

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MARCH 12, 2015**

The regular meeting of the Board of Fire Commissioners was held on March 12, 2015 at the Hopewell Township Municipal Services Building, 201 Washington Crossing-Pennington Road Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Lynch

Absent: Secretary Kintzel

Also Present: Captain Ferrara (Pennington First Aid Squad), Chief Morehouse (Hopewell Borough Emergency Medical Unit), Clerk Varrasse (Hopewell Borough Fire District), Chief Malkiewicz (Union Fire Company and Rescue Squad), Past Commissioner Lang (Hopewell Township Fire District No.1), Trustee Pollock (Pennington Fire Company), Chief Martin (Hopewell Township Fire District)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

ELECTION OF 2015 BOARD OFFICERS:

Chairman:	Michael Chipowsky
Vice-Chairman:	Joseph Lenarski
Treasurer:	Michael Cseremsak
Secretary:	Timothy Lynch
Commissioner At Large	Donald Kintzel

CANDIDATES UNANIMOUSLY ELECTED

NEW BUSINESS

RESOLUTION 2015-22

A RESOLUTION APPROVING A BUDGET TRANSFER

WHEREAS, the Hopewell Township Board of Fire Commissioners is authorized to undertake various budget transfers; and

WHEREAS, \$654.38 shall be transferred from account 01-OE-201-200-006 NJSHB Plan to 01-LS-600-100-003 Pennington Borough LOSAP for contributions to volunteer's Length of Service Awards Program; and

WHEREAS, \$466.55 shall be transferred from account 01-OE-201-200-006 NJSHB Plan to 01-LS-600-100-004 Hopewell Borough LOSAP for contributions to volunteer's Length of Service Awards Program; and

WHEREAS, it is necessary to undertake the transfer.

NOW, THEREFORE, BE IT RESOLVED, by the Hopewell Township Board of Fire Commissioners that the above transfers shall be approved.

The resolution was moved by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski. The motion to pass the resolution carried.

**BOARD OF FIRE COMMISSIONERS
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1**

RESOLUTION 2015-23

RESOLUTION OF BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER, MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A.40A:5A-6

WHEREAS, the Board of Fire Commissioners of Fire District No. 1 in the Township of Hopewell, in the County of Mercer, New Jersey (the "Fire District") desires to make application to the Local Finance Board for its review and/or approval of a proposed resolution authorizing the sale of bonds or notes or a lease purchase agreement to finance the acquisition of an ambulance; and

WHEREAS, the Fire District believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units.

NOW THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Hopewell Township Fire District No. 1 in the Township of Hopewell, County of Mercer, as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Fire District's Bond Counsel, solicitor, and auditor along with other representatives of the Fire District, are hereby authorized to prepare such application and to represent the Fire District in matters pertaining thereto.

Section 2. The Secretary of the Fire District is hereby directed to prepare and file a copy of the proposed resolution with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

The resolution was moved by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski. The motion to pass the resolution carried. Chief Martin explained the need for the resolution and provided details on the loan and status of the replacement ambulance.

TREASURER'S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated March 12, 2015 and was seconded by Secretary Lynch. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. Chief Martin answered questions related to the recent purchase of tires and emergency medical services supplies. A roll call vote was held and the following amounts were authorized:

Bill List:		\$18,753.03
Payroll Ending:	March 7, 2015	\$38,530.42
Employer Pension Liability	2015	\$135,322.00
Total Disbursements:		\$192,605.45

UNFINISHED BUSINESS

A. EMS BILLING:

Discussion occurred on EMS Billing.

B. WATER STUDY:

No report.

C. FIRE DISTRICT BUILDING PROJECT:

No report.

E. COMMUNICATIONS:

Chief Martin and Vice-Chairman Lenarski reported on the ability of using the Hopewell Ops frequency to simulcast North Response 1.

F. UFCRS SPRINKER SYSTEM:

Chief Martin reported that he was working on bid addenda questions and that the bid opening was scheduled for March 27, 2015.

G. VOLUNTEER RECRUITMENT:

Chief Martin reported that members of the volunteer fire and emergency medical services community were meeting with representatives from Communications Solutions to discuss the progress of the recruitment program.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief of Emergency Services Martin provided a report on the activities of the Hopewell Valley Emergency Services Unit including an origin and cause investigation involving a truck at the Hopewell Township Public Works Garage. Chief Martin reported that assistance had been provided to the Union Fire Company & Rescue Squad with the coordination of the energy audit improvements and the floor replacement in the hall. Chief Martin attended a meeting of the Joint Insurance Fund and provided testimony on the incident involving damage to a fire truck, Chief Martin also provided details from the JIF meeting. Chief Martin reported that Engine 53 had received new tires and reported on staff training conducted by the Hopewell Valley Emergency Services Unit. Chief Martin reminded the Board Members that the next meeting would be held at the Union Fire Company & Rescue Squad.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

President Swanson and Chief Malkiewicz provided a report on behalf of the Union Fire Company & Rescue Squad. President Swanson reported on the upcoming flower sale, the new generator, the energy audit lighting project, and plans to move forward with the purchase of a new command vehicle. Chief Malkiewicz explained his reason for being absent from the last meeting of the Board, new members, and the completion of mandatory training. Chief Malkiewicz expressed concern over the approval process by the Joint Insurance Fund for damage that occurred to a firetruck, discrepancies with the LOSAP listing. Chief Malkiewicz discussed recent emergency calls. Chief Martin and the Board took part in questions and discussion related to LOSAP, the JIF, and the recent emergency calls. Also discussed were the new county radio system and Knox boxes.

PENNINGTON FIRST AID SQUAD

Captain of the Pennington First Aid Squad Ferrara provide the Squad's latest calls for service statistics and answered questions from the Board related to mutual aid responses. Captain Ferrara also reported on the status of the construction of a new ambulance.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Chief Morehouse reported on recent emergency calls and expressed his appreciation for the leadership of Chief Novak of the Hopewell Fire Department for his leadership at the incidents. Chief Morehouse also reported on building improvements that are underway at the Hopewell Fire Department.

PENNINGTON FIRE COMPANY REPORT

Trustee Pollock reported on recent emergency calls, the status of the replacement ladder truck and the plowing of landing zones. The Board and other officers present discussed landing zones.

PUBLIC COMMENT (NON AGENDA)

Captain Ferrara reported on an effort that is underway be the Mercer County Regional Emergency Medical Services Association related to emergency medical services supplies.

EXECUTIVE SESSION RESOLUTION:

The Board entered Executive Session to discuss a personnel matter. Treasurer Cseremsak motioned to enter Executive Session and was seconded by Commissioner Lynch to discuss contractual matters at 7:307 PM. Motion Carried.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Commissioner Lynch at 7:40 PM. The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'mfm', is positioned above the typed name.

Matthew G. Martin
Chief of Emergency Services