

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

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**DECEMBER 29, 2011 - 7:00 P.M.**

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**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE BY CHAIRMAN -**

Chairman Chipowsky called the meeting to order at 7:00 p.m. stating that the notice of the meeting had been forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG -** Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

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**ROLL CALL BY CHAIRMAN -** Those answering the roll call of Chairman Chipowsky:

**MEMBERS PRESENT:** Chairman Chipowsky, Vice Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

**MEMBERS ABSENT:** Secretary Orlandi

**STAFF PRESENT:** Chief Martin

**OTHERS PRESENT:** Captain Schmitt (151), Assistant Captain Muccioli (151), Assistant Captain Ferrara (151), Specialist Fosina (50/159)

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**MINUTES SUBMITTED FOR APPROVAL**

Motion by Treasurer Cseremsak and seconded by Vice Chairman Lenarski to approve the November 17, 2011 regular session meeting minutes.

**DISCUSSION:**

None

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

Motion by Treasurer Cseremsak and seconded by Vice Chairman Lenarski to approve the November 17, 2011 executive session minutes.

**DISCUSSION:**

None

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

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**PUBLIC COMMENT (AGENDA)**

None

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**NEW BUSINESS**

**RESOLUTION 2011-34**

**A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS TO  
ADOPT AN EMPLOYEE FLEXIBLE SPENDING ACCOUNT/SECTION 125  
CAFETERIA PLAN**

*Copy of resolution and record of vote is attached*

**Motioned by Commissioner Kintzel, seconded by Treasurer Cseremsak to adopt the resolution as read.**

**DISCUSSION:**

Chief Martin reported to the Board that the resolution was drafted by Amy Beth Dambeck working on behalf of Attorney Hart to adopt the required cafeteria plan.

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

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**TREASURER'S REPORT  
BILLS & CLAIMS**

Summary read by Commissioner Kintzel

**BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

Check Register:	\$4,634.08
Total Disbursements:	\$4,634.08

**Motioned by Commissioner Kintzel, Seconded by Treasurer Cseremsak**

**DISCUSSION:**

Chief Martin advised the bill list included notable payments of a payment to the bond attorney and payments for fleet repairs. Commissioner Kintzel requested that Chief Martin ensure that a resolution is on file for the bond attorney indicting a not to exceed amount.

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

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**PUBLIC COMMENT (NON-AGENDA)**

Chief Martin advised the Board that work is continuing on the problems with emergency medical dispatch.

Chief Martin reported on behalf of Chief Burd (53) with a problem with the replacement generator currently being installed on Teli-Squirt 53. Chief Burd and Engineer Pedersen (53) hope to have a new generator installed in the truck. If this option is not available Chief Burd and Engineer Pedersen would like to know from the Board how to proceed. The Board advised that if the replacement generator option is not available or if the generator does not work after reinstallation then the truck should be returned to Station 53 and Chief Burd and Engineer Pedersen should attend the next Board meeting.

Commissioner Kintzel requested the status of the open administrative assistants position and was advised by Chief Martin that the application deadline is January 15, 2012.

**ADJOURNMENT**

A motion by Commissioner Kintzel and seconded by Treasurer Cseremsak to adjourn the meeting at 7:15 p.m.

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM', is written over a horizontal line.

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Matthew Martin  
Chief of Emergency Services