

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, JUNE 11, 2015**

The regular meeting of the Board of Fire Commissioners was held on June 11, 2015 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Chairman Chipowsky.

**ROLL CALL BY CHAIRMAN**

Present: Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak,

Absent: Secretary Lynch, Commissioner Kintzel

Also Present: Clerk Varrasse, Chief Morehouse (Hopewell Fire Department and Emergency Medical Unit), Captain Ferrara (Pennington First Aid Squad), Trustee Pollock (Pennington Fire Company), Chief Martin, (Hopewell Township Fire District No. 1), Attorney Hart (Stark & Stark)

**MINUTES SUBMITTED FOR APPROVAL**

None

**PUBLIC COMMENT (AGENDA)**

None

**NEW BUSINESS**

**RESOLUTION NO. 2015-31**

**A RESOLUTION AUTHORIZING A COOPERATIVE PRICING AGREEMENT BETWEEN THE HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 BOARD OF FIRE COMMISSIONERS AND THE HOUSTON - GALVESTON AREA COUNCIL, AS LEAD AGENCY**

**WHEREAS**, N.J.S.A. 52:34-6.2(b)(3) authorizes any contracting unit to purchase goods, or to contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state; and

**WHEREAS**, the Houston-Galveston Area Council (H-GAC), as the Lead Agency, has offered voluntary participation in a National Government Cooperative Pricing System for the provision of goods and services; and

**WHEREAS**, it has been recommended that the Hopewell Township Fire District No. 1 participate in this Cooperative Pricing System for the provision of goods and services; and

**WHEREAS**, it has been determined that said participation offers lower prices and it is in the best interests of the Hopewell Township Fire District No. 1 to participate in the Cooperative Pricing System for the provision of goods and services; and

**NOW, THEREFORE BE IT RESOLVED**, pursuant to the provisions of N.J.S.A. 52:34-6.2(b)(3), the Chairman of the Hopewell Township Fire District No. 1 Board of Fire Commissioners is hereby authorized to execute a Cooperative Pricing Agreement between the Hopewell Township Fire District No. 1 and the Houston-Galveston Area Council, as Lead Agency.

The resolution was moved by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski. The motion to pass the resolution carried. Chief Martin explained the need for the resolution and answered questions from the Board related to the resolution.

**TREASURER’S REPORT**

Treasurer Cseremsak read the summary of the Bills and Claims dated June 11, 2015 and was seconded by Vice-Chairman Lenarski. Chief of Emergency Services Martin provided a report on the disbursements for consideration by the Board. A roll call vote was held and the following amounts were authorized:

Bill List:		\$96,215.00
Payroll Ending:	May 2, 2015	\$41,368.67
Total Disbursements:		\$137,583.67

**UNFINISHED BUSINESS**

A. EMS BILLING:  
No report.

B. WATER STUDY:  
Chief Martin reported that the professional engineer hired by Hopewell Township is making progress with the standpipe located in the Elm Ridge Park Community.

C. FIRE DISTRICT BUILDING PROJECT:  
No report.

E. COMMUNICATIONS:  
Discussion occurred on communications matters that involved the Board, Chief Martin, Captain Ferrara, Trustee Pollock, and Clerk Varrasse. The discussion were on dispatching, dispatch frequencies, and siren controllers.

F. UFCRS SPRINKLER SYSTEM:  
Chief Martin reported that he is waiting on the final agreement for the retainment of the Professional Engineer and expects to have the document to present to the Board shortly. Chief Martin also reported that he had located the original tank design documents.

**G. VOLUNTEER RECRUITMENT:**

Chief Martin reported on social media postings that had occurred. An extensive discussion occurred related to the volunteer recruitment program involving the Board, Captain Ferrara, Chief Morehouse, and Chief Martin.

**H. REPLACEMENT AMBULANCE:**

Chief Martin reported on the status of joining the cooperative purchasing program and the specifications for the new ambulance.

**I. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:**

Chief Martin reported on information gathered at the request of the Board from the Pennington Borough Fire District related to the replacement ladder truck.

**HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT**

Chief of Emergency Services Martin reported on Operation Head-On, the upcoming fireworks show, a meeting of the Joint Insurance Fund, the progress of having a certified purchasing agent on staff, and inspection activities efforts.

**UNION FIRE COMPANY AND RESCUE SQUAD REPORT**

No report.

\*\*Chief Martin was asked by the Board to forward meeting agendas electronically to the chief officers.

**PENNINGTON FIRST AID SQUAD**

Captain of the Pennington First Aid Squad Ferrara provide the Squad's latest calls for service statistics. Captain Ferrara reported on mutual aid assignments, a EMT CORE class, a planned EMT class, and the status of the ambulance re-mount.

**HOPEWELL FIRE DEPARTMENT AND EMU REPORT**

Chief Morehouse reported on recent calls, lifesaving awards provided to members of the Hopewell Fire Department and Emergency Medical Unit, new siren controllers, new floors in the fire station, and recruitment/stand by ambulance services that will be provided at a food truck event.

**PENNINGTON FIRE COMPANY REPORT**

Trustee Pollock reported on a deck fire, and Chief Martin reported to the Board on the cause of the deck fire.

**PUBLIC COMMENT (NON AGENDA)**

None

\*\*Trustee Pollock, the Board, and Chief Martin discussed speed humps in the Brandon Farms Community.

\*\*Chief Martin reported that the DOT is planning to host an informational meeting regarding the Pennington Circle at some time in the near future.

**EXECUTIVE SESSION RESOLUTION:**

The resolution was moved by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski. The motion to pass the resolution carried. Chairman Chipowsky advised the Board would be entering Executive Session to discuss a contractual matter.

**ADJOURNMENT:**

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Vice-Chairman Lenarski at 7:38 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin  
Chief of Emergency Services