

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, JUNE 26, 2014

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:01 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel

MEMBERS ABSENT:

Commissioner Lynch

CHIEF OFFICERS PRESENT:

Captain Ferrara (Pennington First Aid Squad), Chief of EMS Varrasse (Hopewell Fire Department and Emergency Medical Unit), Trustee Pollock (Pennington Fire Company), Chief Martin (Hopewell Valley Emergency Services Unit)

PROFESSIONALS:

None

MINUTES SUBMITTED FOR APPROVAL:

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

None

TREASURER'S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak:

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$184,403.58
Payroll Ending:	June 14, 2014	\$31,721.61
Total Disbursements:		\$216,125.19

Motioned by Treasurer Cseremsak, seconded by Secretary Kintzel to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on the following notable items contained within the bill list: emergency medical services central supplies, repairs to Ambulance 153-1, the third and final 2014 assessment for insurance services through the joint insurance fund. Second quarter payments to the Union Fire Company and Rescue Squad, Pennington First Aid Squad, Pennington Borough Fire District, and the Hopewell Borough Fire District. The second of ten payments to the Pennington Borough Fire District for the township fire district's portion of the self contained breathing apparatus units. A rear back up camera and hand rails for Ambulance 153-2.

MOTION CARRIED

Chief Martin answered various questions from Board members related to the bill list.

UNFINISHED BUSINESS

EMS Billing:

No report.

Water Study:

Chief Martin reported on a meeting held with the Township Administrator, Vice-Chairman Lenarski, and Chief Burd. Chief Martin provided a report on the meeting and answered questions from the Board Members.

Union Fire Company and Rescue Squad Generator:

Chief Martin reported that pre-construction meeting was held on June 17, 2014. Chief Martin reported that the generator specifications have been approved by the engineer for the project. Chief Martin advised that a fee for the construction permits will be required to be paid to Hopewell Township in the amount of \$3,178.00. Chief Martin provided other details related to the project.

Fire District Building Project:

No report.

Communications:

Chief Martin provided a report on radio testing that is containing with the new radio system. Chief Martin reported on programming of radio equipment that has been completed by Deputy Chief / Hopewell Valley Radio Committee Chair Will Mullen. Chief Martin reported that he will begin issuing radio equipment to his staff members. Chief Martin reported on matters related to emergency medical services dispatch and communications with Mercer County Central. Chief Martin and Captain Ferrara from the Pennington First Aid Squad discussed the need for the Pennington First Aid Squad to purchase radios to operate on the new radio system. Chief Martin was asked to look into the budget to see if assistance could be provided to the Pennington First Aid Squad toward the purchase of radio equipment to operate on the new system. Chief Martin was asked to schedule a meeting with Deputy Chief / Hopewell Valley Radio Committee Chairman Will Mullen.

UFCRS Sprinkler System:

Chief Martin reported that the consultants Mumford-Bjorkman Associates located in New Castle Delaware has been retained to produce the technical specifications for the tank re-lining.

Chief Martin requested permission to proceed with the request for proposals related to recruitment and retention. Chief Martin was granted permission to proceed.

OFFICERS REPORTS

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: the annual fireworks show will occur on the following Sunday. Chief Martin and Specialist Williams attended a meeting of the Hopewell Valley EMS Chiefs. Chief Martin attended a meeting related to the water study. Chief Martin and Administrative Assistant Ocicki attended the generator pre-bid meeting. Chief Martin attended the Stony Brook Elementary School Flag Day Ceremony. Specialist Fosina provided assistance at the Hopewell Valley Central High School graduation ceremonies. The quarter 2 tax payment has been received and deposited from Hopewell Township. Work is underway on the health care increases for affected employees. Hopewell Valley Emergency Services Unit staff members conducted training on rural water supply, a live burn, and a tour of the Capital Health Systems Hospital.

Union Fire Company and Rescue Squad:

No report.

Pennington First Aid Squad:

Captain Ferrara provided a report on the ambulance replacement.

Hopewell Fire Department and Emergency Medical Unit:

No report.

Pennington Fire Company:

No report.

PUBLIC COMMENT (NON AGENDA)

None.

Chairman Chipowsky asked if there was need for executive session and there was not a need.

ADJOURNMENT

Motion by Secretary Kintzel and seconded by Treasurer Cseremsak to adjourn the meeting at 7:37 PM.

MOTION CARRIED

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MM' or 'MGM', written in a cursive style.

Matthew Martin
Chief of Emergency Services