

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, AUGUST 23, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:07 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Orlandi

MEMBERS ABSENT: Commissioner Kintzel

OFFICERS PRESENT: Captain Schmitt (151), President Swanson (53/153), Chief Burd (53/153), Deputy Chief Soganic (53/153), Chief Novak (52), Commissioner Bovenizer (HBFD), Lieutenant Warren (51).

PROFESSIONALS: Attorney Hart

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2012-35

**RESOLUTION CONCERNING REVIEW OF FINDINGS AND
RECOMMENDATIONS OF THE LOCAL FINANCE BOARD MADE AT A
MEETING OF SAID BOARD ON AUGUST 8, 2012 IN ACCORDANCE WITH
N.J.S.A. 40A:5A-7.**

Copy of resolution and record of vote is attached.

DISCUSSION:

Chief Martin explained the need for the resolution.

MOTION CARRIED

RESOLUTION NO. 2012-36

**A RESOLUTION AUTHORIZING THE ADDITIONAL PURCHASE OF
FIREFIGHTING TURN OUT GEAR THROUGH STATE CONTRACT VENDOR
MUNICIPAL EMERGENCY SERVICES**

Copy of resolution and record of vote is attached.

DISCUSSION:

Chief Martin reported that the Union Fire Company and Rescue Squad had two additional members in need of firefighting gear.

MOTION CARRIED

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$26,791.35
Payroll Ending:	August 11, 2012	\$31,158.74
DCRP Ending:		
Total Disbursements:		\$57,950.09

Motioned by Treasurer Cseremsak, seconded by Secretary Orlandi to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list.

MOTION CARRIED

OFFICERS REPORTS

Chief Martin requested permission to continue with the replacement fire alarm system at the Union Fire Company and Rescue Squad that was budgeted in 2012. The Board approved the request.

Chief Martin thanked Specialist Fosina of the Hopewell Valley Emergency Services Unit for his work in providing a training session on hospital fires.

Chief Martin reported that an insurance claim settlement has been received for the recent storm damage at the Union Fire Company and Rescue Squad. Chief Martin explained the process for reimbursing the fire company.

Chief Martin reported that fleet repairs are underway for items found during the recent quarterly vehicle checks.

Chief Martin requested the radio pricing from the Pennington First Aid Squad for the UHF radios.

Chief Martin reported that the final bond amount needs to be determined and assistance is needed from Commissioner Kintzel to do so.

Chief Martin reported that a formal protest to the bid award for the SCBA units had been received. Attorney Hart will provide additional details.

Chief Martin requested that the Board continue the discussion on the ambulance replacement.

Chief Martin explained the process to conduct a selection process for a hiring list for the position of Emergency Services Specialist and requested the Boards approval of the process. The Board provided its approval.

Chief Martin reminded the Board that budget hearings for the 2013 budget will begin shortly.

Chief Martin reminded the Board that the water study presentation will occur on September 19, 2012 and that each Chief and Board Member has been invited.

Chief Burd reported that the fire company had conducted two extrication drills and had responded to a serious motor vehicle accident.

Chief Burd requested when his budget would be due. The Board discussed the matter and asked Chief Martin to put together a schedule of budget hearings.

Chief Burd requested that Chief Martin request an additional meeting with the water study consultants in advance of the presentation. The water study presentation was discussed.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt representing the Pennington First Aid Squad provided the squad's most recent calls for service statistics.

Captain Schmitt reported that an EMT course is upcoming at the squad.

Captain Schmitt reported that the membership of the Pennington First Aid Squad had considered and voted to turn off the siren for 1st calls for the squad.

Captain Schmitt reported that there has been misinformation in the community that the Pennington First Aid Squad and the Hopewell Valley Emergency Services Unit will not transport patients to the replacement Princeton Hospital. Captain Schmitt wanted to go on the record that the Pennington First Aid Squad and the Hopewell Valley Emergency Services Unit will transport to the replacement hospital and at no charge.

Chief Burd requested that the Board discuss the possibility of an emergency appropriation and the replacement of ambulances. The Board discussed the matter with Chief Burd, Chief Novak, Captain Schmitt, Deputy Chief Soganic, and Chief Martin in detail and requested the following:

Chief Martin shall look into the rental of an ambulance if needed.

Chief Martin shall contact the Department of Health regarding if the Hopewell Valley Emergency Services Unit needs to be state licensed.

The Pennington First Aid Squad and the Hopewell Fire Department and Emergency Medical Unit consider state licensing of ambulances.

Attorney Hart explained that a formal protest had been filed by Firefighter One, LLC for the Self Contained Breathing Apparatus Units and Accessories Bid. Attorney Hart and Chief Martin provided the Board with details regarding the protest. Attorney Hart advised the Board that a formal hearing will take place at an upcoming regularly scheduled meeting and provided details of the hearing and answered questions from the Board, Chief Martin and members of the public on the matter including the possibility of re-bidding the project and the status of questions with one of the bids received. Chief Novak representing the SCBA Committee advised the Board that a decision had been reached to proceed with the MSA Air-pack throughout Hopewell Valley. Chief Novak explained the decision making process and answered questions from the Board. Chief Novak requested that the Board consider utilizing the Cooperative Pricing Program in the future to save tax-payer money.

Captain Schmitt discussed the question of licensing volunteer ambulances with the Board, Chief Martin, and members of the public. Chairman Chipowsky requested that the valley EMS chiefs discuss the matter.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky advised that the Board was entering executive session and formal action will take place upon return to open session.

Motion by Treasurer Cseremsak and seconded by Secretary Orlandi at 8:04 PM.

MOTION CARRIED

ADJOURNMENT

Motion by Vice-Chairman Lenarski and seconded by Treasurer Cseremsak to adjourn the meeting at 8:34 PM.

