	-----
(1) HpwI Borough Fire Dist Tk 52	8-Dec-10	Fire Apparatus	\$30,800 *	\$0 *
(2) Includes 2010 & 2011 Res Future Capital Outlays 10.5K ea 2012 - \$9,800.00	*	*	*	*
(3)	*	*	*	\$0 *
(4)	Asset Type (Select)	*	\$0 *	\$0 *
(5)	Asset Type (Select)	*	\$0 *	\$0 *
<b>Total Capital Improvements/Down Payments</b>			* C-1 * \$51,677 *	\$7,000 *
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>			* C-2 * \$3,150 *	\$10,500 *
<b>TOTAL CAPITAL APPROPRIATIONS (C-1 + C-2)</b>			* E-8 * \$54,827 *	\$17,500 *
			=====	=====
Capital Appropriations offset with Restricted Fund			\$21,000	\$7,000
Capital Appropriations offset with Grants				
Capital Appropriations offset with Unrestricted Fund				

## 2012 FIRE DISTRICT BUDGET

### Hopewell Township Fire District # 1 (Mercer)

#### ----BUDGETED APPROPRIATIONS----

#### ----DEBT SERVICE FOR CAPITAL----

#### ----APPROPRIATIONS----

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#### ---PRINCIPAL PAYMENTS---

	CROSS REF.	2012 PROPOSED BUDGET		2011 CURRENT YEAR'S ADOPTED BUDGET	
GENERAL OBLIGATION BONDS	* P-1 *	\$0	*	\$0	*
BOND ANTICIPATION NOTES	* P-2 *	\$32,200	*	\$30,100	*
CAPITAL LEASES	* P-3 *	\$94,395	*	\$92,103	*
INTERGOVERNMENTAL LOANS	* P-4 *	\$4,900	*	\$6,090	*
OTHER BONDS OR NOTES	* P-5 *	\$0	*	\$0	*
<b>TOTAL PRINCIPAL PAYMENTS</b>	* D-1 *	<b>\$131,495</b>	*	<b>\$128,293</b>	*

#### ---INTEREST PAYMENTS---

	CROSS REF.	2012 PROPOSED BUDGET		2011 CURRENT YEAR'S ADOPTED BUDGET	
GENERAL OBLIGATION BONDS	* I-1 *	\$0	*	\$0	*
BOND ANTICIPATION NOTES	* I-2 *	\$7,000	*	\$9,800	*
CAPITAL LEASES	* I-3 *	\$4,927	*	\$7,220	*
INTERGOVERNMENTAL LOANS	* I-4 *	\$0	*	\$0	*
OTHER BONDS OR NOTES	* I-5 *	\$0	*	\$0	*
<b>TOTAL INTEREST PAYMENTS</b>	* D-2 *	<b>\$11,927</b>	*	<b>\$17,020</b>	*

**TOTAL DEBT SERVICE APPROPRIATIONS**  
(D-1 + D-2)

<b>TOTAL BUDGETED APPROPRIATIONS</b> (E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8+ E-9)	* B-2 *	<b>\$3,087,817</b>	*	<b>\$2,915,099</b>	*
--	---------	--------------------	---	--------------------	---

# 2012 FIRE DISTRICT BUDGET

## Hopewell Township Fire District # 1 (Mercer)

### ----BUDGETED APPROPRIATIONS----

	----Summary of Referendum Line Items----	SS Page Number	2012 Proposed Budget Amount Requested
Insert new rows here			
			\$0
<b>TOTAL Referendum Line Items</b>			<b>\$0</b>

**Tax Levy Requested minus Maximum Allowable Levy** \$0  
**As this page is adjusted this amount changes should = \$0**  
**(For Reference Purposes Only - from LC1 based on**  
**Information provided by the district- see instructions.)**

	----Summary of Release of Restricted Fund Balance Referendum Line Items----		2012 Proposed Budget Amount Requested
Insert new rows here			
			\$0
<b>TOTAL of Release of Restricted Fund Balance</b>			<b>\$0</b>

**2011  
Adopted  
Budget  
Amount  
Requested**

\$0

\$0
-----

**2011  
Adopted  
Budget  
Amount  
Requested**

\$0

\$0
-----





# 2012 ADOPTION CERTIFICATION

## Township of Hopewell

### Fire District No. 1 Budget

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

It is hereby certified that the Fire District No. 1 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Hopewell Township Fire District No. 1, pursuant to N.J.A.C. 5:31-2.4, on the 19th day of January 2012.

