

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

**THURSDAY, JUNE 14, 2012**

**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE** - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG** - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

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**ROLL CALL BY CHAIRMAN** - Those answering the roll call of Chairman Chipowsky:

**MEMBERS PRESENT:** Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

**MEMBERS ABSENT:** Secretary Orlandi

**OTHERS PRESENT:** Captain Schmitt (151), Trustee Pollock (51), Deputy Chief Kreamer (51), Deputy Chief EMS Soganic (153), Chief Burd (53), Kevin Hart (Attorney for the Board)

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**MINUTES SUBMITTED FOR APPROVAL**

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to approve the April 26, 2012 Regular Session Meeting Minutes as presented.

**MOTION UNANIMOUSLY CARRIED**

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to approve the May 10, 2012 Regular and Executive Session Meeting Minutes as presented.

**MOTION UNANIMOUSLY CARRIED**

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**PUBLIC COMMENT (AGENDA)**

None

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**NEW BUSINESS**

Commissioner Kintzel reported that the Board’s consultant Howard Izes has been in contact with Chief Martin to arrange a meeting related to public relations. Chairman Chipowsky reported that he has had a preliminary meeting with a member of the Pennington Borough Board of Fire Commissioners discussing matters of mutual concern related to manpower.

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**TREASURER’S REPORT**

**BILLS & CLAIMS**

Summary read by Treasurer Cseremsak.

**BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

Bill List:		\$105,480.24
Payroll Ending:	June 2, 2012	\$31,148.47
DCRP Ending:	June 2, 2012	\$7.84
Total Disbursements:		\$136,636.55

*Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.*

**DISCUSSION:**

Chief Martin reported on notable payments made as part of the bill list.

**MOTION CARRIED**

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**CHIEF OF EMERGENCY SERVICES REPORT**

Chief Martin reported on the following: A LOSAP committee has been formed at the request of the Board and a date for the first meeting has been set, a meeting of the water study working group is being arranged along with a date for the presentation of the water study to members of the Board of Fire Commissioners and the Township Committee, the SCBA bid is complete after feedback was received from the members of the SCBA purchasing committee and will be advertised shortly, Specialist Robinson attended the Hopewell Township Healthy Homes event,

Specialist Fosina is attending the NFPA Conference in Nevada where he is presenting along with Capital Health Systems and Fire Planning Associates on hospital pre-planning. Chief Martin reported on two fire investigations that occurred and provided notice that the Hopewell Valley Bureau of Fire Safety has received a notice of appeal related to violations of the fire code. Chief Martin reported on a repair to Ambulance 153-1.

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### **CHIEF OF THE UNION FIRE COMPANY REPORT**

Chief Burd reported on recent calls for service statics. Chief Burd also reported that three volunteer firefighters had completed firefighter one training.

Chief Burd requested the Board discuss the matter of an ambulance replacement. The Board, Chief Burd, Deputy Chief EMS Soganic and Chief Martin discussed the matter. After the discussion Chief Martin was requested to contact the Boards Bond Counsel to determine the methodology needed to replace an ambulance. The Board discussed the state licensing of ambulances throughout Hopewell Valley and how the Board is unable to utilize ambulances from other Hopewell Valley emergency medical services ambulances when they may be needed. The Board discussed the matter with Deputy Chief EMS Soganic, Chief Burd, Chief Martin, and Captain Schmitt. The Board requested that Chief Martin contact the other emergency medical services agencies in Hopewell Valley to see if they could consider state licensing of their ambulances.

Vice-Chairman Lenarski asked if any squads had received paperwork related to funding from Mercer County for emergency medical services.

Chairman Chipowsky reminded all that the Union Fire Company and Rescue Squad is having its annual pancake breakfast.

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### **PUBLIC COMMENT (NON-AGENDA)**

Trustee Pollock asked the Board if they had been advised of any canal bridge replacements in Hopewell Township. The Board and Trustee Pollock discussed bridge repairs/replacements throughout Hopewell Township.

Captain Schmitt from the Pennington First Aid Squad reported on the squad's most recent calls for service statics. Captain Schmitt reported on a change to the daytime dispatching of Squad 159. Captain Schmitt reported on an upcoming EMT course. Captain Schmitt reported that a postcard is being sent to every household in Hopewell Valley related to recruitment of volunteers. Commissioner Kintzel asked Chief Martin to see if Chief Burd would consider funding some of the postage out of the Union Fire Company and Rescue Squad budget.

Vice-Chairman Lenarski thanked all that attended the Flag Day Ceremony at the Stony Brook Elementary School. Vice-Chairman Lenarski also expressed his appreciation for the members of the Pennington Fire Company that provided a bring your child to school event and the assistance provided to a local 5K run.

Chief Martin asked Attorney Hart if the SCBA bid had been reviewed. Attorney Hart advised Chief Martin he could proceed with the bid.

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**ADJOURNMENT**

Motion by Treasurer Cseremsak and seconded by Commissioner Kintzel to adjourn the meeting at 7:28 PM.

**MOTION CARRIED**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM' or 'MBM', written in a cursive style.

Matthew Martin  
Chief of Emergency Services