

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

**THURSDAY, JANUARY 23, 2014**

**CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE** - Vice-Chairman Lenarski called the meeting to order at 7:00 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

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**PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG** - Vice-Chairman Lenarski led those in attendance in the Pledge of Allegiance to the flag.

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**ROLL CALL BY CHAIRMAN** - Those answering the roll call of Vice-Chairman Lenarski:

**MEMBERS PRESENT:**

Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

**MEMBERS ABSENT:**

Chairman Chipowsky

**CHIEF OFFICERS PRESENT:**

Captain Ferrara (Pennington First Aid Squad), Chief Varrasse (Hopewell Fire Department and Emergency Medical Unit), Chief Martin (Hopewell Valley Emergency Services Unit)

**PROFESSIONALS:**

None

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**PUBLIC COMMENT (AGENDA)**

None

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**NEW BUSINESS**

The resolution placed on the agenda has been removed until a future meeting.

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**TREASURER'S REPORT**

**BILLS & CLAIMS**

Summary read by Treasurer Cseremsak:

## **BILLS & CLAIMS**

*Authorized cash disbursements requiring approval for payment of bills in the following amounts:*

Bill List:		\$100,706.85
Payroll Ending:		
Total Disbursements:		\$100,706.85

*Motioned by Treasurer Cseremsak, seconded by Commissioner Lynch to adopt the bills and claims as read.*

### **DISCUSSION:**

Chief Martin reported on the notable items contained in the bill list including the following: computer equipment for the Hopewell Valley Emergency Services Unit, the 1st of 3 payments for insurance services to the First Responders Joint Insurance Fund, a payment for the accident, sickness, and Health insurance policy, payment for services rendered by Bowman and Company for management of the medical flexible spending program, the annual payment for the I Am Responding program, annual membership fees for the NJ Career Fire Chiefs Association for the Hopewell Valley Emergency Services Unit, the final payment to the Pennington Borough Fire District for Rescue 51, and for a new ambulance stretcher for the use by the Union Fire Company and Rescue Squad and the Hopewell Valley Emergency Services Unit.

### **MOTION CARRIED**

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### **UNFINISHED BUSINESS**

EMS Billing:  
No progress.

Water Study:  
No report.

UFCRS Ambulance Replacement:  
Vice-Chairman Lenarski reported that a factory tour had to be cancelled due to weather. Chief Martin reported on the status of the construction of the ambulance.

Fire Code Fee Increases:  
No report.

Union Fire Company and Rescue Squad Generator:  
Chief Martin reported that the proposed plans are under review by the Delaware River Canal Commission and also gave a report on the status of the bid specifications.

Fire District Building Project:  
No progress.

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**OFFICERS' REPORTS**

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: his attendance at the annual meeting of the First Responders Joint Insurance Fund, Chief Martin's attendance at a meeting of the Hopewell Valley EMS Chiefs held at the Pennington First Aid Squad, efforts that are underway to prepare for the 2014 election, the return to service of Tanker 53 and a report on the repairs that were completed and the status of the bill the fire district will receive.

Union Fire Company and Rescue Squad:

No report

Pennington First Aid Squad:

No report

Hopewell Fire Department and Emergency Medical Unit:

Chief Varrasse reported on a mechanical problem with Quint 52. Chief Martin also reported on the status of Quint 52.

Pennington Fire Company:

Vice-Chairman Lenarski reported the Pennington Borough Fire District had to reschedule its meeting due to weather and they were meeting on January 23, 2014.

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**PUBLIC COMMENT (NON AGENDA)**

Vice-Chairman Lenarski discussed legal advertisements with the Board and Chief Martin related to the wording utilized in some of the advertisements.

Vice-Chairman Lenarski asked if there was a need for an executive session and there was not a need. The Board discussed the meeting schedule. Vice-Chairman Lenarski asked if there was any other business to bring before the Board.

Secretary Kintzel reported on the status of the budget.

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**ADJOURNMENT**

Motion by Treasurer Cseremsak and seconded by Commissioner Lynch to adjourn the meeting at 7:13 PM.

**MOTION CARRIED**

Respectfully submitted,



Matthew Martin  
Chief of Emergency Services