



**State of New Jersey**  
**DEPARTMENT OF COMMUNITY AFFAIRS**  
101 SOUTH BROAD STREET  
PO Box 803  
TRENTON, NJ 08625-0803

**CHRIS CHRISTIE**  
GOVERNOR

**KIM GUADAGNO**  
LT. GOVERNOR

**RICHARD E CONSTABLE, III**  
COMMISSIONER

**MEMORANDUM**

**TO:** Lead Agency for a Cooperative Purchasing System

**FROM:** Gordon H. Ball, Procurement Specialist (Director's Designee)  
Division of Local Government Services

**DATE:** March 25, 2013

**SUBJECT:** Hopewell Valley Fire Districts Cooperative Pricing System – 209HVFDCPS



The Division of Local Government Services is in receipt of your recent submission requesting:

- Registration of a Cooperative Pricing System
- Modification of a Cooperative Pricing System
- Registration Renewal of a Cooperative Pricing System

The documentation submitted has been reviewed and the form attached to this Memorandum contains the Division's response.

Should you have any questions regarding this matter, please contact Giuletta Passarelli at 609-292-7842.

GHB:gp

**Note to File**  
System ID# 209HVFDCPS

Added 3 new commodities: Fire hose testing; Fire truck pump testing; Fire Dept. ground & aerial ladder testing

File# 209

**REQUEST FOR REGISTRATION OR MODIFICATION OF A COOPERATIVE PRICING SYSTEM, JOINT PURCHASING SYSTEM OR REGIONAL COOPERATIVE PURCHASING SYSTEM**

(COOPERATIVE PURCHASING FORM CP-2001)

Return completed Form with all documentation to:  
**Cooperative Purchasing  
 Division of Local Government Services  
 PO Box 803  
 Trenton NJ 08625-0803  
 Attn: Co-op**

**CONDITION**  
*To the extent that bids may have been received or a contract may have been awarded by an unregistered Cooperative Purchasing System without it first having obtained the requisite approval from the Division pursuant to N.J.A.C. 5:34-7.1 et seq., the Division is not in a position to address or resolve any legal questions which may exist as a result of such circumstances.*

**SYSTEM TYPE**

Cooperative Pricing System    
  Joint Purchasing System    
  Regional Cooperative Pricing System

**SYSTEM IDENTIFICATION**

**System Name:**  
Hopewell Valley Districts Cooperative Pricing System

**Identifier:**  
209HVFDCPS

<input type="checkbox"/> System Registration	<input type="checkbox"/> Add/Delete Member(s)	<input type="checkbox"/> Renew Registration	<input checked="" type="checkbox"/> Other (Check Below)
A t t a c h <input type="checkbox"/> Lead Agency Resolution <input type="checkbox"/> Member Resolution(s) <input type="checkbox"/> Agreement(s)	<input type="checkbox"/> New Member Resolution(s) <input type="checkbox"/> Lead / Member Agreement(s)	<input type="checkbox"/> Lead Agency Resolution <input type="checkbox"/> List of Current Members (Submit new members on separate CP-2001)	<input type="checkbox"/> Change Lead Agency <input checked="" type="checkbox"/> Add/Delete Commodity <input type="checkbox"/> Change Address <input type="checkbox"/> Other (List Below)

**DETAILS** (Identify changes in: membership, commodities purchased or other information as appropriate)

Add the ability to request quotes for the following:

Fire Hose Testing (annual)	
Fire Truck Pump Testing (annual)	
Fire Department Ground & Aerial Ladder Testing (annual)	

This is to certify that the requirements of *N.J.S.A. 40A:11-1 et seq.* or *N.J.S.A. 18A:18A-1 et seq.*, as appropriate, and *N.J.A.C. 5:34-7.1 et seq.* are understood and the System is in compliance with them.

<b>Signature:</b>		<b>E-mail Address:</b>	mmartin@hopewelltwpfire.org
<b>Name:</b>	Matthew G. Martin	<b>Phone:</b>	609-537-0287
<b>Title:</b>	Chief of Emergency Services	<b>Date:</b>	March 22, 2013

Official Use:

Approved: 	Materials Complete: 3/25/13	Effective Date: 3/22/13	System Expiration: 4/18/2017
Disapproved:			

JVV