

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

**THURSDAY, SEPTEMBER 27, 2012**

**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE** - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG** - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

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**ROLL CALL BY CHAIRMAN** - Those answering the roll call of Chairman Chipowsky:

**MEMBERS PRESENT:** Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Orlandi

**MEMBERS ABSENT:** Commissioner Kintzel

**OFFICERS PRESENT:** Captain Schmitt (151), Second Assistant Captain Ferrara (151)

**PROFESSIONALS:** None

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**MINUTES SUBMITTED FOR APPROVAL**

None

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**PUBLIC COMMENT (AGENDA)**

None

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**NEW BUSINESS**

None

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**TREASURER'S REPORT**

**BILLS & CLAIMS**

Summary read by Treasurer Cseremsak

**BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

Bill List:		\$138,979.89
Payroll Ending:	September 22, 2012	\$29,587.93
DCRP Ending:		
Total Disbursements:		\$168,567.82

*Motioned by Treasurer Cseremsak, seconded by Secretary Orlandi to adopt the bills and claims as read.*

**DISCUSSION:**

Chief Martin reported on notable payments made as part of the bill list. The Board discussed and Chief Martin was asked by the Board to address concerns over a vendor charging for the pick up and return of vehicles as part of repairs. The Board also discussed a vehicle repair bill and charges for internet service with Chief Martin.

**MOTION CARRIED**

**OFFICERS REPORTS**

Chief Martin reported on the following: the merging of the Board’s insurance broker of record; work underway on the water study; re-bidding of the self contained breathing apparatus and accessories bid; and the hiring process for replacement Emergency Services Specialists. Chief Martin answered questions from the Board on his report.

**PUBLIC COMMENT (NON-AGENDA)**

Captain Schmitt representing the Pennington First Aid Squad provided the squad’s most recent calls for service statistics. Captain Schmitt reported on a special needs resident. Captain Schmitt reported on and answered questions from the Board on the proposed changes to the Length of Service Awards Program (LOSAP). Chief Martin was asked to ensure that changes will not be made to the Fire LOSAP plan and to proceed with a legal review of the proposed changes/ implementation.

**BUDGET WORK SESSION**

Chairman Chipowsky opened the budget work session for the Pennington First Aid Squad. Captain Schmitt provided the Board with a detailed statement on the current status of the Squad and the services it offers to the community. Captain Schmitt provided the Board with a detailed report on the Squad’s proposed budget. Captain Schmitt, Chief Martin, and the Board discussed the following: a possible addition to the Squad building; services and funds provided by the Borough of Pennington to the Squad; radios; snow plowing and landscaping services; fuel charges; background checks; and in-kind services that could be offered to the Squad by the Borough of Pennington. The Board requested that Captain Schmitt provide the Board with a report showing the actual status of 2012 accounts (year to date) compared to the budgeted requests. Chief Martin expressed appreciation for the Squad’s service to the community. Chief Martin, the Board, and Captain Schmitt discussed assistance with the purchase of radio equipment for the use by the Squad. The Board requested that Chief Martin look into the purchasing of the radio equipment by the Board for the Squad.

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**ADJOURNMENT**

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting at 7:40 PM.

**MOTION CARRIED**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MBM'.

Matthew Martin  
Chief of Emergency Services