

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, FEBRUARY 9, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:16 p.m. stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT: Secretary Orlandi

OTHERS PRESENT: Chief Burd (53/153), Deputy Chief Malkiewicz (53/153), Deputy Chief Soganic (53/153), President Swanson (53/153), Captain Butterfoss (53/153), Fire Police Officer Soganic (53/153), Captain Schmitt (151), Assistant Captain Muccioli (151), Specialist Schafer (50/159), Specialist Wilson (50/159), Specialist Fosina (50/159), Chief Martin (50/159), Kevin Hart (Attorney for the Board)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

Chief Burd of the Union Fire Company and Rescue Squad addressed the Board. Chief Burd advised that several members of the Union Fire Company and Rescue Squad were present out of concern that the Length of Service Awards Program (LOSAP) Resolution had not passed on at least two occasions. The Board advised Chief Burd that the Resolution had only been presented to the Board on one occasion and did not pass. Chairman Chipowsky advised that the matter will be discussed when the LOSAP Resolution is presented under New Business.

NEW BUSINESS

RESOLUTION 2012-10

A RESOLUTION APPROVING THE CERTIFIED LIST OF ELIGIBLE VOLUNTEERS FROM THE UNION FIRE COMPANY AND RESCUE SQUAD FOR THE LENGTH OF SERVICE AWARD PROGRAM

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

Chief Martin advised the Board that after the approval of the Resolution it will be posted at the Union Fire Company and Rescue Squad with the member listing for a thirty day period. Vice-Chairman Lenarski advised that he wanted to review the member listing for LOSAP contributions that was provided by Chief Martin earlier in the week and until such time as he had the opportunity to review the listing he did not feel he was in the position to vote in approval of the Resolution. After reviewing the listing Vice-Chairman Lenarski felt he was prepared to vote in favor of the Resolution. Vice-Chairman Lenarski asked that at some point in the future the inactive names on the list be reviewed.

MOTION CARRIED

ABSENT: Secretary Orlandi

ABSTAIN: Commissioner Kintzel

RESOLUTION 2012-12

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF FIRE COMMISSIONERS TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF PENNINGTON FOR THE PROVISION OF BASIC LIFE SUPPORT SERVICES

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

Chief Martin explained that this agreement is in the same form as previous years and the amount charged to Pennington Borough has not changed. Chief Martin reported that this agreement covers the times that the career services responded into the Borough for emergency medical

services but does not make the Fire District the sole responsible party for emergency medical services in the Borough.

MOTION CARRIED

ABSENT: Secretary Orlandi

ABSTAIN: None

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

| | | |
|----------------------|------------------|-------------|
| Bill List: | | \$22,416.55 |
| Payroll Ending: | January 28, 2012 | \$31,134.75 |
| DCRP Ending: | January 28, 2012 | \$7.84 |
| Total Disbursements: | | \$53,559.14 |

Motioned by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski.

DISCUSSION:

Chief Martin advised the bill list included notable payments of fuel tank insurance for the underground fuel oil tank at the Union Fire Company and Rescue Squad, a dry suit for the Union Fire Company and Rescue Squad replaced as part of Hurricane Irene insurance claim, New Jersey American Water monthly fire hydrant fees, Emergency Equipment Sales and Service for replacement pump packing on TS-53 and E-53, replacement of a piece of fire fighting equipment replaced as part of Hurricane Irene insurance claim, repair of E-53 scene light, a uniform order for the Union Fire Company and Rescue Squad, and Target Safety.com on-line training service for the Hopewell Valley Emergency Services Unit. Commissioner Kintzel questioned Chief Martin on a duplicate check amount on the Bill List. Chief Martin advised the first instance of the check on the Bill List was voided and a new check had to be issued.

MOTION CARRIED

ABSENT: Secretary Orlandi

ABSTAIN: None

CHIEF OF EMERGENCY SERVICES REPORT

Chief Martin reported that Specialist Fosina assisted the Hopewell Fire Department and Emergency Medical Unit with training on the use of Fire House Software. Chief Martin had interviewed candidates for the administrative assistant position and thanked Specialist Joshua Wilson for his assistance with the interviews. 1099 forms were issued to vendors. Chief Martin had met with Emergency Equipment Sales and Service to discuss fleet maintenance in 2012. Mail-in ballots were printed and delivered to county clerk last week and sample ballots have been printed, delivered to mailer for addressing and delivery to post office. Chief Martin reminded those in attendance of the upcoming election, and that he needed to know the Commissioners that will open and close the election.

CHIEF OF UNION FIRE COMPANY REPORT

Chief Burd reported on the fire companies most recent call for service statistics. Chief Burd reported that the membership was working on completing mandatory training requirements. Chief Burd had met with the caretakers of a large estate and was working on pre-planning. The Union Fire Company and Rescue Squad has three members in firefighter one training. Chief Burd reported that the Fire Chiefs were working on a letter to the editor of the Hopewell Valley News to request support for the replacement air packs.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt presented the Board with the Pennington First Aid Squad's most current call statistics. Captain Schmitt reported that the Borough of Pennington had taken over responsibility for the workers compensation for the Squad. Captain Schmitt reported that the Pennington First Aid Squad had been part of press coverage for a recent mass casualty response. Captain Schmitt reported that a radio identifier problem with Lifecomm Communications had been corrected to the satisfaction of the Squad.

ADJOURNMENT

At 7:34 p.m. a motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to enter Executive Session to discuss contractual matters.

MOTION CARRIED

ABSENT: Secretary Orlandi

ABSTAIN: None

At 8:35 p.m. the Board returned to Open Session and a motion was made by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the Meeting.

MOTION CARRIED

ABSENT: Secretary Orlandi

ABSTAIN: None

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM', is positioned below the text 'Respectfully submitted,'.

Matthew Martin
Chief of Emergency Services