

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, NOVEMBER 8, 2012

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

MEMBERS ABSENT:

Secretary Orlandi

OFFICERS PRESENT:

Captain Schmitt (PFAS), Chief Burd (UFCRS), President Swanson (UFCRS), Commissioner Bovenizer (HBFD), Chief Novak (HBFD & EMU), Commissioner/Chairman Blackwell (PBFD)

PROFESSIONALS:

Attorney Hart

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

President Swanson representing the Union Fire Company and Rescue Squad expressed his appreciation for the work of Specialist JD Moore at Station 53. Chairman Chipowsky expressed his appreciation for all of the efforts of the Hopewell Valley Emergency Responders in response to Hurricane Sandy.

NEW BUSINESS

RESOLUTION 2012-42

**A RESOLUTION AUTHORIZING THE PURCHASE OF SELF CONTAINED
BREATHING APPARATUS UNITS AND ACCESSORIES**

Copy of resolution and record of vote is attached

DISCUSSION:

None

MOTION CARRIED

RESOLUTION 2012-43

A RESOLUTION RECOGNIZING CINDY ORLANDI FOR HER SERVICE TO THE BOARD OF FIRE COMMISSIONERS

Copy of resolution and record of vote is attached

DISCUSSION:

Chairman Chipowsky explained that Commissioner Orlandi had resigned her position.

MOTION CARRIED

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$78,739.78
Payroll Ending:	November 3, 2012	\$35,614.35
DCRP Ending:		\$7.84
Total Disbursements:		\$114,361.97

Motioned by Treasurer Cseremsak, seconded by Commissioner Kintzel to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list. Chief Martin answered a question on the new employee hiring process.

MOTION CARRIED

OFFICERS’ REPORTS

Chief Martin reported on the following: Hurricane Sandy response, appreciation of President Peter Swanson of the Union Fire Company and Rescue Squad for his storm response, the status of a generator problem at the Union Fire Company and Rescue Squad.

Chief Burd reported on the following: Hurricane Sandy response and appreciation for all the efforts made by responders during and after the storm.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt representing the Pennington First Aid Squad provided the squad's most recent calls for service statistics. Captain Schmitt expressed his appreciation of the Pennington Fire Company for assisting the Pennington First Aid Squad with temporary power during the storm. Captain Schmitt also thanked the Pennington Fire Company for assisting the squad with providing power to charge/house an ambulance during the storm.

Chairman Chipowsky advised that the Board will advertise for interested individuals who would like to serve as an interim Fire Commissioner.

BUDGET WORK SESSION

Chairman Chipowsky opened the budget work session for the Hopewell Borough Fire District.

Commissioner Bovenizer explained the 2013 budget request to the Board. The Board, Commissioner Bovenizer, and Chief Novak discussed the following: The purchase of the fire house in Hopewell Borough by the fire company and the related expenses associated with the care/maintenance of the building, career personnel, community service/public education materials, emergency medical services budget, equipment, equipment maintenance, purchase of refreshments, insurance services, janitorial services, the ladies auxiliary, legal services, LOSAP, uniforms/fire fighting gear, volunteer administration, future reserve, debt service obligations, the status of the repair to Quint 52, service awards, replacement self contained breathing apparatus units, replacement tanker truck, the status of the current tanker truck, status of reserve Engine 52, replacement of Rescue 52, the designing of future apparatus in-line with the water study recommendations, valley-wide equipment replacement, and the state licensing of ambulances. The Board, Commissioner Bovenizer and Chief Novak discussed the value in working together on matters of mutual interest, and the cooperative pricing of items used by all the fire companies, and the debt service for special services 52.

Chairman Chipowsky opened the budget work session for the Pennington Borough Fire District.

Commissioner/Chairman Blackwell indicated that due to the storm he was not prepared. The Board and Commissioner/Chairman Blackwell agreed that he would return at a later date to make the presentation. The Board and Commissioner/Chairman Blackwell discussed staffing and siren use.

Chairman Chipowsky asked the Board if there was a need for executive session. The Board did not enter executive session but did permit Attorney Hart to explain the method to amend the Length of Service Awards Program (LOSAP). Attorney Hart explained the method and answered questions on the matter.

