

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, OCTOBER 8, 2015**

The regular meeting of the Board of Fire Commissioners was held on October 8, 2015 at the Union Fire Company & Rescue Squad Titusville New Jersey at 7:01 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky .

ROLL CALL BY CHAIRMAN

Present:

Chairman Chipowsky, Secretary Lynch, Commissioner Kintzel

Absent:

Vice-Chairman Lenarski, Treasurer Cseremsak

Also Present:

Clerk Varrasse, Chief Morehouse (Hopewell Fire Department and Emergency Medical Unit), Chief of Emergency Services Matthew Martin, Lieutenant Moore (Hopewell Township Fire District No.1), President Swanson, Chief Malkiewicz, Deputy Chief Burd, Deputy Chief Soganic, Battalion Chief Pedersen, Safety Officer Noden, Engineer Stephen, Trustee Sullivan (Union Fire Company and Rescue Squad), Trustee Pollock (Pennington Fire Company)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2015-38

A RESOLUTION RESCINDING RESOLUTION 2015-34 AND APPROVING THE CERTIFIED LIST OF ELIGIBLE VOLUNTEERS FROM THE PENNINGTON FIRST AID SQUAD FOR THE LENGTH OF SERVICE AWARD PROGRAM FOR THE CALENDAR YEAR 2014

WHEREAS, the board approved resolution 2015-34, a resolution approving the certified list of eligible volunteers from the Pennington First Aid Squad for the Length of Service Award Program (LOSAP) on June 25, 2015; and

WHEREAS, the membership listing approved by resolution 2015-34 has since been updated; and

WHEREAS, the board is in receipt of the updated certified list of eligible volunteers from the Pennington First Aid Squad for LOSAP for the calendar year 2014; and,

WHEREAS, the board finds the list acceptable and approves the list to be posted for thirty days; and,

WHEREAS, after the 30-day posting, contributions shall be deposited in the LOSAP accounts for the eligible volunteers.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer that Resolution 2015-34 be rescinded and the updated certified list of eligible volunteers from the Pennington First Aid Squad for the Length of Service Award Program for the calendar year 2014 is acceptable and approved; and,

BE IT FURTHER RESOLVED that the approved list be posted at the Pennington First Aid Squad for thirty days; after such time, the individual volunteer accounts shall be funded as indicated on the approved list.

The resolution was moved by Secretary Lynch and seconded by Commissioner Kintzel. The motion to pass the resolution carried.

TREASURER’S REPORT

Secretary Lynch read the summary of the Bills and Claims dated October 8, 2015 and was seconded by Commissioner Kintzel. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. A roll call vote was held and the following amounts were authorized:

Bill List:		\$41,843.49
Payroll Ending:	October 3, 2015	\$39,985.55
Total Disbursements:		\$81,829.04

UNFINISHED BUSINESS

A. EMS BILLING:
No report.

B. WATER STUDY:
No report.

C. FIRE DISTRICT BUILDING PROJECT:
No report.

D. COMMUNICATIONS:
No report.

E. UFCRS SPRINKLER SYSTEM:

Chief Martin reported on testing of the tank that will be occurring in the near future.

F. VOLUNTEER RECRUITMENT:

Chief Martin provided a report on the volunteer recruitment program that included social media updates, flags and a table cloth to be used at public events, and that the Hopewell Fire Department and Emergency Medical Unit had reported that they had interest from a member of the community to volunteer.

G. REPLACEMENT AMBULANCE:

Chief Martin advised the Board on the status of the specifications for the ambulance. Chief Martin was advised to ensure that Secretary Lynch reviews the specifications.

H. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:

Chief Martin reported on the replacement ladder truck and answered questions from the Board. Trustee Pollock also provided information on the truck.

**Chief Martin was asked to find out additional information on the ladder truck by Commissioner Kintzel.

I. INDEPENDENT REVIEW OF APPARATUS:

Chairman Chipowsky reported that the review of apparatus needs will be occurring “in-house” using a committee of volunteer officers, a member of the Board, and Chief Martin. Chairman Chipowsky provided details on the objectives of the committee.

J. PENNINGTON FIRST AID SQUAD LOSAP

Chief Martin reported that the member listing will be posted for 30 days and additional applications may be received. After the 30 day posting deposits will be made into the member accounts.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief of Emergency Services Martin reported on the upcoming fire safety open house, an upcoming training class by a retired FDNY Deputy Chief, and Chief Martin reminded the Board of an upcoming budget meeting.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Chief Malkiewicz provided the Board with the most recent call for service statistics for the Union Fire Company & Rescue Squad. Chief Malkiewicz also reported on members that assisted a fund raising bicycle ride, a special drill held for the parents/guardians of junior members, attendance at the Mercer County Fire Prevention Parade, a special drill for marine rescue held in Hunterdon County, training planned on the new extrication struts, and planning for a live burn.

PENNINGTON FIRST AID SQUAD

No report.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Chief Morehouse thanked everyone who assisted at a recent structure fire and an influx of junior members.

PENNINGTON FIRE COMPANY REPORT

Trustee Pollock thanked everyone on behalf of Chief Deforte for a recent barn fire and provided the Board with brief on the fire.

PUBLIC COMMENT (NON AGENDA)

Deputy Chief Burd asked the Board to consider extending the staffing levels of the paid firefighters/ EMT's during times that are difficult for volunteer staffing. The Board and Deputy Chief Burd discussed the matter and Secretary Lynch was assigned to work with the volunteer officers and Chief Martin on the matter.

BUDGET WORK SESSION:

Chairman Chipowsky opened the budget work session for the Union Fire Company & Rescue Squad. The Board and the Officers of the Union Fire Company & Rescue Squad examined the budget and answered questions related to the 2016 budget request. There was a detailed discussion by all parties on the budget presentation. Chief Martin provided assistance to certain budget related matters.

EXECUTIVE SESSION RESOLUTION:

Motion by Commissioner Kintzel, seconded by Secretary Lynch to enter Executive Session to discuss contractual matters.

ADJOURNMENT:

Secretary Lynch motioned to adjourn the meeting and was seconded by Commissioner Kintzel at 8:43 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin
Chief of Emergency Services