

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, FEBRUARY 14, 2013

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Lynch, Secretary Kintzel

MEMBERS ABSENT:

None

OFFICERS PRESENT:

Battalion Chief Bailey (53), Chief Varrasse (152), Captain Schmitt (151), Chief Engineer Pedersen (53/153), Chief Martin (50/159)

PROFESSIONALS:

Kevin Hart (Attorney for the Board)

MINUTES SUBMITTED FOR APPROVAL

Motion by Vice-Chairman Lenarski, seconded by Treasurer Cseremsak to approve the regular session minutes of October 25, 2012.

MOTION UNANIMOUSLY CARRIED

Motion by Vice-Chairman Lenarski, seconded by Treasurer Cseremsak to approve the regular session minutes of November 8, 2012.

MOTION UNANIMOUSLY CARRIED

Motion by Vice-Chairman Lenarski, seconded by Secretary Kintzel to approve the regular session minutes of November 15, 2012.

MOTION UNANIMOUSLY CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2013-14

**A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY NO
LONGER NEEDED FOR PUBLIC USE**

Copy of resolution and record of vote is attached

DISCUSSION:

None

MOTION CARRIED

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$27,372.12
Payroll Ending:	January 26, 2013	\$27,908.19
Payroll Ending:	February 9, 2013	\$29,700.72
Total Disbursements:		\$84,981.03

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on notable payments made as part of the bill list including the installation of the self contained breathing apparatus unit brackets, repair of an anti-freeze leak on engine 50, a repair of ambulance 153-1, annual membership dues to the NJ First Aid Council, legal advertisements, and winches for utility 53 and brush 53.

MOTION CARRIED

UNFINISHED BUSINESS

EMS Billing:
No report

Emergency Services Specialist Hiring Process: Chairman Chipowsky reported that final interviews have been conducted and the process is proceeding.

2013 Budget/Revenue: Chief Martin reported that he will be emailing to the Board the proposed increases to the fire code fees and asked for the Board to review the proposed fees. Chief Martin reported that ambulance 159-1 will be sold on GovDeals.com. Chief Martin reported on the cooperative pricing program.

2013 Election: Chairman Chipowsky reported that the election will be on the following Saturday and he urged everyone to come and vote. Secretary Kintzel reported that he had spoken with a reporter about the budget. The Board discussed fire district budgets throughout Mercer County. The Board discussed the budget election with Chief Engineer Pedersen.

UFCRS Ambulance Replacement: No report

OFFICERS REPORTS

Chief Martin reported that the new self contained breathing apparatus are in service for station 53 and station 50. The approved budget has been received from the Department of Local Government Services. Engine 50 will be returning from having the doors repaired that were damaged by wind during Hurricane Sandy. Hopewell Valley Emergency Services Unit personnel completed CPR training and air bag training. Chief Martin expressed his appreciation to the Union Fire Company and Rescue Squad for the use of their building for the training and for the assistance of Chief Engineer Pedersen for his assistance with the training. The Hopewell Valley Emergency Services Unit is also working on standard operating policies. Chief Martin reported on Planning Board/Zoning application for Sensors Unlimited located on Carter Road and Project Freedom located on Denow Road. Chief Martin reported to the Board that a radiator repair or replacement is needed for teli-squirt 53. The Board discussed the repair/replacement with Chief Engineer Pedersen and Chief Martin. Chief Martin was directed to look into pricing for the repair/replacement of the radiator. Chief Martin reported that the joint board meeting is scheduled for February 28, 2013. The Board and Chief Martin discussed the joint meeting. Chief Martin reported on behalf of President Swanson of the Union Fire Company and Rescue Squad regarding electrical work that President Swanson would like the Board to consider at the Union Fire Company and Rescue Squad. The Board discussed the matter with Chief Martin, Chief Engineer Pedersen, Battalion Chief Bailey, and Deputy Chief Soganic. Chief Martin confirmed the Board members to attend the election.

Battalion Chief Bailey reported on behalf of the Union Fire Company and Rescue Squad that the self contained breathing apparatus units are in service. Chief Martin and Battalion Chief Bailey discussed masks for the self contained breathing apparatus units and the trade in of the old units. Battalion Chief Bailey reported on a recruitment night that is scheduled. Battalion Chief Bailey reported on a water recovery that the Union Fire Company and Rescue Squad responded to in Hunterdon County.

Deputy Chief Soganic reported on a meeting she held with Commissioner Lynch and the membership of the rescue squad about emergency medical services billing.

PUBLIC COMMENT (NON-AGENDA)

Captain Schmitt of the Pennington First Aid Squad provided the Board his most recent calls for service statistics. Captain Schmitt reported on payments provided by Mercer County. The Board discussed the payments made by Mercer County with Captain Schmitt and Deputy Chief Soganic. Captain Schmitt reported on the amount of mutual aid that squad's are running. The Board discussed the mutual aid into Ewing Township and Lawrence Township with Captain Schmitt, Deputy Chief Soganic, Chief Martin, and Chief Varrasse. Chairman Chipowsky directed Chief Martin to schedule a meeting with the Ewing Township Administrator. Captain Schmitt reported on the possible switch of emergency medical services radios to the UHF band and its impact on the Pennington First Aid Squad. Captain Schmitt and the Board discussed the possible switch to UHF. Captain Schmitt reported that he and Chief Martin met with representatives from Project Freedom. Captain Schmitt reported that the executive board of the Pennington First Aid Squad is discussing emergency medical services billing. Chief Martin and Deputy Chief Soganic discussed emergency medical services responses to the Mercer County Correctional Center. Captain Schmitt and Chief Engineer Pedersen discussed mutual aid into Hopewell Valley.

Chairman Chipowsky asked Attorney Hart if he had a report and he did not. Chairman Chipowsky asked if there was a need for an executive session and there was not a need for an executive session.

ADJOURNMENT

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting at 7:38 PM.

MOTION CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2013-14

**A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY NO LONGER
NEEDED FOR PUBLIC USE**

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No.1 in the Township of Hopewell, County of Mercer (“District”) has determined that a 1998 Ford E350 Van, vehicle identification number 1FDSS34FXWB20042, is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the District intends to utilize the online auction services of GovDeals, Inc. located at GovDeals.com; and

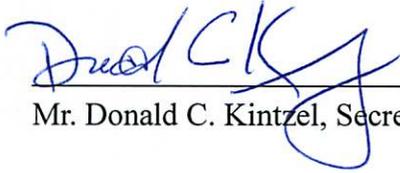
WHEREAS, the sale is being conducted pursuant to the Division of Local Government Services’ Local Finance Notice 2008-9.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer (“District”), that the District is hereby authorized to sell a 1998 Ford E350 Van, vehicle identification number 1FDSS34FXWB20042, on an online auction website entitled GovDeals.com; and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between GovDeals, Inc. and the District are available at GovDeals.com and in the Office of the Chief of Emergency Services.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski			✓			
Lynch		✓	✓			
Chipowsky			✓			


Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY

2/14/13