  
(Secretary's signature)

Cindy Orlandi  
(Print Name)

Secretary  
(Title)

201 Washington Crossing-Pennington Road  
(Address)

Titusville, NJ 08560  
(City, State Zip Code)

(609) 730-8156/(609) 730-1563  
(Phone number) (Fax number)

# 2012 ADOPTED BUDGET RESOLUTION

Resolution 2012-09

## Township of Hopewell

### Fire District No. 1

**FISCAL YEAR: From January 1, 2012 to December 31, 2012**

WHEREAS, the Annual Budget for the Hopewell Township Fire District No.1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 has been presented for adoption before the Board of Commissioners of the Hopewell Township Fire District No. 1 at its open public meeting on the 19th day of January 2012; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,087,817.00, which includes amount to be raised by taxation of \$2,670,075.00 and Total Appropriations of \$3,087,817.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Hopewell Township Fire District No. 1, at an open public meeting held on January 19, 2012, that the Annual Budget of the Hopewell Township Fire District No. 1 for the fiscal year beginning January 1, 2012 and ending December 31, 2012 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$3,087,817.00, which includes amount to be raised by taxation of \$2,670,075.00 and Total Appropriations of \$2,087,817.00; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

1/19/2012  
(Date)

#### Board of Commissioners Recorded Vote

Member	PRESENT / SIGNED	Aye	Nay	Abstain	Absent
Cseremsak	✓	✓			
Kintzel	✓	✓			
Lenarski					✓
Orlandi					✓
Chipowsky		✓			

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**-----SUPPLEMENTAL SCHEDULES-----**

<b>-----UNRESTRICTED FUND BALANCE-----</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>
-----	-----	-----
<b>(1) BEGINNING BALANCE JAN. 1, 2011</b>	* AUDIT *	\$927,405 *
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	\$240,683 *
<b>(3) PROPOSED BALANCE AVAILABLE</b> (Line 1 - Line 2)	* *	\$686,722 *
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	* *	*
<b>(5) ANTICIPATED BALANCE - DEC. 31, 2011</b> (Line 3 + Line 4)	* *	\$686,722 *
(6) UTILIZED IN PROPOSED BUDGET - 2012	* A-1 *	\$258,832 *
<b>(7) PROPOSED BALANCE AFTER UTILIZATION IN 2012 BUDGET</b> (Line 5 - Line 6)	* *	\$427,890 *

<b>-----RESTRICTED FUND BALANCE-----</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>
-----	-----	-----
<b>(8) BEGINNING BALANCE JAN. 1, 2011</b>	* AUDIT *	\$191,857 *
(9) Utilized in Current Year's Adopted Budget	* *	\$7,000 *
<b>(10) PROPOSED BALANCE AVAILABLE</b> (Line 8 - Line 9)	* *	\$184,857 *
(11) Estimated Results of Operations in Current Budget	* *	*
<b>(12) ANTICIPATED BALANCE - DEC. 31, 2011</b> (Line 10 + Line 11)	* *	\$184,857 *
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *	\$21,000 *
B. Release Referendum Resolution (Page 10A)	* *	*
Total Proposed Use of Restricted Fund Balance		\$21,000
<b>(14) PROPOSED BALANCE AFTER UTILIZATION IN 2012 BUDGET</b> (Line 12 - Line 13A - 13B)	* *	\$163,857 *

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**-----SUPPLEMENTAL SCHEDULES-----**

**---SALE OF ASSETS---**

	<b>DESCRIPTION OF ASSET</b> (list individually)	<b>CROSS REF.</b>	<b>PURCHASE BASIS</b>	<b>2012 PROPOSED SALE VALUE</b>
(1)		* *		* *
(2)		* *		* *
(3)		* *		* *
	<b>TOTAL SALE OF ASSETS</b>	* A-3 *		* *

**---INTEREST ON INVESTMENTS---  
AND DEPOSITS (N.J.S.A. 40A:5-15.1)**

	<b>INVESTMENTS/ACCOUNTS (List Each)</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
(1)	Hopewell Valley Community Bank - General Acct #3421	* *	\$312	\$340
(2)	Hopewell Valley Community Bank - Stmt Savings #0238	* *	\$1,548	\$1,550
(3)	Hopewell Valley Community Bank - Chkg Acct #3266	* *	\$3,240	\$6,050
(4)	NJ Cash Management Account No. 4171	* *	\$240	\$540
(5)		* *		
	<b>TOTAL INTEREST ON INVESTMENTS AND DEPOSITS</b>	* A-4 *	\$5,340	\$8,480

