

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, SEPTEMBER 6, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:10 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel (arrived 7:20 PM)

MEMBERS ABSENT: Commissioner Orlandi

OFFICERS PRESENT: Captain Schmitt (151), Assistant Captain Muccioli (151), Second Assistant Captain Ferrara (151), President John Schafer (Local 3897)

PROFESSIONALS: Attorney Hart, Attorney Griswold

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

The Board discussed when to begin a hearing regarding a challenge to a bid award. The Board decided to wait for the arrival of Commissioner Kintzel.

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$17,312.50
Payroll Ending:	August 25, 2012	\$30,644.69
DCRP Ending:		
Total Disbursements:		\$47,957.19

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list.

MOTION CARRIED

OFFICERS REPORTS

Chief Martin presented a 2013 budget work session schedule to the Board.

Chief Martin reported on NJ Department of Health regulations and the borrowing of ambulances by Hopewell Valley Emergency Services Unit. The Board, Captain Schmitt (151), and Chief Martin discussed the matter.

Chief Burd reported on the Union Fire Company and Rescue Squad’s most recent calls for service statistics. Chief Burd reported the Deputy Chief attended a meeting of the Tri-Township Chiefs Association. Chief Burd reported on the upcoming Fireman’s Weekend in Wildwood, NJ and discussed the matter with the Board. Chief Burd reported on an EMT class. Chief Burd reported a recruiting drive is underway at the Hopewell Valley Central High School. Chief Martin, Chief Burd and the Board discussed an insurance claim for the banquet hall floor at the Union Fire Company and Rescue Squad.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt representing the Pennington First Aid Squad provided the squad’s most recent calls for service statistics.

Captain Schmitt reported that an EMT course is upcoming at the squad.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky advised that the Board was entering executive session and formal action will take place upon return to open session.

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski at 7:25 PM.

MOTION CARRIED

The Board returned to open session at 7:49 PM.

SCBA BID AWARD HEARING

Chairman Chipowsky opened the SCBA Bid Award Hearing advising that Firefighter One LLC had logged a formal objection to the bid award. Chairman Chipowsky advised that Firefighter One LLC would have ten minutes to provide its argument and other interested parties/bidders would have ten minutes of follow up. Attorney Hart provided additional explanation on the need for the bid hearing and what information would be helpful to all parties. The Board accepted evidence from the bidders in the form of Exhibits.

The Board listened to the testimony from James Picciuto, Sales Manager for Firefighter One LLC and accepted into the record Exhibits FF-1-1, FF-1-2, and FF-1-3. The Board and Attorney Hart asked questions of Mr. Picciuto.

The Board listened to the testimony from Trish Grove, President of Breathe Safe Fire and Safety Equipment Company. Attorney Hart requested that Mrs. Grove review the exhibits provided by Firefighter One LLC and discussed the matter with Attorney Hart. Mrs. Grove, the Board, and Attorney Hart discussed the testimony and the award of the bid. The Board accepted the testimony of Frank Goldstein, Consultant for Breathe Safe Fire and Safety Equipment Company. The Board, Attorney Hart, Mr. Goldstein, and Mrs. Grove discussed the testimony and the bid award. Chief Martin presented how his staff calculated the method of award and answered questions on the method of award. The Board, Attorney Hart, Mr. Goldstein, Mrs. Grove, and Mr. Picciuto had continued discussions on the testimony and the bid award. Chief Martin answered questions on the method of bid award.

Chairman Chipowsky closed the hearing, advising the Board would enter Executive Session to discuss the bid hearing.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky advised that the Board was entering executive session and formal action will take place upon return to open session.

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski at 8:24 PM.

MOTION CARRIED

The Board returned to open session at 8:27 PM.

Chairman Chipowsky advised that the Board will be reviewing the method of award data and will be determining the status of the bid award at a future meeting. Attorney Hart provided further details on the Board's position related to the bid awards. All parties were advised that a

decision will be reached at the next regular meeting scheduled for September 20, 2012 at 7:00 PM.

Chief Martin advised the Chairman that the Hopewell Valley Uniformed Firefighters Association Local 3897 was present. President John Schafer of Local 3897 presented a letter recognizing the Association's support of the upcoming water study findings. Chief Martin advised the final report should be issued shortly and the presentation is on schedule.

Chief Martin advised the Board he intends to present payment of the Board's share of the radio grant at the next meeting and the status of the bond for the air packs and radios.

ADJOURNMENT

Motion by Vice-Chairman Lenarski and seconded by Commissioner Kintzel to adjourn the meeting at 8:30 PM.

MOTION CARRIED

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MBM', is positioned below the text 'Respectfully submitted,'.

Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	X X		X X			
Kintzel		X ^(2nd)	X X			
Lenarski		X	X X			
Orlandi						X
Chipowsky			X X			


~~Mrs. Cindy Orlandi, Secretary~~ JOSEPH M. LENARSKI, VICE CHAIRMAN

A CERTIFIED COPY

September 6, 2012