

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, SEPTEMBER 5, 2013

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

MEMBERS ABSENT:

None

CHIEF OFFICERS PRESENT:

Chief Varrasse (Hopewell Fire Department and Emergency Medical Unit), Captain Schmitt (Pennington First Aid Squad), Second Assistant Captain Ferrara (Pennington First Aid Squad), Deputy Chief Soganic (Union Fire Company and Rescue Squad), Deputy Chief Kraemer (Pennington Fire Company), Chief Martin (Hopewell Valley Emergency Services Unit)

PROFESSIONALS:

None

MINUTES SUBMITTED FOR APPROVAL

Motion by Commissioner Lynch, seconded by Treasurer Cseremsak to approve the regular and executive session minutes from July 25, 2013.

MOTION CARRIED

Motion by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to approve the regular and executive session minutes from July 8, 2013.

MOTION CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2013-32

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER CONCERNING
REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE
BOARD MADE AT A MEETING OF SAID BOARD ON AUGUST 14, 2013 IN
ACCORDANCE WITH N.J.S.A. 40A:5A-7**

Copy of resolution and record of vote is attached

DISCUSSION:

Chief Martin explained the need for the resolution as directed by the Bond Counsel for the Board. The Board directed Chief Martin that the resolution will be “conditional” until such time as the actual Local Finance Board documents have been received by the Board.

MOTION CARRIED

The Board discussed the impacts of the Affordable Healthcare Act and the possible impacts on part time employees and volunteers. Commissioner Lynch and Chief Martin were directed to look into the impact of the act.

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$24,826.70
Payroll Ending:	Saturday, August 24, 2013	\$31,175.15
Total Disbursements:		\$56,001.85

Motioned by Treasurer Cseremsak, seconded by Commissioner Lynch to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on the notable items contained in the bill list including the following: firefighting equipment for members of the Hopewell Valley Emergency Services Unit, repairs to Ambulance 153-1, repairs to Teli-Squirt 53, and a volunteer candidate physical from the Union Fire Company and Rescue Squad.

MOTION CARRIED

UNFINISHED BUSINESS

EMS Billing:

The Board is awaiting a meeting with the Township Administration related to emergency medical services billing.

Water Study:

Chief Martin reported on efforts to obtain permission to install stand pipes on private properties within Hopewell Township.

UFCRS Ambulance Replacement:

The Board discussed the ambulance replacement with Chief Martin and Deputy Chief Soganic including the status of a pre-construction meeting and the closing on the bond for the ambulance.

2014 Budget / Revenue:

The Board and Chief Martin discussed the budget work session dates.

Fire Code Fee Increases:

No progress has been made on the fire code fee increases.

OFFICERS REPORTS

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: the status of a repair that is underway regarding noise coming from the rear drivetrain of Engine 53. Chief Martin reported on his efforts to look into the insurance coverage for the Union Fire Company and Rescue Squad related to ensuring the coverage is not undervalued. The Board discussed the current insurance coverage and the proposed increase as recommend by the Board's Insurance Broker of Record. The Board decided to hold off on an increase in coverage and will wait until 2014 when the insurance provider has indicated that they will conduct a review of the coverage. The Board also discussed the provision of insurance coverage for the Union Fire Company and Rescue Squad. Chief Martin and Specialist Moore reported on the 2013 hose testing and discussed the testing with the Board. Chief Martin reported on the status of the repair to the vehicle exhaust system at the Union Fire Company and Rescue Squad. Chief Martin reported on a meeting that he attended of the Hopewell Valley Regional Emergency Services Committee. Chief Martin reported on a seminar he attended for the FEMA Fire Act Grant. The Board and Chief Martin discussed the FEMA Fire Act Grant. Chief Martin reported on a project repairing masonry stucco, brick, and curbing at the Union Fire Company and Rescue Squad with the Board.

Commissioner Lynch reported on the Hopewell Valley Regional Emergency Services Committee meeting. The Board and Commissioner Lynch discussed attendance at the Pennington Borough Fire District and Hopewell Borough Fire District meetings.