**---OTHER REVENUE---**

	<b>LIST IN DETAIL:</b>	<b>CROSS REF.</b>	<b>2012 PROPOSED BUDGET</b>	<b>2011 CURRENT YEAR'S ADOPTED BUDGET</b>
(1)	Reimbursement from Hopewell Borough Fire District	* *	\$36,000	\$33,125
(2)	Special Duty Events	* *	\$2,500	\$2,500
(3)	Pennington Borough Government - BLS Services	* *	\$3,500	\$3,500
(4)		* *		
(5)		* *		
	<b>TOTAL OTHER REVENUE</b>	* A-5 *	\$42,000	\$39,125

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**-----SUPPLEMENTAL SCHEDULES-----**

**---OTHER GRANTS &---  
ENTITLEMENTS**

**CROSS  
REF.**

**2012  
PROPOSED  
BUDGET**

**2011  
CURRENT YEAR'S  
ADOPTED  
BUDGET**

**LIST IN DETAIL:**

(1) FEMA Reimbursement - Hurricane Irene	*	*	\$30,000	*	*
(2)	*	*		*	*
(3)	*	*		*	*
(4)	*	*		*	*
(5)	*	*		*	*
(6)	*	*		*	*
(7)	*	*		*	*
(8)	*	*		*	*
(9)	*	*		*	*
<b>TOTAL OTHER GRANTS &amp; ENTITLEMENTS</b>	*	<b>A-6</b>	<b>\$30,000</b>	*	*

**---OTHER REVENUES OFF-SET WITH---  
APPROPRIATIONS**

**CROSS  
REF.**

**2012  
PROPOSED  
BUDGET**

**2011  
CURRENT YEAR'S  
ADOPTED  
BUDGET**

**LIST IN DETAIL:**

(1)	*	*		*	*
(2)	*	*		*	*
(3)	*	*		*	*
(4)	*	*		*	*
(5)	*	*		*	*
(6)	*	*		*	*
(7)	*	*		*	*
(8)	*	*		*	*
(9)	*	*		*	*
<b>TOTAL OTHER REVENUES OFF-SET</b>	*	<b>A-8</b>		*	*

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**----SUPPLEMENTAL SCHEDULES----**

**---ADMINISTRATION---**

**SALARY & WAGES (N.J.S. 40A:14-78.7)**

TITLE	# of Staff	Annual Compensation	2012
			Proposed Budget
COMMISSIONERS	5	\$20,625	\$20,625
OTHER - LIST INDIVIDUALLY:			
(1) Administrative Assistant	1	\$33,000	\$33,000
(2) Administrative Assistant - Overtime		\$2,000	\$2,000
(3)			
(4)			
(5) Appendix brought forward	AP-1		
<b>TOTAL ADMINISTRATION S&amp;W</b>	<b>A-9</b>		<b>\$55,625</b>

**---COST OF OPERATIONS & MAINTENANCE---**

**SALARY & WAGES (N.J.S. 40A:14-78.7)**

TITLE	# of Staff	Annual Compensation	2012
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Emergency Service Specialist	6		\$408,652
(2) Lt/Capt - Hopewell Valley Emergency Services	2		\$158,937
(3) Chief - Hopewell Valley Emergency Services	1		\$67,575
(4) Sick Leave Buy Back Chief HVES	1		\$2,009
(5) Appendix brought forward	AP-2		\$148,566
<b>TOTAL COST OF OPERATIONS S&amp;W</b>	<b>A-10</b>		<b>\$785,739</b>

**---OTHER COSTS OFFSET BY REVENUES---**

**SALARY & WAGES (N.J.S. 40A:14-78.7)**

TITLE	# of Staff	Annual Compensation	2012
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Fire Official - Hopewell Valley Emergency Services	1		\$36,900
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-3		
<b>TOTAL Salaries Offset by Revenues</b>	<b>A-15</b>		<b>\$36,900</b>

## 2012 FIRE DISTRICT BUDGET

### Hopewell Township Fire District # 1 (Mercer)

#### ----Salary Expense Appendix (N.J.S.A. 40A:14-78.6)----

			2012	
	TITLE	# of Staff	Annual Compensation	Proposed Budget
	<b>Administrative Postions (list Individually)</b>			
Insert new rows here				
	<b>TOTAL ADMINISTRATION S&amp;W appendix</b>	<b>AP-1</b>		

	<b>Operation &amp; Maintenance Postions (list Individually)</b>			
Insert new rows here	Salaries Per Diems Account #104	2	\$85,000	\$85,000
	Regular Overtime (Account No. 105)		\$42,000	\$42,000
	Special Duty Wages (Account No. 106)		\$2,500	\$2,500
	Comptime Buy Back (Account No. 103C)		\$19,066	\$19,066
	<b>TOTAL COST OF OPERATIONS S&amp;W Appendix</b>	<b>AP-2</b>	<b>\$148,566</b>	<b>\$148,566</b>

