

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, APRIL 10, 2014

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:01 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

MEMBERS ABSENT:

None

CHIEF OFFICERS PRESENT:

Captain Ferrara (Pennington First Aid Squad), Chief Varrasse (Hopewell Fire Department and Emergency Medical Unit), Trustee Sullivan (Union Fire Company and Rescue Squad), Trustee Pollock (Pennington Fire Company), Chief Martin (Hopewell Valley Emergency Services Unit)

PROFESSIONALS:

Attorney Hart

MINUTES SUBMITTED FOR APPROVAL

Motion by Commissioner Lynch, seconded by Treasurer Cseremsak to approve the regular and executive session minutes from December 30, 2013.

MOTION CARRIED

Motion by Commissioner Lynch, seconded by Treasurer Cseremsak to approve the regular session minutes from January 9, 2014.

MOTION CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2014-17

**A RESOLUTION APPROVING THE CERTIFIED LIST OF ELIGIBLE VOLUNTEERS
FROM THE PENNINGTON FIRST AID SQUAD FOR THE LENGTH OF SERVICE
AWARD PROGRAM FOR THE CALENDAR YEAR 2013**

Copy of resolution and record of vote is attached

DISCUSSION:

MOTION CARRIED

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak:

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$99,484.71
Payroll Ending:	April 5, 2014	\$32,490.86
Total Disbursements:		\$131,975.57

Motioned by Treasurer Cseremsak, seconded by Vice-Chairman Lenarski to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on the following notable items contained within the bill list: emergency medical services supplies, first quarter vehicle inspections, assessment payment to the Joint Insurance Fund, fuel oil for the Union Fire Company and Rescue Squad, public purchasing training, and a quarterly payment to Trenton Water Works for fire hydrant fees.

MOTION CARRIED

UNFINISHED BUSINESS

EMS Billing:
No progress.

Water Study:
Chief Martin reported on an upcoming meeting with the Township Administrator. The Union Fire Company and Rescue Squad exercised stand-pipes in their local response area. Discussion on stand-pipes occurred.

UFCRS Ambulance Replacement:
Discussion on the new ambulance that was delivered recently.

Union Fire Company and Rescue Squad Generator:
Chief Martin reported the generator bid had been advertised. Discussion on the generator project and the electrical service on Park Lake Avenue occurred.

Fire District Building Project:
Discussion on the building project.

EMS Dispatch:
Discussion occurred on emergency medical services dispatch including the possibility of Central Communications taking over emergency medical services communications. Discussion occurred on the possibility of needing new radios for emergency medical services and for the Pennington First Aid Squad. Discussion occurred on the funding of the Pennington First Aid Squad. Discussion occurred on the new county radio system.

OFFICERS REPORTS

Hopewell Valley Emergency Services Unit:
Chief Martin reported on the following: new gas meters have been placed in service for the Union Fire Company and Rescue Squad, radio improvements were made to car-53, ambulance 153-1 had a new radiator installed, the damaged vehicle exhaust system at the Union Fire Company and Rescue Squad was repaired, assistance was provided to the Hopewell Fire Department and Emergency Medical Unit in the annual SCBA flow testing, the Hopewell Valley Bureau of Fire Safety has been active with code enforcement, assistance is being provided to the Borough of Pennington with the upcoming impairment of the water tower, Hopewell Valley Emergency Services Unit staff members have completed fire safety code enforcement continuing education, NIMS for EMS training, and harassment in the workplace training. Attorney Hart is working on a mutual aid agreement with Ewing Township. Discussion was held on the Pennington Borough water tower impairment.

Union Fire Company and Rescue Squad:
Trustee Sullivan provided the most recent calls for service statistics for the Union Fire Company and Rescue Squad. Trustee Sullivan also reported that officers from the fire company were attending the FDIC Conference. Trustee Sullivan reported on the sprinkler system at the Union Fire Company and Rescue Squad.

Pennington First Aid Squad:
No report.

