

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, JUNE 28, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:04 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT: Secretary Orlandi

OTHERS PRESENT: Captain Schmitt (151), Assistant Captain Muccioli (151), Second Assistant Captain Ferrara (151), Specialist Wilson (50/159)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2012-23

A RESOLUTION AUTHORIZING A NON FAIR AND OPEN CONTRACT

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Commissioner Kintzel to adopt the resolution as read.

DISCUSSION:

None

MOTION CARRIED

RESOLUTION 2012-24

A RESOLUTION TO JOIN THE FIRST RESPONDER JOINT INSURANCE FUND

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

None

MOTION CARRIED

RESOLUTION 2012-25

**A RESOLUTION ESTABLISHING THE FIRST RESPONDER JOINT INSURANCE
FUND INDEMNITY AND TRUST AGREEMENT**

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

None

MOTION CARRIED

RESOLUTION 2012-26

A RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

Commissioner Kintzel questioned if the fee was known for the services of the risk management consultant.

MOTION CARRIED

RESOLUTION 2012-27

**A RESOLUTION AUTHORIZING THE CHIEF OF EMERGENCY SERVICES, OR HIS
DESIGNEE, TO ACT ON BEHALF OF HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
IN APPLYING FOR THE 2012 ASSISTANCE TO FIRE FIGHTERS GRANT**

Copy of resolution and record of vote is attached

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the resolution as read.

DISCUSSION:

Chief Martin reported to the Board that Specialist Wilson would like to draft and submit a grant application to replace the gas meters currently in use by the Union Fire Company and Rescue Squad and the Hopewell Valley Emergency Services Unit. The Board, Chief Martin, and Specialist Wilson discussed the application and permission was granted to proceed with the application.

MOTION CARRIED

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$153,074.73
Payroll Ending:	June 16, 2012	\$29,371.91
DCRP Ending:		
Total Disbursements:		\$182,446.64

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list. Vice-Chairman Lenarski questioned a payment made to the Pennington Fire Company and was advised the payment was being re-issued as the actual check was misplaced by the Pennington Fire Company.

MOTION CARRIED

CHIEF OF EMERGENCY SERVICES REPORT

Chief Martin reported on the following: Staff provided assistance at the Hopewell Valley Central High School Graduation, ambulance 153-1 has been returned to service after a recent repair,

Hopewell Valley Emergency Services Unit staff attended a training session that is part of the National Fire Fighter Stand Down Day program, the document outlining the potential budgetary impact of the recent collective bargaining unit agreement has been completed and submitted to the Public Employees Relations Commission, the thermal imaging camera assigned to Teli-Squirt 53 has been repaired, the Hopewell Valley Bureau of Fire Safety conducted two fire investigations, the SCBA bid has been advertised and one addenda has been issued and there will be a second addenda issued. The Board is on schedule to appear before the Local Finance Board at its August meeting and the Bond Attorney has secured a bank loan pending approval by the Local Finance Board. Staff provided code enforcement at the recent Hopewell Valley Veterans Association fireworks event. Chief Martin explained the methodology provided by the Board's Bond Counsel on how to proceed with an ambulance replacement. Chief Martin advised there would be a water study working group meeting and a LOSAP points review meeting in the near future.

CHIEF OF THE UNION FIRE COMPANY REPORT

No report.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt from the Pennington First Aid Squad reported on the squad's most recent calls for service statics. Captain Schmitt reported that ambulance 151-1 has returned to service after having completed a warranty repair. Captain Schmitt reported that the Pennington First Aid Squad had hosted a EMT refresher that was well received by all that attended.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky advised that the Board was entering executive session to discuss a withdrawal of LOSAP funds by a member of the Union Fire Company and Rescue Squad.

Motion by Treasurer Cseremsak and seconded by Commissioner Kintzel.

MOTION CARRIED

ADJOURNMENT

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting.

MOTION CARRIED

Respectfully submitted,

Matthew Martin
Chief of Emergency Services