	<b>Salary Offset by Revenue Postions (list Individually)</b>			
Insert new rows here				
	<b>Total Salaries Offset By Revenue Appendix</b>	<b>AP-3</b>		

PAGE SS-5 Appendix

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**-----SUPPLEMENTAL SCHEDULES-----  
FRINGE BENEFIT COSTS**

PROPOSED BUDGET  Title	2012			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$7,936	\$0	\$0	
Total PERS	<u>\$7,936</u>	<u>\$0</u>	<u>\$0</u>	<u>\$7,936</u>
(2) Police & Fire RS Contribution	\$0	\$148,931		
Total PFRS	<u>\$0</u>	<u>\$148,931</u>	<u>\$0</u>	<u>\$148,931</u>
(3) Employee Group Health Insurance	\$24,725	\$158,615	\$13,020	
Total Group Health Insurance	<u>\$24,725</u>	<u>\$158,615</u>	<u>\$13,020</u>	<u>\$196,360</u>
(4) Other Fringe	\$5,889	\$122,539	\$10,650	
Total Other Fringe	<u>\$5,889</u>	<u>\$121,760</u>	<u>\$10,650</u>	<u>\$138,299</u>
<b>TOTAL PROPOSED BUDGET</b>	<u>\$38,550</u>	<u>\$429,306</u>	<u>\$23,670</u>	<u>\$491,526</u>
<b>Cross Reference</b>	<b>A-13</b>	<b>A-14</b>	<b>A-16</b>	

ADOPTED BUDGET  Title	2011			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$11,136	\$0	\$0	
Total PERS	<u>\$11,136</u>	<u>\$0</u>	<u>\$0</u>	<u>\$11,136</u>
(2) Police & Fire RS Contribution	\$0	\$149,429	\$8,768	
Total PFRS	<u>\$0</u>	<u>\$149,429</u>	<u>\$8,768</u>	<u>\$158,197</u>
(3) Employee Group Health Insurance	\$22,697	\$143,916	\$12,060	
Total Group Health Insurance	<u>\$22,697</u>	<u>\$143,916</u>	<u>\$12,060</u>	<u>\$178,673</u>
(4) Other Fringe	\$5,359	\$110,808	\$10,316	
Total Other Fringe	<u>\$5,359</u>	<u>\$110,808</u>	<u>\$10,316</u>	<u>\$126,483</u>
<b>TOTAL ADOPTED BUDGET</b>	<u>\$39,192</u>	<u>\$404,153</u>	<u>\$31,144</u>	<u>\$474,489</u>
<b>Cross Reference</b>	<b>A-13</b>	<b>A-14</b>	<b>A-16</b>	

## 2012 FIRE DISTRICT BUDGET

### Hopewell Township Fire District # 1 (Mercer)

#### -----SUPPLEMENTAL SCHEDULES-----

##### ---ADMINISTRATION---

##### OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2012 Proposed Budget	2011 Current Year Adopted Budget
<b>OPERATING - (List Individually):</b>			
(1) Computer and Office Supplies	304	\$9,225	\$7,725
(2) Janitorial Supplies	305		
(3) Photography Supplies	306	\$200	\$200
(4) Appendix brought forward	AP-4	\$166,363	\$165,698
<b>CONTINGENT EXPENSES</b>			
<b>OTHER ASSETS - NON-BONDABLE (List Individually):</b>			
(1)			
(2)			
(3) Appendix brought forward	AP-5		
<b>TOTAL ADMINISTRATION OTHER EXPENSES</b>	<b>A-11</b>	<b>\$175,788</b>	<b>\$173,623</b>

##### ---COST OF OPERATIONS---

##### OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2012 Proposed Budget	2011 Current Year Adopted Budget
<b>OPERATING - (List Individually):</b>			
(1) Insurance	204	\$63,000	\$60,750
(2) Materials and Supplies	301	\$8,800	\$7,755
(3) Gasoline, Fuels and Chemicals	302	\$27,125	\$30,775
(4) Appendix brought forward	AP-6	\$953,320	\$900,440
<b>CONTINGENT EXPENSES</b>			
<b>OTHER ASSETS - NON-BONDABLE (List Individually):</b>			
(1)			
(2)			
(3) Appendix brought forward	AP-7	\$59,960	\$69,890
<b>TOTAL COST OF OPERATIONS OTHER EXPENSES</b>	<b>A-12</b>	<b>\$1,112,205</b>	<b>\$1,069,610</b>

