

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, NOVEMBER 12, 2015**

The regular meeting of the Board of Fire Commissioners was held on November 12, 2015 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:06 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present:

Chairman Chipowsky, Vice-Chairman Lenarski, Commissioner Kintzel

Absent:

Treasurer Cseremsak, Secretary Lynch

Also Present:

Chief of Emergency Services Matthew Martin, Chief Bryan Malkiewicz, Deputy Chief Erick Burd, Battalion Chief Kurt Pedersen, Attorney Kevin Hart

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

None

TREASURER'S REPORT

Commissioner Kintzel read the summary of the Bills and Claims dated November 12, 2015 and was seconded by Vice-Chairman Lenarski. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. A roll call vote was held and the following amounts were authorized:

Bill List:		\$58,396.16
Payroll Ending:	October 31, 2015	\$39,760.41
Total Disbursements:		\$98,156.57

UNFINISHED BUSINESS

A. EMS BILLING:

No report.

B. WATER STUDY:

No report.

C. FIRE DISTRICT BUILDING PROJECT:

No report.

D. COMMUNICATIONS:

The Board, Chief Martin and the Chief Officers present from the Union Fire Company & Rescue Squad discussed communications related matters.

E. UFCRS SPRINKLER SYSTEM:

The Board, Chief Martin and the Chief Officers present from the Union Fire Company & Rescue Squad discussed options for an above ground tank and funding for the project.

F. VOLUNTEER RECRUITMENT:

Chief Martin reported on social media postings and that there were recruitment materials available at the Union Fire Company & Rescue Squad Halloween Party. It was also reported that a public relations launch is underway about junior emergency responders.

G. REPLACEMENT AMBULANCE:

Chief Martin reported that Chief Malkiewicz has scheduled a meeting with the sales person to go over the specifications.

H. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:

Discussion occurred on the delivery date for the apparatus and the repayment schedule.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief of Emergency Services Martin reported that staff provided fire prevention education at the Union Fire Company & Rescue Squad Halloween Party. Chief Martin also reported on special duty services, the 2016 meeting dates, ride alongs for students attending the Mercer County Community College fire inspectors class, and training completed on hose line advancement.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Chief Malkiewicz provided the Board with the most recent calls for service statistics for the Union Fire Company & Rescue Squad. Chief Malkiewicz also reported on two notable emergency calls, the ordering of the new command truck, training completed by the membership, the Halloween Party, a fundraiser, various standbys/parades attended by the fire company, and new members. The Board and Chief Malkiewicz discussed the delivery time on the new command truck and the long range planning meeting.

PENNINGTON FIRST AID SQUAD

No report.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

No report.

PENNINGTON FIRE COMPANY REPORT

No report.

PUBLIC COMMENT (NON AGENDA)

Battalion Chief Pedersen expressed his appreciation for the receipt of the Paratech Struts. The Board, Chief Martin, and the Officers present from the Union Fire Company & Rescue Squad discussed the scheduling of a special meeting to discuss the 2016 budget. A decision was reached to hold a special meeting on December 1, 2015 at 6:00 PM.

Chairman Chipowsky Chipowsky asked Attorney Hart if he had any items to bring before the Board and he did not.

Chief Martin, the Board, and the Officers of the Union Fire Company & Rescue Squad discussed recruitment training.

EXECUTIVE SESSION RESOLUTION

The resolution was moved by Vice-Chairman Lenarski and seconded by Commissioner Kintzel to enter Executive Session to discuss contractual matters. The motion to pass the resolution carried.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Secretary Lynch at 8:45 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin
Chief of Emergency Services