

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

**THURSDAY, OCTOBER 16, 2014**

**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE** - Chairman Chipowsky called the meeting to order at 7:04 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG** - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

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**ROLL CALL BY CHAIRMAN** - Those answering the roll call of Chairman Chipowsky:

**MEMBERS PRESENT:**

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

**MEMBERS ABSENT:**

None

**CHIEF OFFICERS PRESENT:**

Captain Ferrara (Pennington First Aid Squad), Chief Deforte (Pennington Fire Company), Trustee Pollock (Pennington Fire Company)

**PROFESSIONALS:**

Attorney Hart

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**MINUTES SUBMITTED FOR APPROVAL:**

None

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**PUBLIC COMMENT (AGENDA)**

None

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**NEW BUSINESS**

**RESOLUTION 2014-26**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS  
FOR THE REHABILITATION OF AN UNDERGROUND SPRINKLER TANK AT  
UNION FIRE COMPANY AND RESCUE SQUAD**

Copy of resolution and record of vote is attached

**DISCUSSION:**

Chief Martin answered a question related to the sprinkler tank project.

**MOTION CARRIED**

**TREASURER’S REPORT**

**BILLS & CLAIMS**

Summary read by Treasurer Cseremsak:

**BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

Bill List:		\$1,052.84
Total Disbursements:		\$1,052.84

*Motioned by Treasurer Cseremsak, seconded by Commissioner Lynch to adopt the bills and claims as read.*

**DISCUSSION:**

Chief Martin reported on the following notable items contained within the bill list: a per-diem payment for the Fire House Software Conference and a training course payment.

**MOTION CARRIED**

**UNFINISHED BUSINESS**

EMS Billing:

No report.

Water Study:

No report.

Union Fire Company and Rescue Squad Generator:

Chief Martin reported on the progress with the generator project and answered questions on the project including the delivery and installation of the new generator. Chief Martin also reported on the training that will be provided on the new generator unit. The board discussed the disposition of the old generator units.

Fire District Building Project:  
No report.

Communications:

Captain Ferrara, Chief Martin, Chief Deforte, and Deputy Chief Soganic reported on communications matters and answered questions related to communications. There was discussion on the new communications center handling both fire and emergency medical services dispatches. Direction was provided to Chief Martin to review certain dispatches.

UFCRS Sprinkler System:  
No report.

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**OFFICERS REPORTS**

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: fleet maintenance and preparation for the possibility of a response due to concerns over Ebola.

Union Fire Company and Rescue Squad:  
No report.

Pennington First Aid Squad:

Captain Ferrara reported on the squad's most recent calls for service statistics. Continued discussion occurred on a new occupancy within the township that is increasing call volume. Captain Ferrara reported that the squad has received a Lucas 2 CPR machine that was donated to the squad by a squad member. Captain Ferrara reported that the squad had voted to move forward with the remounting of an ambulance.

Hopewell Fire Department and Emergency Medical Unit:  
No report.

Pennington Fire Company:

Chief Deforte reported on the purchase of a new ladder truck and answered questions related to the ladder truck. Chief Deforte reported that he will be attending a planning board meeting to express concerns over a proposed development in the area of Scotch Road. Chief Deforte reported on preparations underway for the transport of crude oil on the railroad systems in Hopewell Township.

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**PUBLIC COMMENT (NON AGENDA)**

Trustee Pollock of the Pennington Fire Company discussed traffic calming with the Board and Chief Martin. Discussion also occurred on the proposed improvements to a commercial property on the Pennington Circle.

Chief Martin advised the board members about the upcoming Knights of Columbus Shield Award Program.

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**EXECUTIVE SESSION RESOLUTION**

Motion by Treasurer Cseremsak and seconded by Commissioner Lynch to enter Executive Session at 7:41 PM.

**ADJOURNMENT**

Motion by Treasurer Cseremsak and seconded by Secretary Kintzel to adjourn the meeting at 8:01 PM.

**MOTION CARRIED**

Respectfully submitted,



Matthew Martin  
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS  
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

**RESOLUTION 2014-26**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND RECEIPT OF BIDS FOR  
THE REHABILITATION OF AN UNDERGROUND SPRINKLER TANK AT UNION FIRE  
COMPANY AND RESCUE SQUAD**

**WHEREAS**, Hopewell Township Fire District No. 1 has a need to rehabilitate an underground sprinkler tank at Union Fire Company and Rescue Squad; and

**WHEREAS**, it is necessary to put this matter out for bid pursuant to the provisions of N.J.S.A. 40A: 11-1, et. seq.; and

**WHEREAS**, technical specifications and a cost estimate have been prepared by consultants Mumford-Bjorkman Associates; and

**WHEREAS**, the Treasurer has certified that funds are available for the project; and

**WHEREAS**, the Hopewell Township Board of Fire Commissioners desires to advertise for and receive bids.

**NOW, THEREFORE, BE IT RESOLVED**, the following:

1. The Board of Fire Commissioners of Hopewell Township Fire District No.1 hereby authorizes the Chief of Emergency Services to advertise and receive bids for the rehabilitation of an underground sprinkler tank at Union Fire Company and Rescue Squad. The Chief of Emergency Services shall determine the time, date, and place for the receipt of said bids, which shall be received in accordance with the New Jersey Local Public Contracts Law.
2. A notice to bidders shall be published in regard to the receipt of bids for the rehabilitation of the underground sprinkler tank at Union Fire Company and Rescue Squad in accordance with the prepared specifications and requirements of the New Jersey Local Public Contracts Law.

## RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel	✓		✓			
Lenarski			✓			
Lynch			✓			
Chipowsky			✓			

 *Timothy Lynch*  
Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY

Thursday, October 16, 2014

**BOARD OF FIRE COMMISSIONERS  
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

**RESOLUTION**

**EXECUTIVE SESSION**

**WHEREAS**, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

**WHEREAS**, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

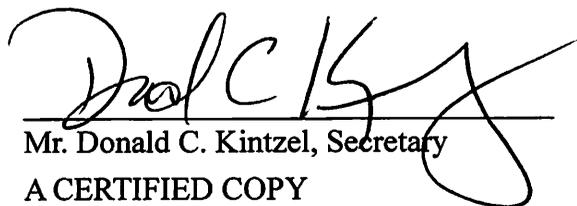
**WHEREAS**, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

**BE IT FURTHER RESOLVED**, that the scope of the aforesaid executive session will be limited to the above matters as stated.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski			✓			
Lynch		✓	✓			
Chipowsky			✓			

  
Mr. Donald C. Kintzel, Secretary  
A CERTIFIED COPY

October 16, 2014