##### ---Other Expenses Offset by Revenue---

##### OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2012 Proposed Budget	2011 Current Year Adopted Budget
<b>OPERATING - (List Individually):</b>			
(1)			
(2)			
(3)			
(4) Appendix brought forward	AP-8		
<b>CONTINGENT EXPENSES</b>			
<b>OTHER ASSETS - NON-BONDABLE (List Individually):</b>			
(1)			
(2)			
(3) Appendix brought forward	AP-9		
<b>TOTAL Other Expenses Offset by Revenue</b>	<b>A-17</b>		

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Marcar)**

**Other Expense Appendix (N.J.S.A. 40A:14-78.6)**

Use this page only if additional lines are required on the Supplemental Other Expenses  
 Insert additional rows where indicated to ensure they are included in the total  
 Totals will be reflected on SS-6

	Gross Ref.	2012 Proposed Budget	2011 Current Year Adopted Budget
<b>ADMINISTRATION</b>			
<b>OPERATING (list individually)</b>			
Printing/Duplicating/Newsletter	307	\$2,205	\$1,080
Training and Travel	308	\$580	\$550
Membership and Subscriptions	309	\$690	\$350
Clothing	310	\$200	\$200
Fire Prevention Materials	312	\$1,850	\$1,500
Postage and Shipping	314	\$2,000	\$2,000
Computer and Radio Maintenance	317	\$21,125	\$21,525
Building Maintenance	319	\$9,700	\$8,000
Contracted Services - Medical	402		
Specialized Services	403	\$1,000	\$1,000
Contracted Services	404	\$120,443	\$125,943
Advertising/Legal Notices	405	\$1,500	\$1,350
Recreation Expenses	406	\$5,300	\$4,200
<b>Total Additional Administration Operating Expenses</b>	<b>AP-4</b>	<b>\$166,363</b>	<b>\$166,698</b>

<b>OTHER ASSETS - NON-BONDABLE (list individually):</b>			
<b>Total Additional Administration Other Assets</b>	<b>AP-5</b>		

	Gross Ref.	2012 Proposed Budget	2011 Current Year Adopted Budget
<b>COST OF OPERATIONS</b>			
<b>OPERATING - (list individually):</b>			
Drugs and Medical Supplies	303	\$18,780	\$18,500
Training and Travel	308	\$29,875	\$26,775
Membership and Subscriptions	309	\$2,615	\$2,160
Clothing	310	\$42,070	\$30,580
Laundry Services	311	\$3,400	\$3,400
Equipment and Property Rental	313	\$288,932	\$270,210
Safety Equipment	316	\$3,950	\$3,950
Computer and Radio Equipment	317	\$1,500	\$1,500
Small Equipment and Maintenance	318	\$15,725	\$16,075
Automotive Supplies and Maintenance	320	\$51,950	\$51,210
Utilities	321	\$24,400	\$23,300
Contracted Services - Fire	401	\$385,663	\$373,370
Contracted Services - Medical	402	\$70,900	\$65,950
Specialized Services	403	\$12,500	\$12,500
SHA Mandates/Injury Protection	408	\$1,100	\$1,000
<b>Total Additional Operating Expenses Operations</b>	<b>AP-6</b>	<b>\$853,320</b>	<b>\$900,440</b>

<b>OTHER ASSETS - NON-BONDABLE (list individually):</b>			
Fire Safety - Various Fire Fighting Equipment	001		
Fire Safety - Radio/Cellphone Equipment	002	\$1,000	\$1,000
Fire Safety - Computer Hardware	004	\$2,000	\$2,000
Union Fire - Papers and Charges	001	\$3,400	\$3,000
Union Fire - Radio Equipment	002		\$300
Union Fire - Various Adapters	003	\$800	\$800
Union Fire - Extermination Equipment	004	\$12,980	
Union Fire - Miscellaneous Fire Fighting Equipment	005		\$11,550
Union Fire - Handlights	006	\$300	\$300
Union Fire - Replacement Tools	007	\$1,200	\$500
Union Fire - Various Nozzles	008	\$1,600	\$3,360
Union Fire - Mobile Radios	009		\$2,000
Union Fire - Replacement Fire Hose	010	\$3,000	\$3,000
Union Fire - Fire Fighter Accountability	011	\$500	\$500
Union Fire - Computer Hardware	016	\$1,500	\$2,250
Union Fire - various Rope, Rope Bags, Etc.	017	\$500	\$500
Union Fire - Various Vehicle Improvements	025	\$14,500	\$5,040
Union Fire - Various Building Improvements	027	\$15,700	\$33,700
Union Fire - Various Cellphone Improvements	028		
Union Fire - Various Dewatering Equipment	030		\$100
Union Fire - Various Equipment Improvement - Marine	031	\$1,000	
Union Rescue - Various EMS Equipment	007		
<b>Total Additional Cost of Operations Other Assets</b>	<b>AP-7</b>	<b>\$59,980</b>	<b>\$69,880</b>

