

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, SEPTEMBER 20, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:06 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT: Commissioner Orlandi

OFFICERS PRESENT: Captain Schmitt (151), Assistant Captain Muccioli (151), Second Assistant Captain Ferrara (151), Lieutenant Warren (51)

PROFESSIONALS: Attorney Hart, Attorney Griswold

MINUTES SUBMITTED FOR APPROVAL

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to accept the regular and executive session minutes from July 26, 2012 as presented.

MOTION UNANIMOUSLY CARRIED

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to accept the regular and executive session minutes from August 9, 2012 as presented.

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

R E S O L U T I O N N O. 2012-37

**HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 BOARD OF FIRE COMMISSIONERS
ACCEPTS THE RESIGNATION OF MR. CHRISTIAN T. ROBINSON AS
EMERGENCY SERVICES SPECIALIST AND THANKS HIM FOR HIS SERVICE**

Copy of resolution and record of vote is attached

DISCUSSION:

Chairman Chipowsky expressed his appreciation for Specialist Robinson’s years of service.

MOTION CARRIED

RESOLUTION NO. 2012-38

**A RESOLUTION INCREASING THE PROFESSIONAL SERVICES AGREEMENT
CONTRACT FOR STARK & STARK**

Copy of resolution and record of vote is attached

DISCUSSION:

Chief Martin reported the contract was being extended due to unforeseen increases mainly due to the SCBA/Radio project. Commissioner Kintzel asked Chief Martin to find out if the original resolution should be amended in the future.

MOTION CARRIED

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$96,171.09
Payroll Ending:	September 8, 2012	\$32,077.47
DCRP Ending:		\$7.84
Total Disbursements:		\$128,256.40

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list.

MOTION CARRIED

OFFICERS REPORTS

None

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt representing the Pennington First Aid Squad provided the squad's most recent calls for service statistics.

SCBA BID AWARD SESSION

Chairman Chipowsky opened the SCBA Bid Award Session and advised the Board would be entering executive session.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky advised that the Board was entering executive session for legal reasons and formal action will take place upon return to open session.

Motion by Commissioner Kintzel and seconded by Treasurer Cseremsak at 7:14 PM.

MOTION CARRIED

The Board returned to open session at 7:38 PM.

SCBA BID AWARD SESSION

Attorney Hart discussed the SCBA bid award. Discussion included information provided by a professional representing a bidder. Attorney Hart advised that the information provided by the bidder's professional demonstrated a violation of the Local Public Contracts Law where information had been provided to one of the bidders but not to all of the bidders. Attorney Hart advised the Board to pass a resolution vacating the prior resolution awarding the bids and to reject all bids and then to re-bid the project. The Board and Attorney Hart discussed the resolution.

RESOLUTION 2012-39

**A RESOLUTION REJECTING BIDS FOR SELF CONTAINED BREATHING
APPARATUS AND ACCESSORIES**

Copy of resolution and record of vote is attached

DISCUSSION:

None

MOTION CARRIED

BUDGET WORK SESSION

Commissioner Kintzel and Chief Martin presented accounts for review/consideration by the Board. The Board discussed the account line items with Chief Martin. Commissioner Kintzel discussed LOSAP with Captain Schmitt representing the Pennington First Aid Squad and the upcoming possible LOSAP changes.

ADJOURNMENT

Motion by Commissioner Kintzel and seconded by Treasurer Cseremsak to adjourn the meeting at 7:59 PM.

MOTION CARRIED

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM', is positioned below the text 'Respectfully submitted,'.

