

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
UNION FIRE COMPANY AND RESCUE SQUAD**

**THURSDAY, OCTOBER 11, 2012**

**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE** - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG** - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

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**MOMENT OF SILENCE** - Vice-Chairman Lenarski requested a moment of silence to observe the passing of past Pennington Fire Company Chief and member of the Pennington Borough Fire District Stewart Schwab.

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**ROLL CALL BY CHAIRMAN** - Those answering the roll call of Chairman Chipowsky:

**MEMBERS PRESENT:** Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak

**MEMBERS ABSENT:** Commissioner Kintzel, Secretary Orlandi

**OFFICERS PRESENT:** Captain Schmitt (151), Chief Burd (53/153), President Swanson (53/153), Deputy Chief Soganic (53/153)

**PROFESSIONALS:** Attorney Hart

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**MINUTES SUBMITTED FOR APPROVAL**

None

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**PUBLIC COMMENT (AGENDA)**

None

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**NEW BUSINESS**

None

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**TREASURER'S REPORT**

**BILLS & CLAIMS**

Summary read by Treasurer Cseremsak

### **BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

|                      |                 |             |
|----------------------|-----------------|-------------|
| Bill List:           |                 | \$25,664.32 |
| Payroll Ending:      | October 6, 2012 | \$29,506.14 |
| DCRP Ending:         |                 | \$7.84      |
| Total Disbursements: |                 | \$55,178.30 |

*Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.*

### **DISCUSSION:**

Chief Martin reported on notable payments made as part of the bill list.

### **MOTION CARRIED**

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### **OFFICERS REPORTS**

Chief Martin reported on the following: the Hopewell Borough Fire District 2013 budget and the first right of refusal status for Tanker 52; Hopewell Township's proposed settlement with Trenton Water Works; the public hydrant status for fire hydrants located in the Twin Pines Homeowners Association; the status of public fire hydrant inspections by Trenton Water Works; the hiring process for replacement Emergency Services Specialists; and the status of the re-bid for the self contained breathing apparatus units and accessories.

Chief Martin also reported that the Hopewell Township Administrator had requested the formation of a group of individuals to follow up on the water study recommendations. Chairman Chipowsky and Vice-Chairman Lenarski will serve on the group. Chief Martin was asked to serve on the group along with the Hopewell Valley Fire Chiefs. Chief Martin answered questions from the Board on his report.

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### **PUBLIC COMMENT (NON-AGENDA)**

Captain Schmitt representing the Pennington First Aid Squad provided the squad's most recent calls for service statistics. Captain Schmitt asked the status of the legal review of the proposed changes/implementation for the Length of Service Awards Program (LOSAP). Chief Martin was asked to follow up with the Fire Chiefs to ensure changes will not be occurring to the points system for firefighters. Captain Schmitt provided an updated budget request for the Pennington First Aid Squad and discussed any changes that have occurred since the September 27, 2012 Board Meeting. Captain Schmitt and the Board discussed services and contributions provided to the Pennington First Aid Squad by the Borough of Pennington.

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### **BUDGET WORK SESSION**

Chairman Chipowsky opened the budget work session for the Union Fire Company and Rescue Squad.

President Swanson provided the Board with the budget request for the administrative portion of the budget. President Swanson discussed the following: the sprinkler system; the generator system; the fire alarm system; fuel oil; and answered questions from the Board. President Swanson reported on the status of an insurance claim from storm damage to the firehouse and specifically to the banquet hall floor. President Swanson answered questions from the Board on the insurance claim. President Swanson reported on the following building related items in the operational budget: masonry repairs to the firehouse; garage door repairs; the water softener; hose reels; additional key fob systems to the member's room, and held discussion with the Board. Chief Burd reported on the following operational items contained in the budget: fleet maintenance; SCBA maintenance; radio batteries; pager batteries; fire extinguisher service; gasoline and fuel; refreshments after calls and training; the FDIC training conference; firefighter I & II training; a youth/junior firefighter program; outside firefighter training; tuition reimbursement; swift water/boat training; pump maintenance school; firefighting gear; uniforms; laundry services; pagers; hand tools; extrication equipment; vent fan; battery charger; chimney fire fighting tool; firefighting hose, accountability system supplies; replacement gas meters; computer equipment; and an extrication chain set. Chief Burd and the Board discussed the budget proposal including a detailed discussion on the youth/junior firefighter program. President Swanson discussed the following building items contained in the operational budget: the rehab ice machine; in-line air dryer system; and exterior cameras. President Swanson, the Board, and Chief Burd discussed the budget request. Chief Burd continued with the following operational budget items: water rescue equipment; hip boots; outboard boat motors; boat trailer tires; computer and radio repair; small equipment repair; marine unit repair; Hurst tool maintenance; pump/ladder testing; SCBA cascade system testing; vehicle repairs; vehicle tires; replacement lighting; various nuts/bolts; repair to a leaking tank on Tanker 53; vehicle items/wash; air cards; top ten awards; reimbursement for expenses; the annual pump certification; and ambulance repairs. Chief Burd and the Board discussed the budget requests. Deputy Chief of Emergency Medical Services Soganic reported on the following budget requests: pulse oximetry monitoring devices; various equipment; emergency medical services training conferences; carbon monoxide monitoring equipment; and replacement ambulance tires. The Board discussed the budget requests with Chief Soganic and Chief Burd. Specialist Williams, Chief Soganic, and Chief Burd discussed the emergency medical services training courses.

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### **EXECUTIVE SESSION RESOLUTION**

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to enter Executive Session to discuss the re-bid of the self contained breathing apparatus units at 7:54 PM. Formal action was not expected other than to close the meeting at the completion of the Executive Session.

### **MOTION CARRIED**

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### **ADJOURNMENT**

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting at 8:02 PM.

**MOTION CARRIED**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM' or 'MGM', written in a cursive style.

Matthew Martin

Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS  
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

**RESOLUTION**

**EXECUTIVE SESSION**

**WHEREAS**, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

**WHEREAS**, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

**WHEREAS**, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

**BE IT FURTHER RESOLVED**, that the scope of the aforesaid executive session will be limited to the above matters as stated.

**RECORD OF BOARD VOTE ON PASSAGE**

| Commissioner | Moved | Second | Aye | Nay | Abstain | Absent |
|--------------|-------|--------|-----|-----|---------|--------|
| Cseremsak    | X     |        | X   |     |         |        |
| Kintzel      |       |        |     |     |         | X      |
| Lenarski     |       | X      | X   |     |         |        |
| Orlandi      |       |        |     |     |         | X      |
| Chipowsky    |       |        | X   |     |         |        |

  
~~Mrs. Cindy Orlandi, Secretary~~     JOSEPH M. LENARSKI  
A CERTIFIED COPY                     VICE CHAIRMAN

October 11, 2012