<b>OTHER EXPENSES OFFSET BY REVENUE</b>			
<b>OPERATING - (list individually):</b>			
<b>Total Additional Operating Expenses Offset by Revenue</b>	<b>AP-8</b>		

<b>OTHER ASSETS - NON-BONDABLE (list individually):</b>			
<b>Total Costs Offset by Revenue Other Assets</b>	<b>AP-9</b>		

**2012 FIRE DISTRICT BUDGET**

**Hopewell Township Fire District # 1 (Mercer)**

**---SUPPLEMENTAL SCHEDULES---**

**PRINCIPAL PAYMENTS**

**---DEBT SERVICE SCHEDULE---**

Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	*	YEARS					
						Adopted Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	
						2011	2012	2013	2014	2015	2016
<b>General Obligation Bonds</b>											
Insert new rows here					*						
					*						
					*						
					*						
<b>TOTAL PAYMENTS P-1</b>					*						
<b>Bond Anticipation Notes</b>											
Insert new rows here	Hpwl Borough - Quint 52	2/19/05			*	\$30,100	\$32,200	\$30,100	\$30,100	\$30,100	
					*						
					*						
					*						
<b>TOTAL PAYMENTS P-2</b>					*	\$30,100	\$32,200	\$30,100	\$30,100	\$30,100	
<b>Capital Leases</b>											
Insert new rows here	Oshkosh Captial Lease E53	7/1/04	11/19/02	n/a	n/a	*	\$46,883	\$49,175	\$51,580		
	Pennington Boro Rescue 51		2/21/04			*	\$45,220	\$45,220	\$45,220	\$45,220	
						*					
						*					
<b>TOTAL PAYMENTS P-3</b>					*	\$92,103	\$94,395	\$96,800	\$45,220		
<b>Intergovernmental Loans</b>											
Insert new rows here	Hpwl Borough-SSV 52	12/10/10	12/9/10	93.30%	12/8/10	*	\$6,090	\$4,900	\$4,900	\$4,900	\$4,900
	No Interest Loan from					*					
	Hpwl Fire Dept to hpwl Board					*					
						*					
<b>TOTAL PAYMENTS P-4</b>					*	\$6,090	\$4,900	\$4,900	\$4,900	\$4,900	
<b>Other Bonds Or Notes</b>											
Insert new rows here						*					
						*					
						*					
						*					
<b>TOTAL PAYMENTS P-5</b>					*						
<b>Total Principal Debt Payments D-1</b>					*	\$128,293	\$131,495	\$131,800	\$80,220	\$35,000	

**2012 FIRE DISTRICT BUDGET**  
**Hopewell Township Fire District # 1 (Mercer)**

**---SUPPLEMENTAL SCHEDULES---**

**INTEREST PAYMENTS**

**---DEBT SERVICE SCHEDULE---**

Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	*	Adopted Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
						2011	2012	2013	2014	2015	2016
<b>General Obligation Bonds</b>											
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
<b>TOTAL PAYMENTS I-1</b>					*						
<b>Bond Anticipation Notes</b>											
Insert new rows here	Hopw Borough - Qunit 52	2/19/05			*	\$9,800	\$7,000	\$9,800	\$9,800	\$9,800	
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
<b>TOTAL PAYMENTS I-2</b>					*	\$9,800	\$7,000	\$9,800	\$9,800	\$9,800	
<b>Capital Leases</b>											
Insert new rows here	Oshkosh Captial Lease E53	7/1/04	11/19/02	n/a	n/a	*	\$7,220	\$4,927	\$2,523		
Insert new rows here						*					
Insert new rows here						*					
Insert new rows here						*					
<b>TOTAL PAYMENTS I-3</b>					*	\$7,220	\$4,927	\$2,523			
<b>Intergovernmental Loans</b>											
Insert new rows here						*					
Insert new rows here						*					
Insert new rows here						*					
<b>TOTAL PAYMENTS I-4</b>						*					
<b>Other Bonds Or Notes</b>											
Insert new rows here						*					
Insert new rows here						*					
Insert new rows here						*					
<b>TOTAL PAYMENTS I-5</b>						*					
<b>Total Interest Debt Payments D-2</b>					*	\$17,020	\$11,927	\$12,323	\$9,800	\$9,800	

