

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, APRIL 26, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:02 p.m. stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Secretary Orlandi, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT: None

OTHERS PRESENT: Specialist Joshua Wilson, Specialist Andrew Fosina, Chief Erick Burd, Deputy Chief-EMS Annmarie Soganic, Captain Kirk Schmitt

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2012-21

A RESOLUTION DETERMINING POSITIONS ELIGIBLE FOR THE DEFINED CONTRIBUTION RETIREMENT PROGRAM

Copy of resolution and record of vote is attached

Motioned by Commissioner Kintzel, seconded by Treasurer Cseremsak to adopt the resolution as read.

DISCUSSION:

The Board and Chief Martin discussed the basis for the resolution. Chief Martin was asked to ensure a resolution was not needed for the other pension systems that the Fire District utilizes.

MOTION CARRIED

RESOLUTION 2012-22

A RESOLUTION RECOGNIZING EMERGENCY MEDICAL SERVICES WEEK

Copy of resolution and record of vote is attached

Motioned by Commissioner Kintzel, seconded by Treasurer Cseremsak to adopt the resolution as read.

DISCUSSION:

Chairman Chipowsky expressed his appreciation for the hard work of all in emergency medical services.

MOTION CARRIED

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$44,129.03
Payroll Ending:	April 21, 2012	\$29,278.02
Total Disbursements:		\$73,407.05

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list. Chief Martin answered questions from the Board on part-time employee uniforms, and fire-extinguishing grenades.

MOTION CARRIED

CHIEF OF EMERGENCY SERVICES REPORT

Chief Martin provided his report. Items of note included the approval of the Corporative Pricing Agreement to purchase self-contained breathing apparatus units by the New Jersey Department of Community Affairs. Ambulance 153-2 and Engine 53 had experienced mechanical problems and are in the process of repair. The quarter 2 fleet vehicle inspections have been completed. Specialist Fosina attended an emergency planning meeting at the Capital Health Systems Hospital. Fire prevention education was conducted. The new Administrative Assistant has started work and is doing very well. Chief Martin attended a emergency evacuation drill at a local elementary school. On-call responses were needed for a possible permit violation and a burn injury. A reminder to all Board Members that the State-required financial disclosure reporting is due.

The Board questioned Chief Martin on the recent mechanical problem with Engine 53. After discussion on the matter, Chairman Chipowsky instructed Treasurer Cseremsak to look into the mechanical failure and the repairs being conducted by an outside contractor.

CHIEF OF UNION FIRE COMPANY REPORT

Chief Burd provided his report. Items of note included a report on his attendance at the Fire Department Instructors Conference. The Board, Chief Burd, and Deputy Chief-EMS Soganic discussed information gathered for the possible replacement of an ambulance. The Board asked Chief Burd and Deputy Chief-EMS Soganic to return as soon as possible with additional information regarding the type of ambulance that is best suited for the Fire District.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt presented the Board with the Pennington First Aid Squad's most current call statistics.

Secretary Orlandi asked the Board if she could step down from the Board to address the Board not as a member but as a member of the public. Mrs. Cindy Orlandi advised the Board she was addressing a matter as a member of the Pennington First Aid Squad related to her points status in the Length of Service Awards Program. Mrs. Orlandi advised the Board that she is formally appealing the listing of points for herself that had been posted at the Pennington First Aid Squad. Mrs. Orlandi provided the Board with a letter supporting her position. The Board discussed the required appeal process and decided to pass the appeal to the Board's Attorney for guidance. The Board asked Chief Martin to see if the other membership payments could be made since they are not part of the appeal. Secretary Orlandi returned as a member of the Board.

ADJOURNMENT

Motion by Secretary Orlandi and seconded by Commissioner Kintzel to adjourn the meeting at 7:45 PM.

MOTION UNANIMOUSLY CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-21

**A RESOLUTION DETERMINING POSITIONS ELIGIBLE FOR THE DEFINED
CONTRIBUTION RETIREMENT PROGRAM**

WHEREAS, Whereas, the State Legislature recently adopted Chapter 92 of the Laws of 2007 (N.J.S. 43:15C-1 et seq.) to create the Defined Contribution Retirement Program to provide retirement benefits to various county and municipal officials; and

WHEREAS, N.J.S. 43:15C-2 requires the governing body of each county, municipality, and other local entity to adopt, as appropriate, either a resolution or ordinance to determine the positions that are substantially similar in nature to the advice and consent of the Senate for appointments by the Governor of the State, pursuant to guidelines or policy that shall be established by the Local Finance Board in the Department of Community Affairs, and for which officials appointed to such positions shall be eligible for and shall participate in the Defined Contribution Retirement Program, subject to the provisions of law; and

WHEREAS, the Hopewell Township Board of Fire Commissioners has considered the guidelines issued by the Local Finance Board;

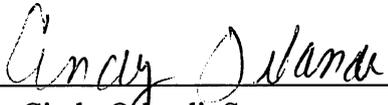
NOW, THEREFORE, BE IT RESOLVED, pursuant to N.J.S. 43:15C-2, the following positions are deemed to be eligible for and shall participate in the Defined Contribution Retirement Program:

Board of Fire Commissioners Member (Elected Official)

BE IT FURTHER RESOLVED, that this resolution shall be implemented, construed and subject to the aforesaid Chapter 92 of the Laws of 2007 (N.J.S. 43:15C-1 et seq.) as amended from time to time, and any regulations or guidance documents from the Local Finance Board or the Division of Pensions and Benefits. Should any part or parts of this resolution be held to be invalid by any competent court of law, such invalidity shall only affect the part or parts held to be invalid, and all other parts shall remain in effect. A copy of this resolution shall be filed with the Director of the Division of Pensions & Benefits of the New Jersey Department of the Treasury. This resolution shall take effect immediately.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel			✓			
Lenarski			✓			
Orlandi			✓			
Chipowsky			✓			



Mrs. Cindy Orlandi, Secretary

A CERTIFIED COPY

Thursday, April 26, 2012

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-22

WHEREAS, emergency medical services, or EMS, is a vital public service; and

WHEREAS, the members of EMS teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the EMS system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, emergency medical dispatchers, educators, administrators and others; and

WHEREAS, the members of EMS teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, emergency medical services are provided to the residents of the Township of Hopewell by the Union Fire Company and Rescue Squad, Pennington First Aid Squad, Pennington Fire Company, Hopewell Fire Department and Emergency Medical Unit, Hopewell Valley Emergency Services, Capital Health Emergency Medical Services, and Hopewell Township Police Department; and

WHEREAS, it is appropriate to recognize the value and accomplishments of EMS providers by designating Emergency Medical Services Week;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer, that May 20th through May 26th, 2012, be recognized as Emergency Medical Services Week, with the theme, EMS: More Than A Job. A Calling.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel	✓		✓			
Lenarski			✓			
Orlandi			✓			
Chipowsky			✓			



Mrs. Cindy Orlandi, Secretary

A CERTIFIED COPY
Thursday, April 26, 2012