Union Fire Company and Rescue Squad:

Deputy Chief Soganic provided the Board with the rescue squads most recent calls for service statistics including the impact of mutual aid responses. Chief Martin reported on behalf of President Swanson the status of the generator replacement at the Union Fire Company and Rescue Squad. Specialist Moore reported on mechanical problems with one of the generators at the Union Fire Company and Rescue Squad.

Pennington First Aid Squad:

Captain Schmitt representing the Pennington First Aid Squad provided the Board with the most recent calls for service statistics. Captain Schmitt reported on the emergency medical technician class currently underway at the Pennington First Aid Squad. Captain Schmitt reported on the bunk rooms under construction at the Pennington First Aid Squad. Captain Schmitt discussed the budget process with the Board. Captain Schmitt and the Board discussed contributions made to the Pennington First Aid Squad by the Borough of Pennington.

Hopewell Fire Department and Emergency Medical Unit:

Chief Varrasse representing the Hopewell Fire Department and Emergency Medical Unit provided the Board with the most recent calls for service statistics. Chief Varrasse reported on a member who rode along with the Hopewell Valley Emergency Services Unit. Chief Varrasse reported on the construction currently underway at the Hopewell Fire Department and Emergency Medical Unit.

Pennington Fire Company:

No Report

PUBLIC COMMENT (NON-AGENDA)

None

Chairman Chipowsky asked if there was a need for Executive Session. An Executive Session was not requested.

At the request of Vice-Chairman Lenarski, Chairman Chipowsky reported on the upcoming 9-11 Memorial Event. Vice-Chairman Lenarski thanked Chairman Chipowsky for his efforts on the 9-11 Memorial.

ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM' or 'MGM', written in a cursive style.

Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2013-32

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER CONCERNING
REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE
BOARD MADE AT A MEETING OF SAID BOARD ON AUGUST 14, 2013 IN
ACCORDANCE WITH N.J.S.A. 40A:5A-7**

WHEREAS, the Local Finance Board at its meeting of August 14, 2013 issued positive findings of its review of a bond question approved at the annual election of the Board of Commissioners of Fire District No. 1 in the Township of Hopewell in the County of Mercer, New Jersey on February 16, 2013, authorizing the issuance of \$175,000 of fire district bonds to finance the acquisition of an ambulance with the issuance of bonds; and

WHEREAS, such resolution of the Local Finance Board has been filed with the Secretary of the Fire District, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 40A:5A-7 requires that the governing body of the Fire District, within 45 days of receipt of the Local Finance Board's findings and recommendations, shall certify by resolution to the Local Finance Board that the members thereof have personally reviewed the findings and recommendations; and

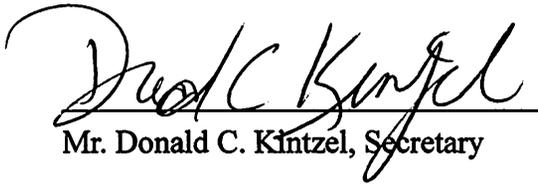
WHEREAS, the members of the governing body of the Fire District have personally reviewed the Local Finance Board's findings and recommendations on the proposed project financing as evidenced by group affidavit of the governing body; and

WHEREAS, failure to comply with this requirement may subject the members of the Fire District to the penalty provisions of R.S. 52:27BB-52.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of The Board of Commissioners of Fire District No. 1 in the Township of Hopewell hereby states that it has complied with the requirements of N.J.S.A. 40A:5A-7 and does hereby submit a certified copy of this resolution and the required affidavit to the Board to show evidence of said compliance.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel			✓			
Lenarski			✓			
Lynch	✓		✓			
Chipowsky			✓			



Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY

Thursday, September 5, 2013

Group Affidavit Form

Certification of Governing Body

State of New Jersey
County of Mercer

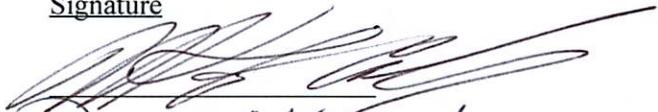
We, the members of the governing body of THE BOARD OF COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of The Board of Commissioners of Fire District No. 1 in the Township of Hopewell in the County of Mercer.
2. We certify that pursuant to N.J.S.A. 40A:14-84 we have personally reviewed the findings and recommendations of the Local Finance Board issued at a meeting of the Board on August 14, 2013 with respect to authorizing the issuance of \$175,000 of fire district bonds to finance acquisition of an ambulance.