## 2012 FIRE DISTRICT BUDGET

If you are preparing this workbook **WITHOUT** having the Instructions and Reference Guide Documents with you as you complete it, **STOP** and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
3. The individual LC worksheets (tabs) are locked to protect the formulas.
4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically
5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.
- 6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.**

**7. Next, follow the instructions below:**

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Hopewell Township Fire District # 1 (Mercer)

Preparer's First Name:  
 Preparer's Last Name:  
 Preparer's Phone Number:  
 Preparer's email:

Hopewell Township  
 Fire District # 1  
 Mercer  
 Donald  
 Kintzel  
 609 730 8156  
[dckintzel@verizon.net](mailto:dckintzel@verizon.net)

Adopted Budget Amount to be Raised by Taxation to support the District budget (Page 5)

Cap Bank Available for 2012 (See Levy Cap Certification)

Cap Bank Used in 2012

Changes in Service Provider (+/-)

DLGS Approved Adjustments

Cancelled or Unexpended Referendum Amount

(Enter as a positive number)

Assessed Valuation of District for adopted budget

\$2,559,447
\$0
\$0
\$0
\$0
0
4,183,452,489
6,601,000
\$0.062

New Ratables - Increase in Valuations (New Construction and Additions)

Adopted Fire District Tax Rate (per \$100)

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

<b>Fire District Summary Levy Cap Calculation</b>			
<b>FDCode</b>	<b>Fire District</b>	<b>COUNTY</b>	<b>EXAMINER</b>
110601	Hopewell Township Fire District # 1	Mercer	
<b>Model Fire District Tax Levy Calculation Worksheet</b>			
<b>Levy Cap Calculation</b>			
	Prior Year Amount to be Raised by Taxation for Municipal Purposes		\$2,559,447
	Changes in Service Provider (+/-)		\$0
	DLGS Approved Adjustments		\$0
	Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		\$2,559,447
	Plus 2% Cap increase		\$51,189
	<b>Adjusted Tax Levy Prior to Exclusions</b>		<b>\$2,610,636</b>
	Exclusions:		
	Shared Service Exclusion	\$0	
	Change in Total Debt Service Appropriation	\$0	
	Allowable pension increases	\$0	
	Allowable increase in health care costs	\$13,395	
	Changes in LOSAP contributions (+/-)	\$18,625	
	Extraordinary Costs due to a "Declared" Emergency (+/-)	\$0	
	Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlay	\$23,327	
	Add Total Exclusions		\$55,347
	Less Cancelled or Unexpended Referendum Amounts		\$0
	<b>Adjusted Tax Levy</b>		<b>\$2,665,983</b>
	Additions:		
	New Ratables - Increase in Valuations (New Construction and Additions)	\$6,601,000	
	Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.062	\$4,093
	Amount Utilized from Levy Cap Bank from 2011		\$0
	<b>Subtotal: Maximum Tax Levy Before Referendum</b>		<b>\$2,670,075</b>
	Amount Proposed for Levy Cap Referendum		\$0
	<b>Maximum Allowable Amount to be Raised by Taxation</b>		<b>\$2,670,075</b>
<b>Cap Bank Calculation</b>			
	Amount To Be Raised By Taxation		\$2,670,075
	Cap Bank Available from Prior Year (2011)		\$0
	Revised Cap Bank from Prior Year (2011)		\$0
	Cap Bank Available from 2012		\$0

# Health Insurance Exclusion Calculation Sheet

FY 2012 State Health Benefits Program Average Increase: 10.3%

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		<u>Proposed Budget</u>
		<u>Adopted Budget</u>
Administration Health Insurance Appropriation		\$24,725
Operations & Maintenance Health Insurance Appropriation		\$158,615
<b>A. Proposed Budget Group Health Insurance</b>		<b>\$183,340</b>
<b>NET INCREASE (DECREASE)</b>		<b>\$16,727</b>
1. Net Increase Divided by 2011 Amount Budgeted = % Increase		10.04%
2. SFY 2012 State Health Average 10.3%; Less 2% = % Increase added to current levy		8.04%
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		2.00%
5. % Increase Exclusion (B2) * 2011 Expended = 2012 appropriation added to levy		\$13,395
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$0
<b>2012 Increase in Appropriation</b>		<b>\$16,727</b>

## Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
Proposed Budget PERS Contribution Appropriated		\$7,936
Proposed Budget PFRS Contribution Appropriated		\$148,931
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$156,867
Adopted Budget PERS Contribution		\$11,136
Adopted Budget PFRS Contribution		\$158,197
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$169,333
Pension Contribution Exclusion		\$0

## LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
LOSAP - Proposed Budget		\$231,785
LOSAP - Adopted Budget		\$213,160
LOSAP Exclusion (+/-)		\$18,625

## Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
Total Debt Service Appropriation (Proposed Budget)		\$44,100
Current Year Base Amount		\$44,100
Total Debt Service Appropriation Expended (Adopted Budget)		\$45,990
Adopted Budget Base Amount		\$45,990
Debt Service Exclusion		\$0

## Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Hopewell Township Fire District # 1	Mercer	
Total Capital Appropriation (Proposed Budget)		\$54,827
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$21,000
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$33,827
Total Capital Appropriation (Adopted Budget)		\$17,500
Capital Appropriation offset from Restricted Fund (Adopted Budget)		\$7,000
Capital Appropriation offset from Grant Revenue (Adopted Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Adopted Budget)		\$0
Adopted Budget Base Amount		\$10,500
Capital Expenditure Exclusion		\$23,327

The instructions can be found on the Instruction Tab of the workbook.

## Shared Services Calculation Sheet

Fire District	EXAMINER
Hopewell Township Fire District # 1 (Mercer)	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0
Shared Service Exclusion	\$0

Form CNC-3 Fire District  
(September 2008)

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS**  
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY HOPEWELL TOWNSHIP COUNTY MERCER

FIRE DISTRICT CODE: F03 TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the current calendar year (pre-budget year). This is the fire district value on October 1 before added assessments.  
**FOR REFERENCE ONLY.** \$ 730,660,989. (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on the preceding October 1 minus the total valuation of any added assessment tax appeal reductions. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.  
1,376,200. (2)

10-14-11  
DATE

  
ASSESSOR SIGNATURE  
Antoinette Sost

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred). .00062 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45). \$ 853.24 (4)

10/14/11  
DATE

  
TAX COLLECTOR SIGNATURE

Form CNC-3 Fire District  
(September 2008)

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS**  
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY HOPEWELL TOWNSHIP COUNTY MERCER

FIRE DISTRICT CODE: F02 TOTAL NUMBER OF FIRE DISTRICTS 3

**FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY.**

1. Aggregate assessed value for the fire district for the current calendar year (pre-budget year). This is the fire district value on October 1 before added assessments.  
**FOR REFERENCE ONLY.**

\$ 914,293,200. (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on the preceding October 1 minus the total valuation of any added assessment tax appeal reductions. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

2,259,000. (2)

10-14-11  
DATE

  
ASSESSOR SIGNATURE  
Antoinette Sost

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred).

.00062 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 1,400.60 (4)

10/14/11  
DATE

  
TAX COLLECTOR SIGNATURE

Form CNC-3 Fire District  
(September 2008)

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS**  
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY HOPEWELL TOWNSHIP COUNTY MERCER

FIRE DISTRICT CODE: F01 TOTAL NUMBER OF FIRE DISTRICTS 3

**FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY**

1. Aggregate assessed value for the fire district for the current calendar year (pre-budget year). This is the fire district value on October 1 before added assessments.  
**FOR REFERENCE ONLY.**

\$ 2,538,498,300. (1)

2. Total valuation of new construction and improvements (not prorated) from the Added Assessment List filed on the preceding October 1 minus the total valuation of any added assessment tax appeal reductions. Do not include omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

2,965,800. (2)

10-14-11  
DATE

  
ASSESSOR SIGNATURE  
Antoinette Sost

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District TAX RATE from CURRENT YEAR (expressed as a decimal, \$ per hundred).

.00062 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 1,838.80 (4)

10/14/11  
DATE

  
TAX COLLECTOR SIGNATURE

**THE DIRECTOR OF THE DIVISION OF TAXATION HAS PROMULGATED FORM CNC-3. THIS FORM MAY BE REPRODUCED FOR DISTRIBUTION BUT CANNOT BE ALTERED OR AMENDED WITHOUT PRIOR APPROVAL.**



State of New Jersey  
Department of Community Affairs  
Division of Local Government Services  
Bureau of Authority Regulation  
Fire District Levy Cap Certification for Fiscal Year 2013

Fire District: Hopewell Township Fire District No. 1  
Municipality: Titusville  
County: Mercer  
FD-Code: 1106-01

Levy Cap Bank Total	Allowable	Applied	Available
	\$2	\$0	\$2

2012 Levy Cap Calculation Summary

Maximum Allowable Amount to be Raised by Taxation: \$2,670,076  
Amount to be Raised by Taxation: \$2,670,075  
Cap Bank for Fiscal Year: \$1

Activity By Calendar Years	Allowable	Applied	Available
2012	\$1	\$0	\$1
2011	\$1	\$0	\$1