

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, OCTOBER 18, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT: Chairman Chipowsky, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT: Vice-Chairman Lenarski, Secretary Orlandi

OFFICERS PRESENT: Captain Schmitt (151), Assistant Captain Muccioli (151),
Second Assistant Captain Ferrara (151)

PROFESSIONALS: Attorney Hart

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

Chairman Chipowsky tabled the New Business until later in the meeting.

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$10,249.02
Payroll Ending:		
DCRP Ending:		
Total Disbursements:		\$10,249.02

Motioned by Treasurer Cseremsak, seconded by Commissioner Kintzel to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list.

MOTION CARRIED

OFFICERS REPORTS

Chief Martin reported on the following: Length of Service Awards Program points changes; annual ladder testing; motor fleet fluid services; and fire prevention education.

Chief Martin expressed his appreciation for the organizers of the Hopewell Valley Emergency Responders Picnic.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt representing the Pennington First Aid Squad provided the squad’s most recent calls for service statistics. The Board and those in attendance discussed mutual aid emergency medical services responses.

NEW BUSINESS

The Board, Attorney Hart, and Chief Martin discussed the self contained breathing apparatus and accessories.

EXECUTIVE SESSION RESOLUTION

Motion by Treasurer Cseremsak and seconded by Commissioner Kintzel to enter Executive Session to discuss the re-bid of the self contained breathing apparatus units. Chairman Chipowsky reported that formal action was expected at the conclusion of the Executive Session.

MOTION CARRIED

RESOLUTION 2012-40

A RESOLUTION ACCEPTING BIDS AND DETERMINING VENDOR TO SERVE AS THE QUALIFIED VENDOR FOR THE PURCHASE OF SELF CONTAINED

**BREATHING APPARATUS UNITS AND ACCESSORIES UNDER THE COOPERATIVE
PRICING PROGRAM**

Copy of resolution and record of vote is attached

DISCUSSION:

Prior to the reading of the resolution Attorney Hart provided a detailed explanation as to the reasons why certain bids were being accepted and one bid was not being accepted. Chairman Chipowsky provided pertinent details on the award of the bid. The Board then considered the Resolution.

MOTION CARRIED

ADJOURNMENT

Motion by Commissioner Kintzel and seconded by Treasurer Cseremsak to adjourn the meeting.

MOTION CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-40

**A RESOLUTION ACCEPTING BIDS AND DETERMINING VENDOR TO SERVE AS
THE QUALIFIED VENDOR FOR THE PURCHASE OF SELF CONTAINED
BREATHING APPARATUS UNITS AND ACCESSORIES UNDER THE COOPERATIVE
PRICING PROGRAM**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes two or more contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, Hopewell Township Fire District No. 1, County of Mercer, State of New Jersey is desirous of establishing a Cooperative Pricing System and entering into a Cooperative Pricing Agreement with other contracting units; and

WHEREAS, Hopewell Township Fire District No. 1 has agreed to serve as the Lead Agency for a Cooperative Pricing System; and

WHEREAS, on March 8, 2012 the governing body of Hopewell Township Fire District No. 1, County of Mercer, State of New Jersey duly considered the establishment of a Cooperative Pricing System for the provision and performance of goods and services, and received approval from the State of New Jersey to form the Hopewell Valley Fire Districts Cooperative Pricing System Identifier 209HVFDCPS on April 18, 2012; and

WHEREAS, on September 28, 2012 the Hopewell Township Fire District No.1 acting as the Lead Agency advertised for bids for Self Contained Breathing Apparatus Units and Accessories and has received the bids; and

WHEREAS, on October 16, 2012 bids were received and opened from Municipal Emergency Services, Inc, Breathe Safe Fire and Safety Equipment Co., and Firefighter One, LLC; and

WHEREAS, a bid for Scott SCBA Units and Accessories was received from Municipal Emergency Services, Inc., 2755 Philmont Avenue, St 110, Huntingdon Valley, PA 19006, in the amount of \$142,932.00; and

WHEREAS, a bid for MSA SCBA Units and Accessories was received from Firefighter One, LLC, 26 Gail Court #1, Sparta, NJ 07871, in the amount of \$115,992.00; and

WHEREAS, a bid for MSA SCBA Units and Accessories was received from Breathe Safe Fire & Safety Equipment Co, 2507 Bristol Road, Warrington, PA 18976, in the amount of \$130,956.92; and

WHEREAS, the Board has evaluated the bids for compliance with the Local Public Contracts Law and has determined that, based on the Self Contained Breathing Apparatus Units and Accessories General Specifications, 3. Proposal Form which states

any proposals which are incomplete, conditional or obscure or which contain conditions, not-called-for erasures, alterations or irregularities of any kind shall be rejected at the option of the District. Following is a sampling of conditions constituting a major deviation from statutory requirements and is cause for rejection of bids: no signature on bid document, bid not received by time and date specified, bids submitted in pencil, failure to provide proper bid security when required, failure to initial price alterations on bidder's proposal, failure to provide Public Disclosure information.

the bid provided by Municipal Emergency Services contains a major deviation from statutory requirements and must be rejected for failing to initial price alterations on bidder's proposal; and

WHEREAS, Hopewell Township Fire District No.1 and each member of the Cooperative Pricing System shall place orders independently and the Hopewell Township Fire District No.1 shall not be held responsible for any invoices other than that of the Hopewell Township Fire District No.1; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Pursuant to N.J.A.C. 5:3-5.5(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Board's designee via an authorized purchase order.

NOW, THEREFORE, BE IT RESOLVED, by the Lead Agency, as follows:

- A
1. ~~All~~ bids have been received and the bid in the amount of \$ 115,992.00 by Fire fighter One LLC for MSA SCBA Units and Accessories is determined to be the lowest legally responsible bid for the items of the bid.
 2. The Lead Agency, or his/her designee, is hereby authorized to return any and all deposits and/or bonds of the unsuccessful SCBA Units and Accessories bidders, if any.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel		✓	✓			
Lenarski						✓
Orlandi						✓
Chipowsky			✓			


Mrs. Cindy Orlandi, Secretary DONALD C KINTZEL, ACTING SECRETARY

A CERTIFIED COPY
 Thursday, October 18, 2012

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel		✓	✓			
Lenarski						
Orlandi						
Chipowsky			✓			

Mrs. Cindy Orlandi, Secretary

A CERTIFIED COPY

October 18, 2012