

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, DECEMBER 18, 2014**

The regular meeting of the Board of Fire Commissioners was held on December 18, 2014 at the Hopewell Township Municipal Services Building, 201 Washington Crossing-Pennington Road Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Michael Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Lynch

Absent: Secretary Kintzel

Also Present: Chief Varrasse (Hopewell Borough Emergency Medical Unit), Captain Ferrara (Pennington First Aid Squad), Chief Martin (Hopewell Township Fire District)

MINUTES SUBMITTED FOR APPROVAL

There were no minutes for consideration.

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2014-33

A RESOLUTION REJECTING BIDS FOR THE REHABILITATION OF AN EXISTING UNDERGROUND 20,000 GALLON HYDROPNEUMATIC FIRE SPRINKLER TANK

WHEREAS, the Hopewell Township Board of Fire Commissioners advertised for the rehabilitation of an existing underground 20,000 gallon hydropneumatic sprinkler tank; and

WHEREAS, the Board received two bids on December 12, 2014 (see spreadsheet attached); and

WHEREAS, 40A:11-13.2 of the New Jersey Local Public Contracts Law allows for rejection of all bids if the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1:

1. That bids received for the Rehabilitation of an Existing Underground 20,000 Gallon Hydropneumatic Fire Sprinkler Tank be rejected.
2. That the Board of Fire Commissioners will make slightly modify the bid specifications and rebid.

The resolution was moved by Treasurer Cseremsak, and seconded by Vice-Chairman Lenarski. Chairman Chipowsky, Commissioner Lynch, and Chief Martin explained the need for the resolution and the plan for the project. The motion to pass the resolution carried.

TREASURER’S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated December 18, 2014 and was seconded by Vice-Chairman Lenarski. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board and answered questions from Board Members related to the Bills and Claims. A roll call vote was held and the following amounts were authorized:

Bill List:		\$70,383.48
Payroll Ending:	December 13, 2014	\$35,201.87
Total Disbursements:		\$105,585.35

UNFINISHED BUISNESS

A. EMS BILLING:

No report.

B. WATER STUDY:

No report.

C. UFCRS GENERATOR PROJECT:

Chief Martin reported on the progress related to the generator installation project at the Union Fire Company and Rescue Squad including the completion of the project.

D. FIRE DISTRICT BUILDING PROJECT:

Chief Martin reported on new doors that have been replaced on a storage building used by the Hopewell Valley Emergency Services Unit.

E. COMMUNICATIONS:

No report.

F. UFCRS SPRINKER SYSTEM:

No report.

G. VOLUNTEER RECRUITMENT:

Chief Martin reported on the progress with the volunteer recruitment program.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief of Emergency Services Martin provided a report on the activities of the Hopewell Valley Emergency Services Unit and the Hopewell Valley Bureau of Fire Safety. Chief Martin also reported on training, Narcan, staff attendance at various meetings, staff attendance at an emergency drill, Narcan implementation, and the date of the next meeting of the Board.

Vice-Chairman Lenarski reported that he has brought the recent cost increase for Narcan to the State Association of Fire Districts. The Board Members and Chief Martin discussed Narcan.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

The Board Members discussed the Union Fire Company and Rescue Squad attendance at meetings.

PENNINGTON FIRST AID SQUAD

Captain of the Pennington First Aid Squad Ferrara provide the Squad's latest calls for service statistics and thanked the Board for the purchase of the AED units. The Board requested the year end totals for the squad when they are available. The Board and Chief Ferrara discussed a new multi-family development in the Township and the developments impact on the call volume.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Chief Varrasse provided the Emergency Medical Unit's (EMU) most recent calls for service statistics. Chief Varrasse reported on the new Chief of the EMU. Chief Varrasse also reported on Project Santa and her new position of Board Clerk for the Hopewell Borough Fire District. The Board and Chief Martin expressed their appreciation for Chief Varrasse's service as Chief of the EMU.

PENNINGTON FIRE COMPANY REPORT

No report.

PUBLIC COMMENT (NON AGENDA)

No report.

EXECUTIVE SESSION RESOLUTION:

Chairman Chipowsky inquired of the Board Members and Chief Martin if the Board had a need to enter Executive Session. There was not a need to enter Executive Session.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Commissioner Lynch at 7:17 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin
Chief of Emergency Services

**HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1
MERCER COUNTY, NEW JERSEY**

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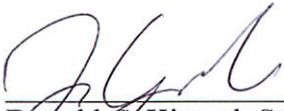
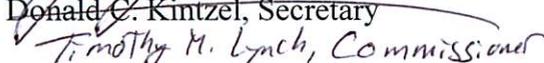
WHEREAS, 40A:11-13.2 of the New Jersey Local Public Contracts Law allows for rejection of all bids if the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services; and

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RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	✓		✓			
Kintzel						✓
Lenarski		✓	✓			
Lynch			✓			
Chipowsky			✓			


 Donald C. Kintzel, Secretary

 Timothy M. Lynch, Commissioner
 A CERTIFIED COPY

December 18, 2014

BID TABULATION SHEET

TITLE: Rehabilitation of an Existing Underground 20,000 Gallon Hydropneumatic Fire Sprinkler Tank
 Opening Date: Friday, December 12 at 11:00 AM

**PER 40A:11-13.2 OF THE NEW JERSEY LOCAL PUBLIC CONTRACTS LAW, ALL BIDS WILL
 BE REJECTED AS BIDS SUBSTANTIALLY EXCEED THE CONTRACTING UNIT'S
 APPROPRIATION FOR THE GOODS OR SERVICES**

Bidder Name	Allied Painting
Signed Proposal	✓
Acknowledgement of Receipt of Addenda	✓
Hold Harmless	✓
Stock Disclosure	✓
Political Cont. Disclosure	✓
Non-Collusion	✓
Affirmative Action	NEEDS
NJ BRC	✓
Iran Form	✓
PW Contractor Registration	✓
Prevailing Wage Affidavit	✓
List of Subcontractors	✓
Bid Bond	✓
Surety	✓
Bid Amount	\$97,500

Bids were advertised 10/23/14
 A pre-bid meeting and walkthrough was held on 12/4/14
 Two bid packages were sent out
 One bid was received and opened at bid opening 12/12/14
 One bid was received late and was rejected

Bid received must be rejected as it exceeds the contracting unit's appropriation