Commissioners

MICHAEL SEREMSAK
DONALD KINTZEL
JOSEPH LEVANSKI
TIMOTHY LYNCH
MICHAEL CHAPARSKY

Signature


Donald Kintzel
Joseph M. Levanski
Timothy Lynch
Michael Chaparsky

Sworn to and subscribed before me
this 5th day of September, 2013.

Don Aant
Attorney-at-Law of New Jersey

[Note: The Corporate Secretary of the Fire District shall set forth the reason for the absence of signature of any members of the governing body.]

This affidavit must be sent to the Division of Local Government Services, CN 803, Trenton, New Jersey 08625 within 45 days of receipt of the Local Finance Board's findings and recommendations on the proposed project financing.



State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 803
TRENTON, NJ 08625-0803

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

RICHARD E. CONSTABLE, III
Commissioner

LOCAL FINANCE BOARD RESOLUTION

WHEREAS, a proposed project financing has been submitted to the Local Finance Board for review pursuant to N.J.S.A. 40A:5A-6 by the Hopewell Township Fire District #1; and

WHEREAS, the Local Finance Board has held a hearing pursuant to N.J.S.A. 40A:5A-7 on August 14, 2013, to review a proposed project financing in an amount not to exceed \$175,000 for the acquisition of a new ambulance; and

WHEREAS, the Local Finance Board has given consideration to those matters, to the extent applicable, as provided for by Law, and has examined estimates, computations or calculations made in connection with such submissions and has required the production of such papers, documents, witnesses or information and taken such action which it has deemed necessary for its review of such submission;

NOW, THEREFORE, BE IT RESOLVED that the Local Finance Board does hereby make the following findings:

- a) that the project cost has been determined by reasonable and accepted methods;
- b) that the method proposed for the funding of the project cost, proposed or maximum terms and provision of the financing and of a proposed service contract are not unreasonable nor impracticable, and would not impose an undue and unnecessary financial burden on the local inhabitants within the Authority's jurisdiction or would not materially impair the ability to pay promptly the principal of and the interest on the outstanding indebtedness thereof or to provide essential public services to the inhabitants thereof;
- c) that the proposed or maximum terms and conditions of the sale are, in light of current market conditions for obligations of similar quality, reasonable;

BE IT FURTHER RESOLVED that the Local Finance Board does not deem it necessary to make any of the recommendations with regard to this project financing which the Board is authorized to make pursuant to N.J.S.A. 40A:5A-8; and



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Local Finance Board
Hopewell Township Fired District #1
August 14, 2013

BE IT FURTHER RESOLVED that the August 14, 2013 shall, within 30 days of the closing date of the financing that is the subject of this resolution, file with the Executive Secretary of the Local Finance Board a statement setting forth a complete accounting of the actual issuance costs incurred by the August 14, 2013 in undertaking the financing which statement shall include the following: the name of the August 14, 2013; the closing date of the financing; the total amount of the financing; the name of the professionals or others who provided services to the August 14, 2013 in undertaking the financing; the estimated dollar amount for each type of issuance cost as set forth in the application submitted by the August 14, 2013 to the Local Finance Board with regard to the financing; and the actual dollar amount for each type of issuance cost incurred by the August 14, 2013 in undertaking the financing; and

BE IT FURTHER RESOLVED that the details of the issuance of any permanent bonds associated with this application as included in the term sheet (closing statement) shall be promptly provided to the Executive Secretary by forwarding a copy of said term sheet (closing statement); and

BE IT FURTHER RESOLVED that the Executive Secretary of the Local Finance Board is hereby authorized and directed to certify or endorse such documents or instruments as may be necessary, convenient or desirable in order to carry out the purpose and provisions of the Law and this Resolution; and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 40A:5A-7, the governing body of the Authority shall provide to the Executive Secretary within 45 days of receipt of this resolution, the required Authority resolution and affidavit; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

APPROVED BY:
THE LOCAL FINANCE BOARD

DATE: August 14, 2013



PATRICIA PARKIN MCNAMARA
EXECUTIVE SECRETARY
LOCAL FINANCE BOARD