Hopewell Fire Department and Emergency Medical Unit:
Chief Varrasse reported on the most recent calls for service statistics for the Emergency Medical Unit. Chief Varrasse reported on the upcoming pancake breakfast. Chief Varrasse reported she will be out of town.

Pennington Fire Company:
Trustee Pollock reported on the replacement ladder truck. Discussion was held on the replacement ladder truck.

PUBLIC COMMENT (NON AGENDA)

None

EXECUTIVE SESSION RESOLUTION

Motion by Secretary Kintzel seconded by Treasurer Cseremsak to discuss contractual matters at 7:27 PM.

ADJOURNMENT

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting at 7:36 PM.

MOTION CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak			✓			
Kintzel	✓		✓			
Lenarski			✓			
Lynch		✓	✓			
Chipowsky			✓			


Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY

April 10, 2014

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2014-17

**A RESOLUTION APPROVING THE CERTIFIED LIST OF ELIGIBLE VOLUNTEERS FROM
THE PENNINGTON FIRST AID SQUAD FOR THE LENGTH OF SERVICE AWARD
PROGRAM FOR THE CALENDAR YEAR 2013**

WHEREAS, the board is in receipt of a certified list of eligible volunteers from the Pennington First Aid Squad for the Length of Service Award Program (LOSAP) for the calendar year 2013; and,

WHEREAS, the board finds the list acceptable and approves the list to be posted for thirty days; and,

WHEREAS, after the 30-day posting, contributions shall be deposited in the LOSAP accounts for the eligible volunteers.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the certified list of eligible volunteers from the Pennington First Aid Squad for the Length of Service Award Program for the calendar year 2013 is acceptable and approved; and,

BE IT FURTHER RESOLVED that the approved list be posted at the Pennington First Aid Squad for thirty days; after such time, the individual volunteer accounts shall be funded as indicated on the approved list.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski		✓	✓			
Lynch			✓			
Chipowsky			✓			



Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY
Thursday, April 10, 2014

2013 Length of Service Awards Program
Hopewell Twp. Fire District No. 1 - Pennington First Aid Squad
Revised: 29-Mar-14

EMS Calls		Admin Officer	EMS Line Officer	Crew Leader	Duty Crew	Call Volume EMS Calls	Drills 2 pt.drill	Co. Mgs 2 pts/mtg	Unpaid Classes taught	Special Events	Total Pts Earned	Credit Status	Service Years	Level	Qualifying Amount
Aberger	Julie					1	4	8	6	4	23	no credit	25	5	
Alpert	Jeffrey			10	30		24	24			88	full	2	2	700
Anderson	Chris				13						13	no credit	1	1	
Armstrong, II	Richard					3					3	no credit	1	1	
Bailey	Jessie						2	8			10	no credit	39	5	
Bailey	Richard, Sr.						4	24			28	no credit	28	5	
Bailey	Robert										0	no credit	1	1	
Bainbridge	Jillian						6	8			14	no credit	1	1	
Baldorossi	Shane P										0	no credit	4	4	
Barrow	Jim										0	no credit			
Baska	Katelynn										0	no credit	7	5	
Blackwell	Neal	15		10	30		24	24		1	104	full	10	5	1150
Boone	Daniel			10	30		12	12	8	30	102	full	23	5	1150
Bowes	Arlene										0	no credit			
Browne	Michelle										0	no credit	2	2	
Burd	Brielle										0	no credit	6	5	
Burd	Debra										0	no credit	12	5	
Burd	Matthew										0	no credit	14	5	
Burwell	Ben			10	30		6	6			52	half	2	2	350
Butterfoss	Richard										0	no credit			
Camp	Laura										0	no credit			
Canto	Wilmer						2	2			4	no credit	1	1	
Castillo-Mercado	Jennifer				13		4	4			21	no credit	1	1	
Castaneda	Leo										0	no credit			
Clune	Brendan										0	no credit	2	2	
Cope	Kristine										0	no credit			
Crum	Janet										0	no credit			
Dafilou	Benjamin			10	13		6	6		11	46	half	3	3	425
Dafilou	Caleb				10						10	no credit	1	1	
DeCesare	Carly										0	no credit	3	3	
Dimopoulos	Danny										0	no credit	2	2	
Dhar	Smriti				10						10	no credit	1	1	
Dorgan	Avery					28	2	2		1	33	half	2	2	350
Dorrow	David				10						10	no credit	1	1	
Dorsett	David				13		2	2			17	no credit	1	1	
Duncan	Bethany				20		6	4			30	half	1	1	275
Eise	Constance				30			2		2	34	half	9	5	575
Fechter	Francis, Sr.										0	no credit		5	
Fechter	Frank, Jr.										0	no credit			
Feight	Yvonne										0	no credit	2	2	
Ferrara	Jack	15		10	30			24			79	full	13	5	1150
Ferrette	Arieta							20		8	28	no credit		5	
Folk	Jennifer										0	no credit			
Freeman	Andrew										0	no credit			
Freeman	Alice									4	4	no credit	14	5	
Friedman	Steven										0	no credit	21	5	
Furtago	Stacey										0	no credit		4	
Gerberding	Eilyn										0	no credit			
Gilmett	Robert										0	no credit	1	1	
Gorczycki	Deborah			10	30		16	10			66	full	16	5	1150
Gordon	Richard				30		2	8			40	half	7	5	575
Grobelny	Ed					1	2	2			5	no credit	2	2	
Gross	Mark										0	no credit	2	2	
Guerard	Jonathan		15		30		24	24			93	full	24	5	1150
Guerard	June	15		10	30		24	24			103	full	23	5	1150
Haig	Brian										0	no credit	5	5	
Hall	Morgan					3					3	no credit	2	2	
Hammer	Jacob										0	no credit	3	3	

