

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, MAY 8, 2014

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:01 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

MEMBERS ABSENT:

None

CHIEF OFFICERS PRESENT:

Captain Ferrara (Pennington First Aid Squad), Second Assistant Captain Muccioli (Pennington First Aid Squad), Trustee Sullivan (Union Fire Company and Rescue Squad), Chief of EMS Varrasse (Hopewell Fire Department and Emergency Medical Unit), Chief Martin (Hopewell Valley Emergency Services Unit)

PROFESSIONALS:

Attorney Hart

MINUTES SUBMITTED FOR APPROVAL

Motion by Treasurer Cseremsak, seconded by Commissioner Lynch to approve the regular and executive session minutes from January 16, 2014.

MOTION CARRIED

Motion by Commissioner Lynch, seconded by Treasurer Cseremsak to approve the regular session minutes from January 23, 2014.

MOTION CARRIED

Motion by Treasurer Cseremsak, seconded by Commissioner Lynch to approve the regular session minutes from February 27, 2014.

MOTION CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2014-18

A RESOLUTION DESIGNATING EMERGENCY SERVICES WEEK

Copy of resolution and record of vote is attached

DISCUSSION:

Chairman Chipowsky expressed his appreciation to all the emergency medical services providers.

MOTION CARRIED

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak:

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$85,940.71
Payroll Ending:	May 3, 2014	\$34,093.63
Total Disbursements:		\$120,034.34

Motioned by Treasurer Cseremsak, seconded by Commissioner Lynch to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on the following notable items contained within the bill list: a repair to the vehicle exhaust system at the Union Fire Company and Rescue Squad, mechanical repairs to Teli-Squirt 53, an interest payment on debt service, a Length of Service Awards Program Payment for the members of the Union Fire Company and Rescue Squad, EMS central supplies, installation of radio equipment in Ambulance 153-2, and calibration of the fit testing machine utilized as part of the respiratory protection program.

MOTION CARRIED

UNFINISHED BUSINESS

EMS Billing:

Commissioner Lynch reported on EMS billing options.

Water Study:

Chief Martin reported on an upcoming meeting with the Township Administrator. Chief Martin reported on efforts proposed to remove vegetative growth in the Pennytown pond.

Union Fire Company and Rescue Squad Generator:

Chief Martin reported on the generator project and the issuance of an addendum to the bid.

Fire District Building Project:

Chief Martin reported that the Township Administrator has advised that the doors in the building used to store some of the Fire District's equipment will be replaced.

EMS Dispatch:

Chief Martin reported on the transition of emergency medical services dispatch to Mercer County. There was discussion related to the transition of dispatch services with members of the Board and those present at the meeting.

OFFICERS' REPORTS

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: a fire investigation completed in Hopewell Borough, work underway with the water storage tower impairment in Pennington Borough, work with FEMA to close out the Superstorm Sandy funding provided to the Fire District, Hopewell Valley Emergency Services Unit staff members completed training on the new ambulance, gas meters, cascade system use, and POLST. Certain staff members completed NJ DFS CEU training on healthcare facilities inspections, origin and cause fire investigations, and juvenile fire setting intervention. Training was coordinated for the Hopewell Fire Department and Emergency Medical Unit for a new solar array installed within their response area. The repair to Brush 53's pump has been completed and the insurance claim related to the damage/repair is being processed. Work is underway to repair damage to the driver's side door on Ambulance 153-1 that was damaged by wind and an insurance claim has been filled. The Fire Safety Trailer will be borrowed by the Trenton Fire Department. The ladder testing and pump testing cooperative pricing agreements have been executed. Work continues on completing remaining punch list items on the new Ambulance 153-2. Chief Martin and certain members of his staff will be attending the Eastern Division of the International Association of Fire Chiefs training session held in Evesham NJ. There will be a drill at the Trenton-Mercer Airport. Efforts are underway for the annual Hopewell Township fire works show. An EMS Week resolution will be read by the Hopewell Township Committee and awards will also be given for a CPR save. Chief Martin

expressed his appreciation to all involved in emergency medical services throughout Hopewell Valley.

Chief Martin answered questions related to his report.

Union Fire Company and Rescue Squad:

Trustee Sullivan reported on efforts underway with recruitment.

Pennington First Aid Squad:

Captain Ferrara reported on ambulance replacement.

Hopewell Fire Department and Emergency Medical Unit:

Chief Varrasse reported on the most recent calls for service statistics for the Emergency Medical Unit. Chief Varrasse reported the squad will be attending the airport drill. Chief Varrasse expressed appreciation to the Hopewell Valley Emergency Services Unit for assistance with public education.

Pennington Fire Company:

No report.

PUBLIC COMMENT (NON AGENDA)

Vice-Chairman Lenarski reported on a demonstration on a ladder truck that he attended at the Pennington Fire Company.

Chairman Chipowsky reported on the Pennington Fire Company Flower Sale.

EXECUTIVE SESSION RESOLUTION

Motion by Commissioner Lynch, seconded by Treasurer Cseremsak to discuss contractual and personnel matters at 7:33 PM.

ADJOURNMENT

Motion by Treasurer Cseremsak and seconded by Commissioner Lynch to adjourn the meeting at 7:58 PM.

MOTION CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2014-18

A RESOLUTION DESIGNATING EMERGENCY SERVICES WEEK

WHEREAS, emergency medical services, or EMS, is a vital public service; and

WHEREAS, the members of EMS teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the EMS system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, emergency medical dispatchers, educators, administrators and others; and

WHEREAS, the members of EMS teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

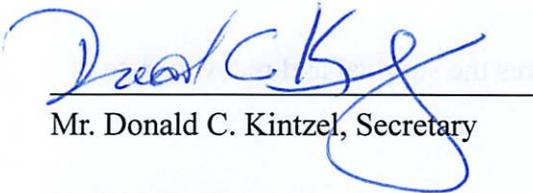
WHEREAS, emergency medical services are provided to the residents of the Township of Hopewell by the Union Fire Company and Rescue Squad, Pennington First Aid Squad, Pennington Fire Company, Hopewell Fire Department and Emergency Medical Unit, Hopewell Valley Emergency Services, Capital Health Emergency Medical Services, and Hopewell Township Police Department; and

WHEREAS, it is appropriate to recognize the value and accomplishments of EMS providers by designating Emergency Medical Services Week;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer, that May 18, 2014 through May 24, 2014, be recognized as Emergency Medical Services Week, with the theme "EMS: Dedicated. For Life".

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel			✓			
Lenarski			✓			
Lynch	✓		✓			
Chipowsky			✓			


Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY
Thursday, May 8, 2014

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

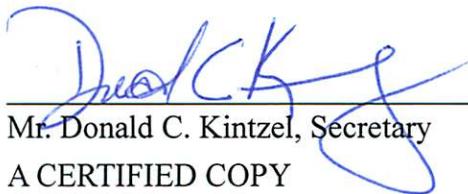
WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak		✓	✓			
Kintzel			✓			
Lenarski			✓			
Lynch	✓		✓			
Chipowsky			✓			



Mr. Donald C. Kintzel, Secretary
A CERTIFIED COPY

May 8, 2014