

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, MARCH 26, 2015**

The regular meeting of the Board of Fire Commissioners was held on March 26, 2015 at the Union Fire Company & Rescue Squad, 1396 River Road Titusville New Jersey at 7:00 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Vice-Chairman Lenarski called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Vice-Chairman Lenarski.

**ROLL CALL BY CHAIRMAN**

Present: Vice-Chairman Lenarski, Treasurer Cseremsak, Secretary Lynch

Absent: Chairman Chipowsky, Secretary Kintzel

Also Present: Captain Ferrara (Pennington First Aid Squad), Clerk Varrasse (Hopewell Borough Fire District), Chief Martin (Hopewell Township Fire District), Attorney Hart (Stark & Stark), Chief Malkiewicz (Union Fire Company & Rescue Squad)

**MINUTES SUBMITTED FOR APPROVAL**

None

**PUBLIC COMMENT (AGENDA)**

None

**NEW BUSINESS**

None

**TREASURER’S REPORT**

Treasurer Cseremsak read the summary of the Bills and Claims dated March 26, 2015 and was seconded by Secretary Lynch. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. Chief Martin and Captain Ferrara answered questions related to EMS Charts. Vice-Chairman Lenarski and Captain Ferrara discussed legislative assistance. A roll call vote was held and the following amounts were authorized:

Bill List:		\$177,400.41
Payroll Ending:	March 21, 2015	\$37,033.27
Total Disbursements:		\$214,433.68

## **UNFINISHED BUISNESS**

### **A. EMS BILLING:**

No report.

### **B. WATER STUDY:**

Discussion occurred on stand-pipes that are planned to be installed/repared by the Township of Hopewell, a new water line, a recent structure fire, the use of fire extinguishing grenades with the Board and Officers present.

### **C. FIRE DISTRICT BUILDING PROJECT:**

No report.

### **E. COMMUNICATIONS:**

Discussion occurred on the possible move of dispatching to F1 and siren controllers.

### **F. UFCRS SPRINKER SYSTEM:**

Chief Martin reported that a bid addenda was issued and the bid opening date had been moved to March 31, 2015.

### **G. VOLUNTEER RECRUITMENT:**

Discussion on social media, suggestions from a recent meeting of volunteers and the public relations firm hired to conduct the recruitment program, hand outs, recruitment success, and upcoming events to showcase the recruitment program.

### **H. REPLACEMENT AMBULANCE:**

Discussion on the Local Finance Board Application and a meeting with Squad 153.

### **I. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:**

No report.

## **HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT**

Chief of Emergency Services Martin provided a report on the activities of the Hopewell Valley Emergency Services Unit including the annual financial audit, public education, emergency management training, and fleet maintenance. Chief Martin also reported on the hosting of a meeting of the Mercer County Fire Prevention and Protection Association.

## **UNION FIRE COMPANY AND RESCUE SQUAD REPORT**

Chief Malkiewicz reported on new members, mutual aid calls, and repairs to Telisquirt 53. Chief Malkiewicz, the Board, and Chief Martin discussed mutual aid to Ewing Township NJ for emergency medical services.

## **PENNINGTON FIRST AID SQUAD**

Captain of the Pennington First Aid Squad Ferrara provide the Squad's latest calls for service statistics. Captain Ferrara reported on an out of service ambulance, mutual aid, a EMT class, and a EMT CORE class. Captain Ferrara answered questions from the Board.

## **HOPEWELL FIRE DEPARTMENT AND EMU REPORT**

Clerk Varrasse reported on the most recent call statistics, the upcoming pancake breakfast, the upcoming flower sale, and building improvements underway at the Hopewell Fire Department.

**PENNINGTON FIRE COMPANY REPORT**

No report.

**PUBLIC COMMENT (NON AGENDA)**

Chief Martin advised that a copy of the application that was sent to the Local Finance Board was available for review.

Vice-Chairman Lenarski reported on an upcoming testimonial for retired Fire Marshal George Lenhardt and Chief Martin discussed the Hopewell Valley 9/11 Memorial Ceremony scheduled for September of 2015. Vice-Chairman Lenarski reported on the retirement of the President of the Mercer County College and thanked her for being a friend to the fire service.

**EXECUTIVE SESSION RESOLUTION:**

The Board entered Executive Session to discuss a personnel and contactual matter. Treasurer Cseremsak motioned to enter Executive Session and was seconded by Secretary Lynch at 7:30 PM. Motion Carried.

**ADJOURNMENT:**

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Secretary Lynch at 7:35 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin  
Chief of Emergency Services