2013 Length of Service Awards Program
 Hopewell Twp. Fire District No 1 - Pennington First Aid Squad
 Revised: 29-Mar-14

EMS Calls		Admin Officer	EMS Line Officer	Crew Leader	Duty Crew	Call Volume EMS Calls	Drills 2 pt.drill	Co. Mtgs 2 pts/mtg	Unpaid Classes taught	Special Events	Total Pts Earned	Credit Status	Service Years	Level	Qualifying Amount
Hansson	Natasha										0	no credit			
Hansson	Niklas										0	no credit	5	5	
Harris	Elizabeth										0	no credit		4	
Haynes	William										0	no credit	2	2	
Henry	Paul				30		18	12			60	full	2	2	700
Herrera	Jessica										0	no credit	2	2	
Highland	Samuel			10							10	no credit	2	2	
Hlavacek	Linda						2	2			4	no credit	34	5	
Hogan	Erin				30		16	10		1	57	half	1	1	275
Hopkins	Sarah			10	30		20	20		5	85	full	3	3	850
Hughes	Dylan										0	no credit	5	5	
Ilori	Renee				30						30	half	1	1	275
Jackson	Robert										0	no credit			
Jain	Anshul				7						7	no credit	2	2	
Kabay	Douglas		15	10	30		24	24			103	full	3	3	850
Kearns	Kevin			10							10	no credit	2	2	
Kenyon	James										0	no credit	9	5	
Khan	Shabib										0	no credit	2	2	
Kusupudi	Krishna										0	no credit	3	3	
Lang	Paul										0	no credit	4	4	
Long	Tara						2	2			4	no credit	3	3	
Lyness	Damian										0	no credit	2	2	
Markison	Joan										0	no credit	2	2	
Martin	Matthew										0	no credit	18	5	
McCarty	Naomi		15	10	30		20	20			95	full	10	5	1150
McMichael	Jo Anne										0	no credit		4	
Merritt	Sandra				30		18	20		4	72	full	1	1	550
Metz	Cassandra										0	no credit	3	3	
Miller	Rebecca			10	30		12	12		5	69	full	5	5	1150
Molnar	Anthony					1	4	6			11	no credit	1	1	
Morpeth	Thomas										0	no credit	2	2	
Muccioli	John		15	10	30		16	16		8	95	full	8	5	1150
Nelson	Gavin										0	no credit	4	4	
Niederer	Jessica				30		2	2			34	half	6	5	575
Niederer	Kyle			9							9	no credit	4	4	
Ochs	Madison				13						13	no credit	1	1	
Orland	Joel										0	no credit	16	5	
Orland	Michael										0	no credit			
Orland	Max										0	no credit	1	1	
Orlandi	Cynthia							2	4	20	26	no credit	16	5	
Orlandi	Heather										0	no credit	11	5	
Orlandi	Kristen			10	30		14	8		3	65	full	7	5	1150
Owens	James R.										0	no credit			
Parascando	Angela				13						13	no credit	1	1	
Patel	Anuja					3				4	7	no credit	1	1	
Peck	Mathew										0	no credit	2	2	
Pederson	Kurt					11				2	13	no credit	4	4	
Quigley	David			10							10	no credit	1	1	
Reside	Mark			10	30		4	4			48	half	9	5	575
Riley	Kevin						2	2			4	no credit	2	2	
Risinger	Zay										0	no credit	14	5	
Roubo	Michael					7	2	2			11	no credit	5	5	
Rubin	David										0	no credit	3	3	
Russo	Max										0	no credit	3	3	
Schmitt	Bonnie						20	20		5	45	half	12	5	575
Schmitt	Kirk		15	10	30		20	20	2	12	109	full	24	5	1150
Schreiner	Maryellen										0	no credit			
Schulman	Daniel										0	no credit	18	5	