President Swanson, the Board, Chief Burd, and Chief Martin discussed a problem with a 1994 generator located at the Union Fire Company and Rescue Squad, the possible replacement of the generator and the cost associated with having a rental unit in place. The discussion included assistance from the Office of Emergency Management, from Hopewell Township, and FEMA. Chief Martin was asked to look into State Contract Pricing of a replacement unit. The Board, President Swanson, and Chief Martin discussed the procurement of a replacement unit. Chief Martin was asked to look into borrowing an existing unit from Hopewell Township. The rental fees and the allocation in the 2012 budget was discussed.

ADJOURNMENT

Motion by Commissioner Kintzel and seconded by Vice-Chairman Lenarski to adjourn the meeting at 8:05 PM.

MOTION CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-42

**A RESOLUTION AUTHORIZING THE PURCHASE OF SELF CONTAINED
BREATHING APPARATUS UNITS AND ACCESSORIES**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes two or more contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, on March 8, 2012 the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, State of New Jersey (“the Board”) duly considered the establishment of a Cooperative Pricing System for the provision and performance of goods and services, and received approval from the State of New Jersey to form the Hopewell Valley Fire Districts Cooperative Pricing System identifier -209HVFDCPS on April 18, 2012; and

WHEREAS, on September 28, 2012 the Hopewell Township Fire District No.1 acting as the Lead Agency advertised for bids for Self Contained Breathing Units and Accessories; and

WHEREAS, on October 16, 2012, bids were received and opened from Municipal Emergency Services, Inc, Breathe Safe Fire & Safety Equipment, Co, and Firefighter One, LLC; and

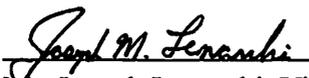
WHEREAS, on October 18, 2012, Resolution 2012-40 awarded the contract to Firefighter One, LLC, 26 Gail Court #1, Sparta, NJ 07871, for MSA SCBA Units and Accessories; and

WHEREAS, the Board intends to use this contract to purchase new self contained breathing apparatus units and accessories to update and replace used equipment.

NOW, THEREFORE, BE IT RESOLVED, the Hopewell Township Board of Fire Commissioners, in the Township of Hopewell, County of Mercer, authorize the purchase of self contained breathing apparatus units and accessories from Firefighter One, LLC in the amount of \$116,977.00.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel	✓		✓			
Lenarski			✓			
Chipowsky			✓			


Mr. Joseph Lenarski, Vice-Chairman

A CERTIFIED COPY
Thursday, November 8, 2012

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2012-43

**A RESOLUTION RECOGNIZING CINDY ORLANDI FOR HER SERVICE TO THE
BOARD OF FIRE COMMISSIONERS**

WHEREAS, Cindy Orlandi was duly elected to the Board of Fire Commissioners in 2010; and

WHEREAS, Cindy Orlandi has served a total of two years and eight months on the Board of Fire Commissioners; and

WHEREAS, Cindy Orlandi was an invaluable resource to the Board of Fire Commissioners during her tenure on the Board of Fire Commissioners; and

WHEREAS, Cindy Orlandi provided invaluable service as a Fire Commissioner to the citizens of Hopewell Township; and

WHEREAS, Cindy Orlandi held the position of Secretary to the Board of Fire Commissioners; and

WHEREAS, Cindy Orlandi was instrumental in her support to the Hopewell Township Fire District No.1 which serve the citizens of Hopewell Valley; and

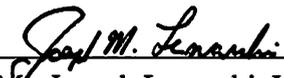
WHEREAS, Cindy Orlandi elected to resign her term on November 7, 2012.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, Hopewell Township Fire District No.1, that Cindy Orlandi be thanked for her dedicated service on behalf of the residents of the Township of Hopewell, and that the Board of Fire Commissioners extends its best wishes to ~~him~~ and ~~his~~ family for continued prosperity and success.

~~him~~ ~~his~~
her her

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel	✓		✓			
Lenarski			✓			
Chipowsky			✓			



Mr. Joseph Lenarski, Vice-Chairman

A CERTIFIED COPY

Thursday, November 8, 2012