

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, JULY 23, 2015**

The regular meeting of the Board of Fire Commissioners was held on July 23, 2015 at the Union Fire Company & Rescue Squad Titusville New Jersey at 7:01 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Vice-Chairman Lenarski called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Vice-Chairman Lenarski.

**ROLL CALL BY CHAIRMAN**

Present:

Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Lynch

Absent:

Commissioner Kintzel, Chairman Chipowsky

Also Present:

Clerk Varrasse, (Hopewell Fire Department and Emergency Medical Unit), Lieutenant Schulman, Administrative Assistant Ocicki (Hopewell Township Fire District No.1), Captain Ferrara (Pennington First Aid Squad)

**MINUTES SUBMITTED FOR APPROVAL**

Secretary Lynch motioned to accept the January 22, 2015 Regular Session Minutes, and was seconded by Treasurer Cseremsak.

**PUBLIC COMMENT (AGENDA)**

None

**NEW BUSINESS**

None

**TREASURER’S REPORT**

Treasurer Cseremsak read the summary of the Bills and Claims dated July 23, 2015 and was seconded by Secretary Lynch. A roll call vote was held and the following amounts were authorized:

<b>Bill List:</b>		<b>\$118,853.81</b>
<b>Payroll Ending:</b>	<b>July 11, 2015</b>	<b>\$48,454.20</b>
<b>Total Disbursements:</b>		<b>\$167,308.01</b>

## **UNFINISHED BUSINESS**

### **A. EMS BILLING:**

No report.

### **B. WATER STUDY:**

Vice-Chairman Lenarski reported that the hydrant markers need to be tightened with a hydrant wrench.

### **C. FIRE DISTRICT BUILDING PROJECT:**

Secretary Lynch discussed the possible improvements to the workspaces for the Hopewell Valley Emergency Services Unit and the Board discussed the possibility of the abandonment of the senior center/emergency services building proposed on Scotch Road for a new location.

### **E. COMMUNICATIONS:**

No report.

### **F. UFCRS SPRINKLER SYSTEM:**

Administrative Assistant Ocicki reported on the status of the professional engineer hired to assist with the project.

### **G. VOLUNTEER RECRUITMENT:**

Vice-Chairman Lenarski reported on efforts related to volunteer recruitment at the state level.

### **H. REPLACEMENT AMBULANCE:**

Administrative Assistant Ocicki reported on the status of the membership with the Houston Galveston Cooperative and the selection of a vendor.

### **I. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:**

Vice-Chairman Lenarski apologized for not being able to make a meeting about the ladder truck due to an emergency at his house.

## **HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT**

Lieutenant of Emergency Services Schulman reported on assistance provided by the Hopewell Valley Emergency Services Unit at the Hopewell Township Police Department Youth Police Academy and Safety Town. Treasurer Cseremsak asked Lieutenant Schulman to recognize Specialist Coble for her assistance with the public education events.

## **UNION FIRE COMPANY AND RESCUE SQUAD REPORT**

No report.

## **PENNINGTON FIRST AID SQUAD**

Captain Ferrara discussed the Pennington First Aid Squad's most recent calls for service statistics and discussed the replacement ambulance. Captain Ferrara and the Board discussed the new ambulance.

## **HOPEWELL FIRE DEPARTMENT AND EMU REPORT**

Clerk Varrasse reported on a mutual aid fire response and communications issues,

## **PENNINGTON FIRE COMPANY REPORT**

No report.

**PUBLIC COMMENT (NON AGENDA)**

Secretary Lynch reported on a large multi jurisdictional fire that utilized the services of 3 of the Hopewell Valley Tankers. Secretary Lynch complimented the officers who responded for professionally supplying the fire water needed to suppress the fire. The Board also discussed a large water supply training exercise. Specifically the Board expressed it's sincere appreciation to Chief Novak of the Hopewell Fire Department who was selected to and ran flawlessly the water supply operation at the recent large fire. The Board expressed its appreciation to those in attendance for traveling to the Union Fire Company & Rescue Squad for the meeting.

**EXECUTIVE SESSION RESOLUTION:**

Vice-Chairman Lenarski asked if there was a need for an Executive Session and there was not.

**ADJOURNMENT:**

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Secretary Lynch at 7:14 PM. The motion carried.

Vice-Chairman Lenarski reminded those in attendance of the time, date, and location of the next meeting.

Respectfully submitted,



Matthew G. Martin  
Chief of Emergency Services