

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, MAY 10, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:02 p.m. stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT: Secretary Orlandi

OTHERS PRESENT: Deputy Chief-EMS Soganic, Fire Police Officer Soganic, Captain Schmitt, Chairman (HBFD) Morehouse, Attorney Hart

MINUTES SUBMITTED FOR APPROVAL

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to approve the March 22, 2012 Regular and Executive Session Meeting Minutes as presented.

MOTION UNANIMOUSLY CARRIED

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to approve the April 14, 2012 Regular and Executive Session Meeting Minutes as presented.

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2012-22

A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A BID

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

The Board and Chief Martin discussed the status of the self-contained breathing apparatus units (SCBA) bid. Chairman Sky Morehouse of the Hopewell Borough Fire District No. 1 addressed the Board to discuss the current plan to purchase the SCBA units via a Cooperative Pricing Agreement. The Board and Chairman Morehouse discussed the planned SCBA purchase.

MOTION CARRIED

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$19,023.46
Payroll Ending:	May 5, 2012	\$32,703.19
DCRP Ending:	May 5, 2012	\$7.84
Total Disbursements:		\$51,734.49

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list.

MOTION CARRIED

PUBLIC COMMENT (NON-AGENDA)

Chairman Morehouse addressed the Board regarding the county radio grant and the impact on the budget for the Hopewell Borough Fire District No.1. Chairman Morehouse reported to the Board on his plan to cover the costs required for the “share” costs of the radio equipment. The Board, Chief Martin, Chairman Morehouse and Captain Schmitt discussed the radio grant and the proposed radio system. Chairman Morehouse asked that each Board forms a working group to look into the radio grant. Chairman Chipowsky appointed Commissioner Kintzel and Chief Martin to the working group and requested that Chief Martin schedule the working group meeting.

Chief Martin reported to the Board that he has received the Hopewell Borough Fire District No.1 Length of Service Program for the year ending 2011 and it is over budget. Chief Martin and the Board discussed the matter. The Board, acting on Chief Martin’s request, authorized the payment of the LOSAP contributions pending the approval of the District’s auditors. Chairman Morehouse reported on the LOSAP plan being over budget and the possibility that the criteria governing the earning of points in the LOSAP points system may be too broad. The Board and Chairman Morehouse discussed LOSAP points.

Chief Martin reported that LOSAP Coordinator Peter Hallock from the Pennington Fire Company wanted to express his thanks to Commissioner Kintzel for his assistance with LOSAP.

Captain Schmitt provided the Board with his most current calls for service statics. Captain Schmitt advised the Board that he would be interested in a review of the LOSAP points.

Deputy Chief-EMS Soganic advised the Board that she is still working on the ambulance replacement information requested by the Board. Deputy Chief-EMS Soganic questioned Chief Martin on a mechanical issue with an ambulance.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky advised that the Open Session of the meeting would continue after the Executive Session but he did not feel official action would take place.

Motion by Commissioner Kintzel and seconded by Treasurer Cseremsak.

MOTION CARRIED

The Board re-entered open session at 8:55 PM. Chairman Chipowsky asked for a motion to form a committee to review the LOSAP points system throughout Hopewell Valley. Motion by Commissioner Kintzel and seconded by Treasurer Cseremsak. Chief Martin was asked to set up the committee. The Board advised the Pennington First Aid Squad that they would send a formal letter regarding the LOSAP appeal. The Board decided to make the membership contributions at that time with the exception of the member who is appealing.

MOTION CARRIED

ADJOURNMENT

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting.

MOTION CARRIED

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM' or 'MGM', written in a cursive style.

Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-22

A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF A BID

WHEREAS, the Hopewell Township Fire District No.1 has established a Cooperative Pricing System (Identifier 209HVFDCPS); and

WHEREAS, specifications for a bid have been drafted to establish pricing for Self Contained Breathing Apparatus Units and Accessories as part of a Cooperative Pricing System and the trade-in of surplus equipment; and

WHEREAS, the Hopewell Township Board of Fire Commissioners desires to advertise for bids;

NOW, THEREFORE, BE IT RESOLVED, by the Hopewell Township Fire District No.1 that the Chief of Emergency Services is hereby authorized to advertise for bids to establish pricing for Self Contained Breathing Apparatus Units and Accessories and the trade-in of surplus equipment as part of a Cooperative Pricing System.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski		✓	✓			
Orlandi						✓
Chipowsky			✓			


 Mrs. Cindy Orlandi, Secretary
 DONALD C. KINTZEL

A CERTIFIED COPY
 Thursday, May 10, 2012

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel		✓	✓			
Lenarski			✓			
Orlandi						✓
Chipowsky			✓			

[Handwritten Signature]
 Mrs. Cindy Orlandi, Secretary
 A CERTIFIED COPY *[Handwritten Signature]*

May 10, 2012