

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
HOPEWELL TOWNSHIP MUNICIPAL SERVICES BUILDING**

THURSDAY, JULY 10, 2014

CALL MEETING TO ORDER/STATEMENT OF PROPER NOTICE - Chairman Chipowsky called the meeting to order at 7:03 PM stating that the notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News and The Trenton Times, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG - Chairman Chipowsky led those in attendance in the Pledge of Allegiance to the flag.

ROLL CALL BY CHAIRMAN - Those answering the roll call of Chairman Chipowsky:

MEMBERS PRESENT:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

MEMBERS ABSENT:

None

CHIEF OFFICERS PRESENT:

Captain Ferrara (Pennington First Aid Squad), Trustee Pollock (Pennington Fire Company), Chief Martin (Hopewell Valley Emergency Services Unit)

PROFESSIONALS:

None

MINUTES SUBMITTED FOR APPROVAL:

Motion by Commissioner Lynch, seconded by Treasurer Cseremsak to approve the regular and executive session minutes from April 10, 2014.

MOTION CARRIED

Motion by Treasurer Cseremsak, seconded by Commissioner Lynch to approve the regular session minutes from April 24, 2014.

MOTION CARRIED

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2014-23

**A RESOLUTION AUTHORIZING THE SALE OF AN AMBULANCE TO PENNINGTON
FIRST AID SQUAD**

Copy of resolution and record of vote is attached

DISCUSSION:

Commissioner Lynch, members of the board, and Captain Ferrara discussed the licensing of the ambulance. Vice-Chairman Lenarski discussed equipment that would be removed from the ambulance with Chief Martin and Captain Ferrara.

MOTION CARRIED WITH ONE MEMBER CASTING A NO VOTE

TREASURER’S REPORT

BILLS & CLAIMS

Summary read by Treasurer Cseremsak:

BILLS & CLAIMS

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List:		\$70,008.27
Payroll Ending:	June 28, 2014	\$33,503.58
Total Disbursements:		\$103,511.85

Motioned by Treasurer Cseremsak, seconded by Commissioner Lynch to adopt the bills and claims as read.

DISCUSSION:

Chief Martin reported on the following notable items contained within the bill list: repairs to the door on Ambulance 153-1, election materials, a payment for the new generator at the Union Fire Company and Rescue Squad, repairs to Engine 53, a principal and interest payment to the Hopewell Valley Community Bank, radio equipment for members of the Hopewell Valley Emergency Services Unit, the 1st half of the reimbursement for expenses for the Union Fire Company and Rescue Squad, and EMS central supplies.

MOTION CARRIED

UNFINISHED BUSINESS

EMS Billing:

No report.

Water Study:

Chief Martin reported efforts underway to install and repair standpipes.

Union Fire Company and Rescue Squad Generator:

Chief Martin reported on the progress with the generator project.

Fire District Building Project:

No report.

Communications:

Chief Martin and Captain Ferrara reported on the new trunking radio system and the transition of emergency medical services dispatch to Mercer County associated with the service. There was discussion related to the new trunking radio system and the transition of dispatch services associated with members of the Board and those present at the meeting.

UFCRS Sprinkler System:

Chief Martin reported that a consultant was hired to provide the technical specifications for the bid.

OFFICER'S REPORTS

Hopewell Valley Emergency Services Unit:

Chief Martin reported on the following: the annual township fire works show, fire code enforcement, a report was provided on Project Freedom located in Hopewell Township, a report was provided on emergency responses, hose testing was completed for the Union Fire Company and Rescue Squad and the Hopewell Valley Emergency Services Unit, a report was provided on a incident involving Hopewell Valley Emergency Services Unit crews. Chief Martin answered questions from the Board and those in attendance at the meeting related to his report.

Union Fire Company and Rescue Squad:

No report.

Pennington First Aid Squad:

Captain Ferrera and the board discussed the purchasing of radio equipment for the Pennington First Aid Squad. It was decided that the Hopewell Township Board of Fire Commissioners would purchase 3 portable trunking radios for use by the Pennington First Aid Squad and the Pennington First Aid Squad would purchase 3 mobile radios for the use by the Pennington First Aid Squad.

Hopewell Fire Department and Emergency Medical Unit:

No report.

Pennington Fire Company:

Trustee Pollock reported on a change in Deputy Chief's position.

PUBLIC COMMENT (NON AGENDA)

Trustee Pollock reported on the exercising of a stand pipe. The stand pipe was discussed with members of the board and those present at the meeting.

Chairman Chipowsky asked if there was need for executive session and there was a need.

EXECUTIVE SESSION RESOLUTION

Motion by Treasurer Cseremsak, seconded by Commissioner Lynch to discuss contractual matters at 7:32 PM.

ADJOURNMENT

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to adjourn the meeting at 7:48 PM.

MOTION CARRIED

Respectfully submitted,



Matthew Martin
Chief of Emergency Services

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION 2014-23

**A RESOLUTION AUTHORIZING THE SALE OF AN AMBULANCE TO PENNINGTON
FIRST AID SQUAD**

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 has determined that a 2004 Horton/Ford ambulance, VIN#1FDXE45P44HA54532, is surplus property and no longer needed for use by this agency; and

WHEREAS, the Pennington First Aid Squad has indicated a desire to purchase the ambulance for use; and,

WHEREAS, N.J.S.A. 40A11:36 (2) allows for the sale of goods without public auction from a contracting unit to any body politic to which it contributes tax raised funds.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners in the Township of Hopewell, Mercer County, State of New Jersey, that it hereby authorizes the sale of a 2004 Horton/Ford ambulance to the Pennington First Aid Squad in the amount of \$1.00.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski		✓	✓			
Lynch				✓		
Chipowsky			✓			


Mr. Donald C. Kintzel, Secretary

A CERTIFIED COPY
7/10/14

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Kintzel			<input checked="" type="checkbox"/>			
Lenarski			<input checked="" type="checkbox"/>			
Lynch		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Chipowsky			<input checked="" type="checkbox"/>			


Mr. Donald C. Kintzel, Secretary
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July 10, 2014