

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, DECEMBER 11, 2014**

The regular meeting of the Board of Fire Commissioners was held on December 11, 2014 at the Hopewell Township Municipal Services Building, 201 Washington Crossing-Pennington Road Titusville New Jersey at 7:01 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Michael Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky and a moment of silence was held for for the late Captain Jessie Bailey of the Pennington First Aid Squad.

ROLL CALL BY CHAIRMAN

Present: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Kintzel (arrived 7:03 PM)

Absent: Commissioner Lynch

Also Present: Mr. Hart (Attorney for the Board), Chief Burd (Union Fire Company and Rescue Squad), President Swanson (Union Fire Company and Rescue Squad), Trustee Pollock (Pennington Fire Company), Captain Ferrara (Pennington First Aid Squad), President Schafer (Hopewell Valley Uniformed Fire Fighters Local 3897), Vice-President Fosina (Hopewell Valley Uniformed Fire Fighters Local 3897), Treasurer Williams (Hopewell Valley Uniformed Fire Fighters Local 3897), Administrative Assistant Ocicki (Hopewell Township Fire District), Chief Martin (Hopewell Township Fire District), Sandra Torres (Tri-State Light and Energy)

MINUTES SUBMITTED FOR APPROVAL

There were no minutes for consideration.

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

Ms. Sandra Torres representing Tri-State Light and Energy provided an overview of a energy cost savings program that is being considered to be undertaken at the Union Fire Company and Rescue Squad. Ms. Torres indicated that her firm had completed an energy audit of the facilities at the Union Fire Company and Rescue Squad and provided details on the audit. President Swanson indicated that the Union Fire Company and Rescue Squad is interested in undertaking the improvements recommend to improve the energy usage at the fire company. Members of the Board, President Swanson, Ms. Torres, and others present at the meeting discussed the matter.

RESOLUTION 2014-32

2015 FIRE DISTRICT BUDGET RESOLUTION

FISCAL YEAR: JANUARY 1, 2015 - DECEMBER 31, 2015

WHEREAS, The Annual Budget for the Hopewell Township Fire District No.1 (the “Fire District”) for the fiscal year beginning January 1, 2015 and ending December 31, 2015 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 11, 2014; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et.seq.); and

WHEREAS, the annual budget as introduced reflects total revenues of \$3,447,937.00, which includes an amount to be raised by taxation of \$3,116,591.00, and Total Appropriations of \$3,447,937.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be in the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners of the Fire District, at an open public meeting held on December 11, 2014 that the annual budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2015 and ending December 31, 2015 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District’s outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 15, 2015.

The resolution was moved by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski. Chairman Chipowsky expressed his appreciation for the work that went into the budget. Secretary Kintzel provided technical details on the budget. The motion to pass the resolution carried.

TREASURER’S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated December 11, 2014 and was seconded by Commissioner Lynch. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. A roll call vote was held and the following amounts were authorized:

Bill List:		\$138,689.28
Payroll Ending:	November 29, 2014	\$38,998.38
Total Disbursements:		\$177,687.66

UNFINISHED BUISNESS

Chairman Chipowsky asked that the Unfinished Business be removed from the agenda items for the meeting (December 11, 2014)

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief of Emergency Services Martin provided a report on the activities of the Hopewell Valley Emergency Services Unit including a report on staff training, activities of the Hopewell Valley Bureau of Fire Safety, fleet maintenance, technology improvements, and purchasing items.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Chief Burd of the Union Fire Company and Rescue Squad provided a report on the fire companies most recent calls for service statistics, the officers for 2015, and other matters of the Union Fire Company and Rescue Squad. Chief Martin and Administrative Assistant Ocicki provided a report on the volunteer recruitment project that is underway. Chief Martin answered questions on behalf of the Board.

PENNINGTON FIRST AID SQUAD

Captain of the Pennington First Aid Squad Ferrara provide the Squad's latest calls for service statistics. Captain Ferrara reported on a funeral for a member.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Chief Martin advised that a report had been sent to the Board as a representative could not be present.

PENNINGTON FIRE COMPANY REPORT

Trustee Pollock of the Pennington Fire Company provided a report to the Board that included progress on the design of a replacement ladder truck for the Pennington Fire Company.

PUBLIC COMMENT (NON AGENDA)

Trustee Pollock of the Pennington Fire Company discussed speed humps in the Brandon Farms community with Members of the Board and Chief Martin.

Board Members and Chief Martin discussed the next meeting of the Board.

EXECUTIVE SESSION RESOLUTION:

Chairman Chipowsky inquired of the Board Members and Chief Martin if the Board had a need to enter Executive Session. Treasurer Cseremsak motioned to enter Executive Session and was seconded by Vice-Chairman Lenarski to discuss contractual matters at 7:20 PM. Motion Carried.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Secretary Kintzel at 8:19 PM. The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'mfm', is positioned below the text 'Respectfully submitted,'.

Matthew G. Martin
Chief of Emergency Services

2015 FIRE DISTRICT BUDGET RESOLUTION

Hopewell Twp Fire District No. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2015 to December 31, 2015

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WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of **\$3,447,937.00**, which includes an amount to be raised by taxation of **\$3,116,591.00**, and Total Appropriations of **\$3,447,937.00**; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on *December 11, 2014* that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2015 and ending December 31, 2015 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on *January 15, 2015*.



 (Secretary's Signature)



 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Michael Cseremsak <i>MOVED</i>	✓			
Donald Kintzel	✓			
Joseph Lenarski <i>SECONDED</i>	✓			
Timothy Lynch				✓
Michael Chipowsky	✓			

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

RESOLUTION

EXECUTIVE SESSION

WHEREAS, it is necessary for the board to discuss real estate, sensitive public safety, legal, contract negotiations and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the board to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that the board shall forthwith conduct an executive session to discuss the above.

BE IT FURTHER RESOLVED, that the scope of the aforesaid executive session will be limited to the above matters as stated.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel			✓			
Lenarski		✓	✓			
Lynch						✓
Chipowsky			✓			



Mr. Donald C. Kintzel, Secretary
A CERTIFIED COPY

December 11, 2014