Matthew Martin
Chief of Emergency Services

**HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1
MERCER COUNTY, NEW JERSEY**

R E S O L U T I O N N O. 2012-37

**HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 BOARD OF FIRE
COMMISSIONERS ACCEPTS THE RESIGNATION OF MR. CHRISTIAN T.
ROBINSON AS EMERGENCY SERVICES SPECIALIST AND THANKS HIM
FOR HIS SERVICE**

WHEREAS, the Hopewell Township Fire District No.1, is in receipt of a resignation from Mr. Christian T. Robinson; and

WHEREAS, Mr. Christian T. Robinson was an employee of the fire district from 2006-2012; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, The Hopewell Township Fire District No. 1 Board of Fire Commissioners accepts the resignation of Mr. Christian T. Robinson effective September 12th, 2012 at 18:00hrs and thanks him for his service to the Hopewell Township Fire District No. 1.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski		✓	✓			
Orlandi					✓	✓
Chipowsky			✓			


Mrs. Cindy Orlandi, Secretary


DONALD C. KINTZEL
ACTING SECRETARY

A CERTIFIED COPY

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION NO. 2012-38

**A RESOLUTION INCREASING THE PROFESSIONAL SERVICES
AGREEMENT CONTRACT FOR STARK & STARK**

WHEREAS, there exists a need for professional services for legal services; and

WHEREAS, Resolution 2012-04 was passed on January 1, 2012, authorizing a professional services agreement with Stark & Stark and estimating the cost of the contract at \$7,000.00; and

WHEREAS, unforeseen circumstances have increased the use of legal services and the fees are expected to exceed \$7,000.00; and

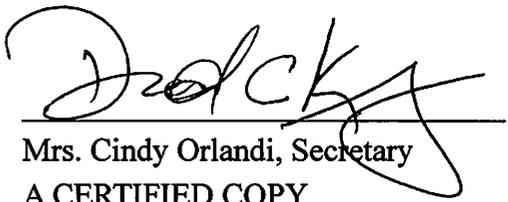
WHEREAS, additional fees are not expected to exceed \$5,000.00; and

WHEREAS, the total cost of the contract for 2012 is not expected to exceed be \$12,000.00.

NOW, THEREFORE, BE IT RESOLVED, the Hopewell Township Fire District No. 1 Board of Fire Commissioners hereby authorizes an increase of \$5,000.00 in the cost of the contract for legal fees with Stark & Stark. The original cost of the contract for the professional service agreement with Stark & Stark set the cost of the contract at \$7,000.00, and, including the increase of \$5,000.00, the new cost allowed for the contract will be \$12,000.00.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cserensak	✓		✓			
Kintzel			✓			
Lenarski		✓	✓			
Orlandi						✓
Chipowsky			✓			



Mrs. Cindy Orlandi, Secretary
A CERTIFIED COPY
Thursday, August 23, 2012

Donald C. Kintzel, Acting Secretary

**HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
MERCER COUNTY, NEW JERSEY**

RESOLUTION 2012-39

**A RESOLUTION REJECTING BIDS FOR SELF CONTAINED BREATHING
APPARATUS AND ACCESSORIES**

WHEREAS, on July 12, 2012 the Hopewell Township Board of Fire Commissioners read into the record bids for the purchase of Self Contained Breathing Apparatus and Accessories, as prescribed by law; and

WHEREAS, the Fire District received three bids for the project; and

WHEREAS, on July 26th, 2012 pursuant to Resolution 2012-33, the Board of Fire Commissioners awarded bids for Self Contained Breathing Apparatus and Accessories, MSA SCBA units & accessories to Breathe Safe Inc., and Scott SCBA units & accessories to Municipal Emergency Services, Inc.; and

WHEREAS, the Board of Fire Commissioners determined a violation of the Local Public Contracts Law had occurred that prevented a bidder from having access to information provided to another bidder by the Board of Fire Commissioners.

NOW, THEREFORE, BE IT RESOLVED, by the Hopewell Township Board of Fire Commissioners, in the Township of Hopewell, County of Mercer, that Resolution 2012-33, be and hereby is vacated, and further that all bids received for Self Contained Breathing Apparatus and Accessories be and hereby are rejected in accordance with the Local Public Contracts Law, N.J.S.A. 40:A11-13.2.(e)

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel	✓		✓			
Lenarski			✓			
Orlandi						✓
Chipowsky			✓			



Mrs. Cindy Orlandi, Secretary
A CERTIFIED COPY
September 20, 2012