

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

**THURSDAY, JANUARY 26, 2012**

**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE** - Chairman Chipowsky called the meeting to order at 7:00 p.m. stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

---

**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG** - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

---

**ROLL CALL BY CHAIRMAN** - Those answering the roll call of Chairman Chipowsky:

**MEMBERS PRESENT:** Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

**MEMBERS ABSENT:** Secretary Orlandi

**OTHERS PRESENT:** Deputy Chief Soganic (53/153), Captain Schmitt (151), Assistant Captain Muccioli (151), Second Assistant Captain Ferrara (151), Specialist Schafer (50/159), Specialist Wilson (50/159), Specialist Fosina (50/159), Chief Martin (50/159)

---

**MINUTES SUBMITTED FOR APPROVAL  
OCTOBER 27, 2011**

*Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to approve the Regular and Executive Session Minutes.*

**DISCUSSION:**  
None

**MOTION CARRIED**  
**ABSENT:** Secretary Orlandi  
**ABSTAIN:** None

**January 12, 2012**

*Motion by Treasurer Cseremsak and seconded by Commissioner Kintzel to approve the Regular and Executive Session Minutes.*

**DISCUSSION:**

None

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

**JANUARY 19, 2012**

*Motion by Treasurer Cseremsak and seconded by Commissioner Kintzel to approve the Regular Session minutes.*

**DISCUSSION:**

Vice-Chairman Lenarski advised he was unable to attend the meeting due to his response with a major fire in Ewing Township through his volunteer service.

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** Vice-Chairman Lenarski

---

**PUBLIC COMMENT (AGENDA)**

None

---

**NEW BUSINESS**

**RESOLUTION 2012-10**

**A RESOLUTION APPROVING THE CERTIFIED LIST OF ELIGIBLE VOLUNTEERS FROM THE UNION FIRE COMPANY AND RESCUE SQUAD FOR THE LENGTH OF SERVICE AWARD PROGRAM**

*Copy of resolution and record of vote is attached*

*Motioned by Treasurer Cseremsak, seconded by Chairman Chipowsky to adopt the resolution as read.*

**DISCUSSION:**

There was not a majority vote to pass the Resolution. The Resolution will be presented at an upcoming meeting.

**MOTION DID NOT CARRY**

**ABSENT:** Secretary Orlandi  
**ABSTAIN:** Commissioner Kintzel

**RESOLUTION 2012-11**

**A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF FIRE COMMISSIONERS AND THE CHIEF OF EMERGENCY SERVICES TO CERTIFY THE DIVISION OF FIRE SAFETY END OF YEAR REPORTS**

*Copy of resolution and record of vote is attached*

*Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.*

**DISCUSSION:**

None

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

---

**TREASURER'S REPORT**

**BILLS & CLAIMS**

*Motioned by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski.*

**BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

Bill List:		\$9,032.27
Total Disbursements:		\$9,032.27

## **DISCUSSION:**

Chief Martin advised the bill list included notable payments of central emergency medical services supplies, the 2012 annual fee for the Iam Responding system utilized by the Union Fire Company and Rescue Squad, and the auto body repairs completed by Valtek Inc. on Engine 50 as part of the Hurricane Irene insurance claim.

## **MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

---

## **CHIEF OF EMERGENCY SERVICES REPORT**

Chief Martin reported that Emergency Equipment Sales and Service is still in the process of repairing the siren on Engine 50. Engine 50 has returned from Valtek (The Board has received an additional \$300.50 in insurance funds as part of the Hurricane Irene Claim for the work needed on the door decal and wiring for the mirror). Chief Martin has set up a “contact a us” page for the Fire District on the web-site. Chief Martin reported that there is also a new law requiring Fire Districts to maintain a web page. The adopted budget was sent to Department of Local Government Services. The budget as introduced was approved by the State and received by the Fire District. The adopted budget legal ad has been submitted. The Notice of Election legal ad has been submitted. The Notice of Election has been publicly posted and the Notice of Election sent to our web-site. The election proofs have been forwarded to Bond Attorney and approved. Poll workers have been secured and voter data requested from the County. Interviews have been scheduled for next week for the Administrative Assistant position. The Pennington Borough Basic Life Support Agreement has been received. A staff meeting was held for the Hopewell Valley Emergency Services Unit. Chief Martin met with the Stony Brook Watershed Association and the Chief of the Pennington Fire Company to discuss site access for the Hopewell Township Zoning Board. Chief Martin prepared and sent a memorandum on a Zoning review of a commercial property after it had been reviewed by Station 52.

---

## **CHIEF OF UNION FIRE COMPANY REPORT**

Deputy Chief Soganic submitted an members application to drive ambulances to the Board for it’s review. Deputy Chief Soganic reported she has made some changes in the officer structure for emergency medical services and Chuck Sista will be Captain 153 for 2012.

---

## **PUBLIC COMMENT (NON-AGENDA)**

Captain Schmitt presented the Board with the Pennington First Aid Squad’s most current call statics. Captain Schmitt reported that the Length of Service Awards Program (LOSAP) reporting should be completed by February 2012. Chief Martin asked Captain Schmitt how the corrections to the problems with Lifecomm Communications were progressing. Captain Schmitt explained what had not been completed and that he will be following up with the leadership at Lifecomm.

---

**ADJOURNMENT**

At 7:17 p.m. a motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to enter Executive Session to discuss contractual matters.

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

At 8:02 p.m. the Board returned to Open Session and a motion was made by Treasurer Cseremsak and seconded by Commissioner Kintzel to adjourn the Meeting.

**MOTION CARRIED**

**ABSENT:** Secretary Orlandi

**ABSTAIN:** None

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MBM', is positioned below the text 'Respectfully submitted,'.

Matthew Martin  
Chief of Emergency Services