

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2014-09

**A RESOLUTION AUTHORIZING A NON FAIR AND OPEN CONTRACT WITH BORDEN
PERLMAN AS THE INSURANCE BROKER OF RECORD**

WHEREAS, there exists a need for professional services for the provision of insurance coverage; and

WHEREAS, Borden Perlman Insurance provides the service of Broker of Record; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the award of contracts for “Professional Services” without competitive bids, and that the contract itself shall be made available for public inspection, and any contract in excess of \$17,500.00 is subject to the requirements of the New Jersey Pay to Play regulations; and

WHEREAS, the Board has determined that the value of the contract will exceed \$17,500.00; and

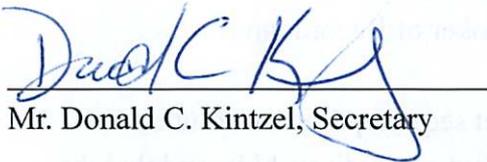
WHEREAS, Borden Perlman Insurance has completed and submitted a Business Entity Disclosure Certification which certifies that Borden Perlman Insurance has not made any reportable contributions to a political or candidate committee in the Hopewell Township Fire District No.1, Board of Fire Commissioners in the previous year, and that the contract will prohibit Borden Perlman Insurance from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No. 1 authorizes a Non Fair and Open contract and appoints Borden Perlman Insurance to provide insurance Broker of Record services awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) and the New Jersey Pay to Play Regulations; and

BE IT FURTHER RESOLVED, that the contract with Borden Perlman Insurance not exceed \$118,000.00 for the term January 1, 2014 until December 31, 2014, and be available for public inspection in the office of the Chief of Emergency Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski			✓			
Lynch	✓	✓	✓			
Chipowsky			✓			



Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY

January 9, 2014

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HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1

Board of Fire Commissioners

Mercer County

201 Washington Crossing-Pennington Road

Titusville, New Jersey 08560-1410

Certification of Estimated Contract Award Amount

Pursuant to P.L. 2004, c.19, the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer anticipates that the following non-fair and open contract award will be in excess of \$17,500:

Business Entity Name: Borden Perlman Salisbury & Kelly - First Responders Joint Insurance Fund

Contracted Item or Service: Provision of insurance & Insurance Broker of Record

Estimated Contract Award: \$127,000.00

Term of Contract: 1-1-14 through 12-31-14

I, Matthew G. Martin, certify that the above non-fair and open contract to be considered by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer is anticipated to exceed \$17,500. The estimated contract award amount is based on the value of the full contract life, and not the amount spent annually.

Matthew G. Martin, Chief of Emergency Services

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
HOPEWELL TOWNSHIP BOARD OF FIRE COMMISSIONERS**

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the business entity listed below has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding the date of award listed below to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Hopewell Township Board of Fire Commissioners as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Michael Chipowsky
Michael Cseremsak
Joseph Lenarski
Tim Lynch
Donald Kintzel

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Douglas Borden	245 Lambertville - HQ Rd Stockton, NJ 08559
Jeffrey F. Perlman	67 Lafayette Rd. Princeton, NJ 08540

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Borden-Perlman Insurance Agency - Inc.

Date of Award: _____

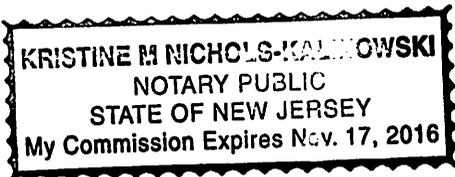
Signature of Affiant: [Signature] Title: President

Printed Name of Affiant: Douglas Borden Date: 12/26/13

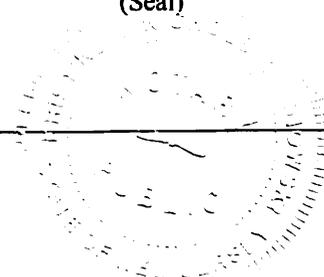
Subscribed and sworn before me this 26 day of December, 2013.

Kristine M Nichols-Kalinowski
(Witnessed or attested by)

My Commission expires:



Kristine M Nichols-Kalinowski
(Seal)



STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
 Limited Partnership Limited Liability Corporation Limited Liability Partnership
 Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Douglas Barden	Name:
Home Address: 245 Lambertville - HQ Rd. Stockton, NJ 08559	Home Address:
Name: Jeffrey F. Perlman	Name:
Home Address: 67 Lafayette Rd Princeton, NJ 08540	Home Address:
Name:	Name:
Home Address:	Home Address:

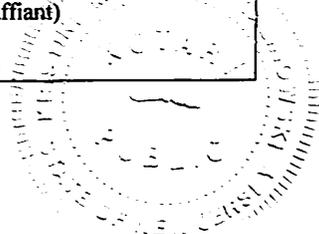
Subscribed and sworn before me this 26 day of December, 2013

(Notary Public)

My Commission expires:

KRISTINE M NICHOLS-KALINOWSKI
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires Nov. 17, 2016

Kristine M Nichols-Kalinowski
(Affiant)
Kristine M Nichols-Kalinowski
(Print name & title of affiant)
(Corporate Seal)



NOTICE IS HEREBY GIVEN that the Board of Fire Commissioners of Hopewell Twp. Fire District No. 1, at a meeting held on January 16, 2014, passed the following resolution awarding contracts as provided for under N.J.S.A. 40A:11-5 of the Local Public Contracts Law and the NJ Pay to Play laws:

PAY TO PLAY RESOLUTION 2014-09

AWARDED TO: Borden Perlman
SERVICES: Insurance Broker of Record
TIME PERIOD: January 1, 2014 to December 31, 2014
CONTRACT AMOUNT: Not to exceed \$118,000.00

The resolutions and contracts are available for public inspection in the office of the Chief of Emergency Services.