2013 Length of Service Awards Program
 Hopewell Twp. Fire District No. 1 - Pennington First Aid Squad
 Revised: 29-Mar-14

EMS Calls	Admin Officer	EMS Line Officer	Crew Leader	Duty Crew	Call Volume EMS Calls	Drills 2 pt.drill	Co. Mtgs 2 pts/mtg	Unpaid Classes taught	Special Events	Total Pts Earned	Credit Status	Service Years	Level	Qualifying Amount
Schwarzwalder	Joan	15	10	30		24	24		6	109	full	3	3	850
Serotkin	Rita									0	no credit			
Sferra	Scott									0	no credit			
Sista	Chuck									0	no credit	2	2	
Sibanda	Belinda			3		8	8			19	no credit	1	1	
Smaltino	Nick			13		10	10			33	half	5	5	575
Steinbacher	Tom									0	no credit	9	5	
Snyder	Diane		10	30		18	18			76	full	2	2	700
Sobel	Brandon			13						13	no credit	1	1	
Stevenson	Katherine			23		4	4		8	39	half	1	1	275
Sturchio	Dylan				2					2	no credit	7	5	
Tedd	Thomas	15		30		20	20			85	full	10	5	1150
Thomas	Rhiannan			30		14	14		2	60	full	1	1	550
Thompson	Kelly					2	2			4	no credit	6	5	
Thompson	Charles			13		8	8			29	no credit	1	1	
Tredrea	Ben									0	no credit			
Truelove	Eldrid									0	no credit			
Truffa	Ashley									0	no credit	2	2	
Van Hise	Edward									0	no credit	2	2	
Varrassee	Heather									0	no credit	16	5	
Vetrano	Steven									0	no credit	6	5	
Walker	Daniel	15				14	20			49	half	20	5	575
Weingart	Anna			17						17	no credit	2	2	
Williams	Deron					2	2		4	8	no credit	9	5	
Wilson	Josh									0	no credit	11	1	
Witkop	Stefanie									0	no credit			
Wong	Kok			17		12	14		4	47	half	4	4	500
Zeng	Edward									0	no credit	3	3	
Total														26,300.00

I certified that the volunteers members listed above have qualified for credit under the LOSAP program for the Calendar Year 2013 and is based on records maintained by the Pennington First Aid Squad in accordance with the adopted point system.


 Kirk Schmitt, Captain, PFAS


 Daniel Boone, LOSAP Coordinator

Hopewell Twp. Portion @ 75% \$ 29,400.18
 Pennington Boro Contribution @ 25% \$ 9,772.57
Total **\$ 39,172.75**