MOTION CARRIED

Respectfully submitted,

Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-35

RESOLUTION CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE BOARD MADE AT A MEETING OF SAID BOARD ON AUGUST 8, 2012 IN ACCORDANCE WITH N.J.S.A. 40A:5A-7.

WHEREAS, the Local Finance Board at its meeting of August 8, 2012 issued positive findings of its review of a bond question approved at the annual election of the Board of Commissioners of Fire District No.1 in the Township of Hopewell in the County of Mercer, New Jersey on February 18, 2012, authorizing the issuance of \$379,000 of fire district bonds to finance acquisition of self-contained breathing apparatus and an emergency radio system; and

WHEREAS, such resolution of the Local Finance Board has been filed with the Secretary of the Fire District, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 40A:5A-7 requires that the governing body of the Fire District, within 45 days of receipt of the Local Finance Board's findings and recommendations, shall certify by resolution to the Local Finance Board that the members thereof have personally reviewed the findings and recommendations; and

WHEREAS, the members of the governing body of the Fire District have personally reviewed the Local Finance Board's findings and recommendations on the proposed project financing as evidenced by group affidavit of the governing body; and

WHEREAS, failure to comply with this requirement may subject the members of the Fire District to the penalty provisions of R.S. 52:27BB-52.

NOW THEREFORE, BE IT RESOLVED that the governing body of The Board of Commissioners of Fire District No. 1 in the Township of Hopewell hereby states that it has complied with the requirements of N.J.S.A. 40A:5A-7 and does hereby submit a certified copy of this resolution and the required affidavit to the Board to show evidence of said compliance.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel						✓
Lenarski		✓	✓			
Orlandi			✓			
Chipowsky			✓			


Mrs. Cindy Orlandi, Secretary

A CERTIFIED COPY
Thursday, August 23, 2012

Group Affidavit Form

Certification of Governing Body

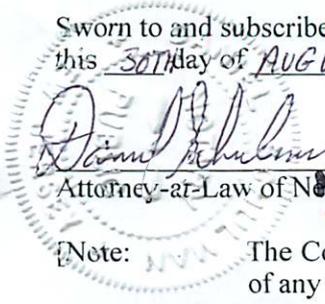
State of New Jersey
County of Mercer

We, the members of the governing body of THE BOARD OF COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of The Board of Commissioners of Fire District No. 1 in the Township of Hopewell in the County of Mercer.
2. We certify that pursuant to N.J.S.A. 40A:14-84 we have personally reviewed the findings and recommendations of the Local Finance Board issued at a meeting of the Board on August 8, 2012 with respect to authorizing the issuance of \$379,000 of the fire district bonds to finance acquisition financing of self-contained breathing apparatuses and an emergency radio system.

<u>Commissioners</u>	<u>Signature</u>
<u>DONALD C. KINTZEL</u>	<u>Donald C. Kintzel</u>
<u>MICHAEL C SEREMSKI</u>	<u>Michael C. Seremski</u>
<u>MICHAEL CHAPOWSKY</u>	<u>Michael A. Chapowsky</u>
<u>JOSEPH M. LENARSKI</u>	<u>Joseph M. Lenarski</u>
<u>CINDY ORLANDI</u>	<u>Cindy Orlandi</u>

Sworn to and subscribed before me
this 30th day of AUGUST, 2012.

 **DANIEL SCHULMAN**
NOTARY PUBLIC OF NEW JERSEY
Commission Expires 6/29/2013
Attorney-at-Law of New Jersey

[Note: The Corporate Secretary of the Fire District shall set forth the reason for the absence of signature of any members of the governing body.]

This affidavit must be sent to the Division of Local Government Services, CN 803, Trenton, New Jersey 08625 within 45 days of receipt of the Local Finance Board's findings and recommendations on the proposed project financing.

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION NO. 2012-36

**A RESOLUTION AUTHORIZING THE ADDITIONAL PURCHASE OF
FIREFIGHTING TURN OUT GEAR THROUGH STATE CONTRACT VENDOR
MUNICIPAL EMERGENCY SERVICES**

WHEREAS, the Hopewell Township Fire District No.1 wishes to purchase firefighting turn out gear for use by the Union Fire Company and Rescue Squad from an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Municipal Emergency Services, 180 Gordon Drive #113, Exton, PA, has been designated and authorized to service New Jersey State Contract No. T0790 for Firefighter Protective Clothing & Equipment for the period 4/1/12 through 3/31/15; and

WHEREAS, the Fire District Board Treasurer recommends the utilization of this contract on the grounds that it represents a superior product at the price available; and

WHEREAS, Resolution 2012-28, a resolution authorizing the purchase of firefighting turn out gear through state contract vendor Municipal Emergency Services, was approved on August 9th, 2012; and

WHEREAS, authorization is needed to purchase 2 additional sets of gear; and

WHEREAS, the projected cost of the additional gear is not expected to exceed \$3,941.14; and

WHEREAS, the Fire District Board Treasurer has certified the availability of funds for this contract;

NOW, THEREFORE, IT IS HEREBY RESOLVED, the Hopewell Township Fire District No. 1 Board of Fire Commissioners hereby approves the State Contract purchase of additional firefighting turn out gear in a amount not expected to exceed \$3,941.14 from Municipal Emergency Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel						✓
Lenarski		✓	✓			
Orlandi			✓			
Chipowsky			✓			


Mrs. Cindy Orlandi, Secretary

A CERTIFIED COPY
Thursday, August 23, 2012

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓ <i>CAO</i>			✓
Lenarski			✓			
Orlandi		✓	✓			
Chipowsky			✓			



 Mrs. Cindy Orlandi, Secretary
 A CERTIFIED COPY

August 23, 2012