

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, NOVEMBER 21, 2013

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:03 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Secretary Kintzel

MEMBERS ABSENT:

Treasurer Cseremsak, Commissioner Lynch

CHIEF OFFICERS PRESENT:

Administrator/Engineer Pogorzelski (Hopewell Township), Captain Schmitt (Pennington First Aid Squad), Second Assistant Captain Ferrara (Pennington First Aid Squad), Chief Varrasse (Hopewell Fire Department and Emergency Medical Unit), Deputy Chief Soganic (Union Fire Company and Rescue Squad), Chief Martin (Hopewell Valley Emergency Services Unit)

PROFESSIONALS:

None

** Chairman Chipowsky asked that the Board move to a topic on the Unfinished Business section of the agenda to permit Hopewell Township Administrator/Engineer Pogorzelski to provide an overview on the proposed emergency services building to be located off of Scotch Road in Hopewell Township. Hopewell Township Administrator/Engineer Pogorzelski provided verbal and written descriptions of the project and the possible combination of the uses of the facility by both emergency services and a proposed senior center. Hopewell Township Administrator/Engineer Pogorzelski answered questions related to the proposed project. Board Members and Chief Martin held discussion on the proposed project with Hopewell Township Administrator/Engineer Pogorzelski.

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2013-38

**A RESOLUTION ADOPTING THE SCHEDULE OF MEETING DATES FOR
2014**

Copy of resolution and record of vote is attached

DISCUSSION:

Vice-Chairman Lenarski asked that the meeting dates be evaluated in 2015 to see if the Board is meeting too frequently.

MOTION CARRIED

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Vice-Chairman Lenarski:

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$5,236.98
Payroll Ending:	November 16, 2013	\$33,014.10
Total Disbursements:		\$38,251.08

Motioned by Vice-Chairman Lenarski , seconded by Secretary Kintzel to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on the notable items contained in the bill list including the following: replacement fire hose and an anti-freeze leak to Engine 53.

MOTION CARRIED

UNFINISHED BUSINESS

EMS Billing:
No progress.

Water Study:

No report.

UFCRS Ambulance Replacement:

Chief Martin provided a progress report on the ambulance construction.

2014 Budget / Revenue:

Secretary Kintzel provided a progress report on the 2014 budget.

Fire Code Fee Increases:

No progress.

Union Fire Company and Rescue Squad Generator:

Chief Martin provided a progress report on the generator project and the special meeting to be held for the generator.

Fire District Building Project:

*** Please refer to the section after the roll call*

OFFICERS REPORTS

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: the conclusion of special duty ambulance services for 2013 for the Hopewell Valley Regional School District. Work continues with the Hopewell Township Public Works Department on the annual fluid services for the districts fleet. Engine 53 has returned from service and the repairs appear to be satisfactory. The hose on Engine 53 has been tested. Tanker 53 is at Campbell Supply for the tank repair and apparatus inspection. Chief Martin provided a progress report on the special meeting scheduled for December 5, 2013.

Union Fire Company and Rescue Squad:

Deputy Chief Soganic provided a report on her attendance at the New Jersey State Emergency Medical Services Conference held in Atlantic City. Deputy Chief Soganic reported on preparations for the annual crossing of the Delaware to be held on December 25, 2013.

Pennington First Aid Squad:

Captain Schmitt provided a report on the emergency medical technician course that is underway at the Pennington First Aid Squad. Captain Schmitt provided the Board with the most recent calls for service statistics. Captain Schmitt, Chief Martin, and the Board discussed the sleeping quarters at the Pennington First Aid Squad.

Hopewell Fire Department and Emergency Medical Unit:

Chief Varrasse reported on the most recent calls for service statistics for the Emergency Medical Unit. Chief Varrasse reported on a serious motor vehicle accident.

Pennington Fire Company:

No report.

PUBLIC COMMENT (NON AGENDA)

None

Chairman Chipowsky asked if there was a need for an Executive Session and there was not a need.

ADJOURNMENT

Motion by Secretary Kintzel and seconded by Vice-Chairman Lenarski to adjourn the meeting at 7:27 PM.

MOTION CARRIED

Respectfully submitted,

MGM

Matthew Martin
Chief of Emergency Services

**HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1
MERCER COUNTY, NEW JERSEY**

RESOLUTION 2013-38

A RESOLUTION ADOPTING THE SCHEDULE OF MEETING DATES FOR 2014

WHEREAS, Chapter 231 of Laws of 1975 known as the "Open Public Meetings Law" was enacted so as to insure the right of all citizens to have advance notice of and to attend all meetings of public bodies; and

WHEREAS, every public body must publish its meeting schedule by January 10; and

WHEREAS, the meeting schedule must be prominently posted in a public place and advertised in two designated newspapers; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, The Hopewell Township Fire District No. 1 Board of Fire Commissioners that the following are designated as public meeting dates.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak						✓
Kintzel		✓	✓			
Lenarski	✓		✓			
Lynch						✓
Chipowsky			✓			


Donald C. Kintzel, Secretary

A CERTIFIED COPY

November 21, 2013

**2014 SCHEDULE OF OPEN PUBLIC MEETINGS
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1**

(All meetings begin at 7:00 PM at the Hopewell Township Municipal Services Building unless noted elsewhere)

Meeting Date	Location Change or Special Agenda Item	Meeting Date	Location Change or Special Agenda Item
January 9, 2014		August 14, 2014	
January 16, 2014	Public Hearing & Budget Adoption	August 28, 2014	
January 23, 2014		September 4, 2014	
February 13, 2014		September 18, 2014	
February 27, 2014		September 25, 2014	
March 13, 2014		October 9, 2014	Union Fire Company and Rescue Squad
March 27, 2014	Union Fire Company And Rescue Squad	October 16, 2014	
April 10, 2014		October 23, 2014	
April 24, 2014		November 6, 2014	
May 8, 2014		November 13, 2014	
May 22, 2014		November 20, 2014	
June 12, 2014		December 11, 2014	2015 Budget Introduction
June 26, 2014		December 18, 2014	
July 10, 2014		December 30, 2014	
July 24, 2014	Union Fire Company and Rescue Squad		

The Hopewell Township Municipal Services Building is located at 201 Washington Crossing-Pennington Road Titusville New Jersey.

The Union Fire Company and Rescue Squad is located at 1396 River Road Titusville New Jersey.