

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, NOVEMBER 20, 2014**

The regular meeting of the Board of Fire Commissioners was held on November 20, 2014 at the Hopewell Township Municipal Services Building, 201 Washington Crossing-Pennington Road Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Michael Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel, Commissioner Lynch

Absent: None

Also Present: Chief Varrasse, First Assistant Captain Muccioli, Chief Martin

MINUTES SUBMITTED FOR APPROVAL

There were no minutes for consideration.

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2014-31

A RESOLUTION ADOPTING THE SCHEDULE OF MEETING DATES FOR 2015

WHEREAS, Chapter 231 of Laws of 1975 known as the "Open Public Meetings Law" was enacted so as to insure the right of all citizens to have advance notice of and to attend all meetings of public bodies; and

WHEREAS, every public body must publish its meeting schedule by January 10; and

WHEREAS, the meeting schedule must be prominently posted in a public place and advertised in two designated newspapers; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, The Hopewell Township Fire District No. 1 Board of Fire Commissioners that the following are designated as public meeting dates.

The resolution was moved by Treasurer Cseremsak and seconded by Commissioner Lynch. The Board did not hold a discussion on the resolution. The motion to pass the resolution carried.

TREASURER'S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated November 20, 2014 and was seconded by Commissioner Lynch. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. A roll call vote was held and the following amounts were authorized:

Bill List:		\$68,582.63
Payroll Ending:	November 15, 2014	\$34,793.65
Total Disbursements:		\$103,376.28

UNFINISHED BUISNESS

A. EMS BILLING:

Commissioner Lynch reported on progress related to EMS Billing including arranging a meeting with the administration from Hopewell Township.

B. WATER STUDY:

Chief Martin reported on progress related to the water study including arranging a meeting with the administration from Hopewell Township.

C. UFCRS GENERATOR PROJECT:

Chief Martin reported on the progress related to the generator installation project at the Union Fire Company and Rescue Squad including the final inspections of the unit.

D. FIRE DISTRICT BUILDING PROJECT:

No report provided.

E. COMMUNICATIONS:

Chief Martin reported on the progress of the new Mercer County Public Safety Radio System including the possibility of the start of its use. The Board Members discussed the radio system with Chief Martin and some of the Officers present at the meeting.

F. UFCRS SPRINKER SYSTEM:

Chief Martin reported on the progress with the repairs needed to the sprinkler system at the Union Fire Company and Rescue Squad.

G. VOLUNTEER RECRUITMENT:

Chief Martin reported on the progress with the volunteer recruitment program.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief of Emergency Services Martin provided a report on the activities of the Hopewell Valley Emergency Services Unit.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

No report.

PENNINGTON FIRST AID SQUAD

First Assistant Captain of the Pennington First Aid Squad Muccioli provided the Squad's latest calls for service statistics. Captain Muccioli discussed volunteer recruitment and Ebola preparations with the Board Members.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Chief Varrasse of the Hopewell Emergency Medical Unit provided the latest calls for service statistics for the EMU. Chief Varrasse reported that she would be stepping down as Chief of the EMU at the end of her term, but has accepted a position to serve as the Board Clerk for the Hopewell Borough Board of Fire Commissioners. Members of the Board thanked Chief Varrasse for her service and wished her luck in her new position.

PENNINGTON FIRE COMPANY REPORT

No report.

PUBLIC COMMENT (NON AGENDA)

BUDGET WORK SESSION

HOPEWELL VALLEY EMERGENCY SERVICES UNIT:

Chairman Chipowsky opened the Budget Works Session for the Hopewell Valley Emergency Services Unit. Chief Martin provided a detailed budget request and answered questions from Members of the Board.

EXECUTIVE SESSION RESOLUTION:

Chairman Chipowsky inquired of the Board Members and Chief Martin if the Board had a need to enter Executive Session. Those questioned did not request the session and an Executive Session was not held.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Commissioner Lynch at 7:55 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin
Chief of Emergency Services

**HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1
MERCER COUNTY, NEW JERSEY**

RESOLUTION 2014-31

A RESOLUTION ADOPTING THE SCHEDULE OF MEETING DATES FOR 2015

WHEREAS, Chapter 231 of Laws of 1975 known as the "Open Public Meetings Law" was enacted so as to insure the right of all citizens to have advance notice of and to attend all meetings of public bodies; and

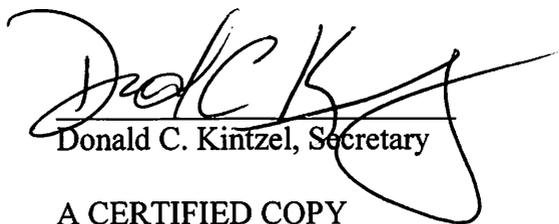
WHEREAS, every public body must publish its meeting schedule by January 10; and

WHEREAS, the meeting schedule must be prominently posted in a public place and advertised in two designated newspapers; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, The Hopewell Township Fire District No. 1 Board of Fire Commissioners that the following are designated as public meeting dates.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski			✓			
Lynch		✓	✓			
Chipowsky			✓			


Donald C. Kintzel, Secretary

A CERTIFIED COPY

November 20, 2014

**2015 SCHEDULE OF OPEN PUBLIC MEETINGS
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1**

(All meetings begin at 7:00 PM at the Hopewell Township Municipal Services Building unless noted elsewhere)

Meeting Date	Location Change or Special Agenda Item	Meeting Date	Location Change or Special Agenda Item
January 8, 2015		July 23, 2015	Union Fire Company and Rescue Squad
January 15, 2015	Public Hearing & Budget Adoption	August 13, 2015	
January 29, 2015		August 27, 2015	
February 5, 2015		September 10, 2015	
February 26, 2015		September 24, 2015	
March 12, 2015		October 8, 2015	Union Fire Company and Rescue Squad
March 26, 2015	Union Fire Company and Rescue Squad	October 15, 2015	
April 9, 2015		October 29, 2015	
April 23, 2015		November 5, 2015	
May 14, 2015		November 12, 2015	
May 28, 2015		December 10, 2015	2016 Budget Introduction
June 11, 2015		December 17, 2015	
June 25, 2015		December 29, 2015	
July 9, 2015			

The Hopewell Township Municipal Services Building is located at 201 Washington Crossing-Pennington Road Titusville New Jersey.

The Union Fire Company and Rescue Squad is located at 1396 River Road Titusville New Jersey.